



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting
Tuesday, May 23, 2023 ♦ 7:00 p.m.
Boardroom

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1–2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – April 25, 2023

Pages 3-5

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

3.1 Francis Doyle - Southwest Brantford Elementary School Attendance Boundary Review

4. Consent Agenda

5. Committee and Staff Reports

5.1 Southwest Brantford Elementary School Attendance Boundary Review Scott Keys, Superintendent of Business & Treasurer

Pages 6-25

5.2 Unapproved Minutes and Recommendations of the Committee of the Whole - May 16, 2023

Pages 26-44

Presenter: Carol Luciani, Vice Chair of the Board

- Excursion Report – Visual Arts In New York City (pages 29-30)
- Excursion Report – Art & Architecture in France & Italy (pages 31-35)
- Bank Operating Credit (pages 36-37)
- OCSTA AGM 2024 Report (pages 38-39)



- 6. Information and Correspondence**
- 7. Notices of Motion**
- 8. Notices of Motion Being Considered for Adoption**
- 9. Trustee Inquiries**
- 10. Business In-Camera**

207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

- 11. Report on the In-Camera Session**
- 12. Future Meetings and Events**
- 13. Closing Prayer**

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*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

- 14. Adjournment**

Next meeting: Tuesday, June 27, 2023, 7:00 p.m. – Boardroom



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, April 25 ♦ 7:00 p.m. Boardroom

- Members:** **Trustees:** Rick Petrella (Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Halaena Buenviaje (Student Trustee)
- Regrets:** Carol Luciani (Vice-Chair)
- Senior Administration:** Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)
-

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 25, 2023, Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – March 28, 2023

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 28, 2023 Meeting of the Board.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil.

3. Delegations – Nil

4. Consent Agenda



4.1 Unapproved Minutes of the Committee of the Whole Meeting of April 18, 2023.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of April 18, 2023.

Carried

5. Committee and Staff Reports

5.1 Student Trustee Update

Student Trustee Buenviaje provided an update regarding the exciting new developments from the three Brant Haldimand Norfolk Catholic District School Board high schools over the months of March and April. All three high schools celebrated Holy week, were in the process of holding their student elections, cheered on their sports teams, started various social justice clubs and initiatives. The student councils led activities including dances, concerts and dress down days.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

Carried

5.2 County of Brant School Attendance Boundary Review

The School Attendance Boundary review for the County of Brant was presented by Superintendent Keys. The potential schools impacted, committees, and anticipated timelines were discussed.

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the County of Brant School Attendance Boundary Review Update as information.

Carried

6. Information and Correspondence - Nil

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption - Nil

9. Trustee Inquiries - Nil

10. Business In-Camera

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

11. Report on the In-Camera Session

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Mark Watson

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the April 25, 2023, Board meeting.

Carried

Next Meeting: Tuesday, May 23, 2023, 7:00 p.m. – Boardroom

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Scott Keys, Superintendent of Business & Treasurer
 Presented to: Board of Trustees
 Submitted on: May 23, 2023
 Submitted by: Mike McDonald, Director of Education & Secretary

SOUTHWEST BRANTFORD (ELEMENTARY) SCHOOL ATTENDANCE BOUNDARY REVIEW

Public Session

BACKGROUND INFORMATION:

Due to existing and future enrolment pressures at St. Basil Catholic Elementary School, the Brant Haldimand Norfolk Catholic District School Board (the “Board”) approved a school attendance boundary review on December 20, 2022. The Board had previously attempted to secure funding for a new Catholic elementary school in southwest Brantford through the Ministry of Education’s Capital Priorities Program, however the request for funding for a new elementary school was denied.

As a result, and considering feedback from the Ministry, a school attendance boundary review was initiated for the following schools:

- St. Basil Catholic Elementary School
- St. Gabriel Catholic Elementary School
- St. Theresa School

The purpose of this review is to better balance capacity and enrolment within the schools involved. St. Basil Catholic Elementary School is currently overcapacity and is utilizing eight portable classrooms to accommodate its enrolment. Board projections predict that continued residential development within southwest Brantford is expected to yield approximately 1,910 additional elementary students over the next ten years. This will put further pressure on the site and facility.

Enrolment projections also suggest there will be limited capacity at other Catholic elementary schools in the review area. The tables and figures below outline the existing and projected enrolments for the schools in the review. Additionally, Figure 1 depicts the existing school boundaries for the elementary and secondary schools.

2022-23 Enrolment / Utilization				
School	OTG	Enrolment (2022)	Utilization	# of Portables (2022)
St. Basil CES	484	658	136%	6
St. Gabriel CES	389	398	102%	6
St. Theresa School	210	191	91%	0
Total	1,083	1,247	115%	14

2032 Projected Enrolment / Utilization				
School	OTG	Enrolment (2032)	Utilization	# of Portables (2032)
St. Basil CES	484	1,191	246%	30
St. Gabriel CES	389	544	140%	7
St. Theresa School	210	175	83%	0
Total	1,083	1,910	176%	37

Note: The number of portables is estimated based on the number of pupils over capacity divided by the loading capacity of 23.

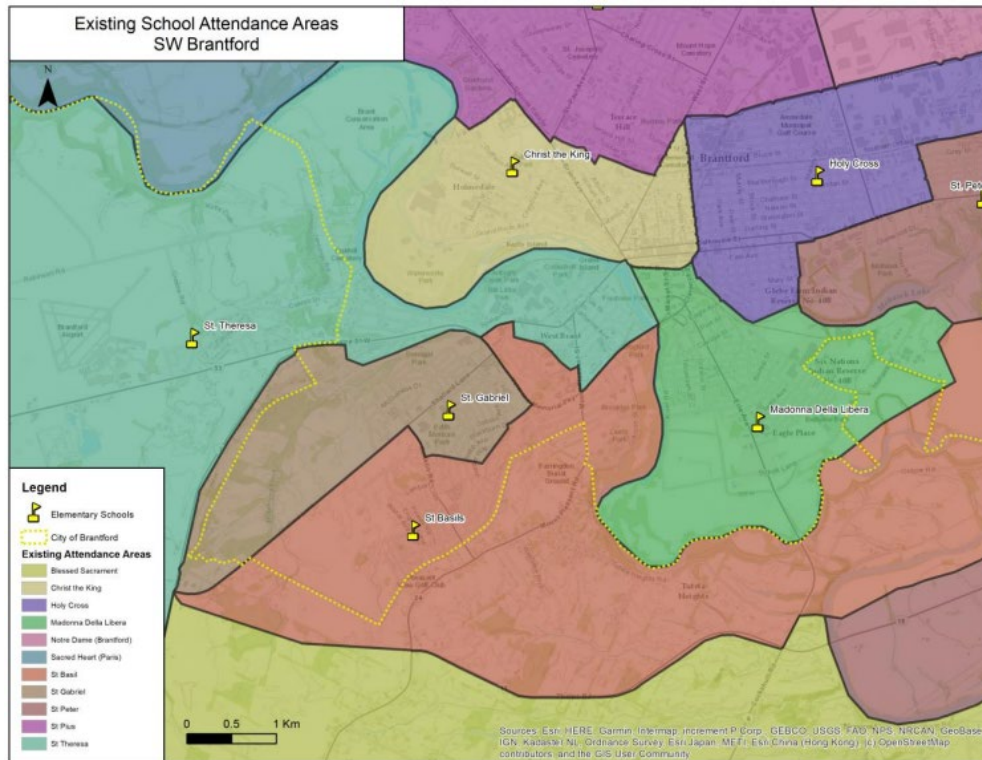


Figure1: Southwest Brantford Existing Attendance Boundaries

DEVELOPMENTS:

School Attendance Boundary Review Process

In accordance with [OPS 400.24.AP – Attendance Boundary Reviews](#), an Attendance Boundary Review Committee (ABRC) was established with Administrator and Parent representatives from each impacted school. The ABRC met on March 27, 2023 April 17, 2023 and April 27, 2023 to review options and gather community feedback during public meetings. A full list of meetings, agenda, presentations, and minutes from these meetings can be found on the [Boundary Review](#) website.

The mandate of the ABRC was to:

- Work collaboratively to examine the initial boundary options generated by Senior Administration based on projections and data.
- Provide detailed feedback on the initial options, request modifications or suggest additional options.
- Determine one or more preferred options to be presented for public consultation.

ABRC Recommendation

As of September 2023, the ABRC recommended to:

- Area 1 (on Figure 2) would be directed to St. Theresa School beginning for any new registrant. All existing students will have the option to remain at their existing school.
- Area 2 and 3 (on Figure 2) would be directed to St. Gabriel Catholic Elementary School with current Grade 6 and Grade 7 students having the option to remain at their existing school.

These boundary adjustments result in about 81 students moving from St. Basil Catholic Elementary School to either St. Theresa School or St. Gabriel Catholic Elementary School. Please refer to Figure 2 and the table below.

- Area 4 (on Figure 2) would be identified as a holding area where new students arising from new residential development may be directed to a holding school that has available capacity.

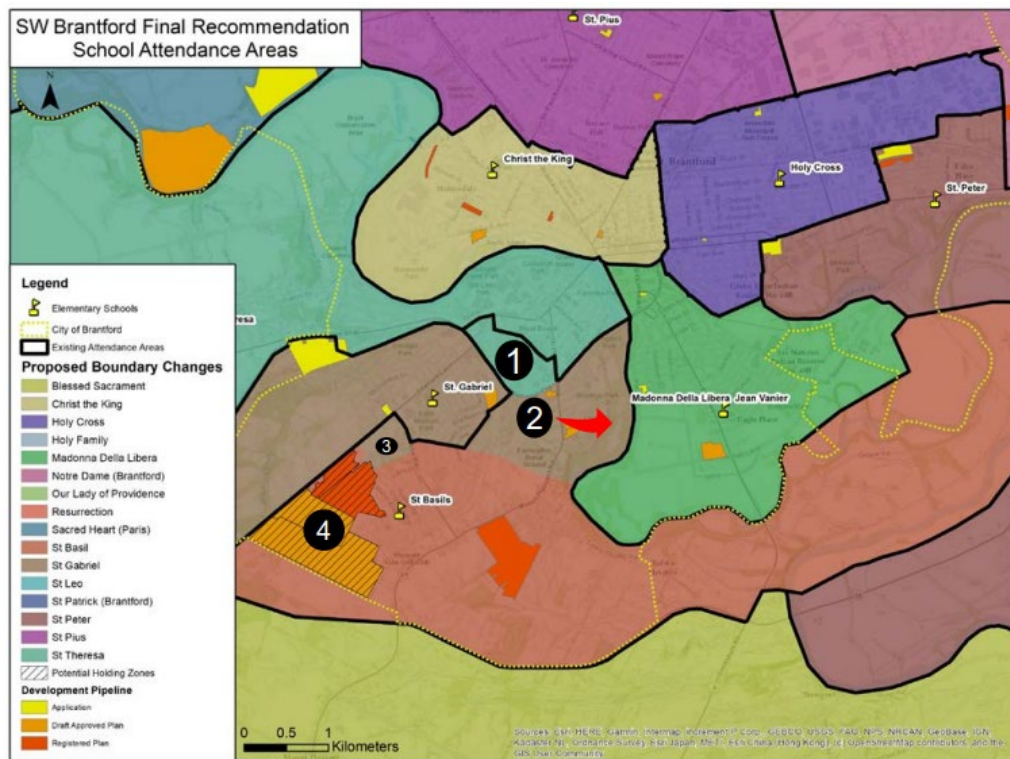


Figure 2: Southw Brantford Proposed Attendance Boundaries

2022-23 Enrolment / Utilization				
School	OTG	Enrolment (2022)	Utilization	# of Portables (2022)
St. Basil CES	484	658	136%	6
St. Gabriel CES	389	398	102%	6
St. Theresa School	210	191	91%	0
Total	1,083	1,244	115%	14

2022-23 Enrolment / Utilization (per recommendation)				
School	OTG	Enrolment	Utilization	# of Portables
St. Basil CES	484	577	119%	4
St. Gabriel CES	389	455	117%	3
St. Theresa School	210	215	102%	0
Total	1,083	1,244	115%	7

The proposed boundary adjustment will help redistribute enrolments and utilization among schools in the area. It will also alleviate the significant enrolment pressure at St. Basil Catholic Elementary School.

Feedback received at, during, and after, the committee and public meetings has been varied. Some general themes that arose from the consultation with both the ABRC and general community were about ensuring that proper transitions were in place at all receiving schools, consideration was given to out of boundary students and that legacy provisions were in place for impacted students currently enrolled in Grade 6 and Grade 7.

There are some possible transportation impacts resulting from the proposed boundary adjustment. The Board's transportation consortium is confident that existing busses and routes have sufficient capacity to accommodate the recommended changes with little to no impact on transportation costs, however, there may be localized increases in bussing/traffic to a particular school. For example, St. Gabriel Catholic Elementary School does not currently have any busses transporting students to/from school. However, with the expanded proposed boundary, some students would require transportation to St. Gabriel Catholic Elementary School.

Other Alternatives

The ABRC also discussed alternative solutions and although the solutions alleviated the current significant enrolment pressure, they would not have created enough capacity to accommodate the projected enrolment at St. Basil Catholic Elementary School. Refer to Appendix A on the discussion of alternate boundary options.

Holding Zones

A holding zone is an area defined by a geographic boundary, within an Attendance Area (usually with high concentrations of new or imminent development), for which Trustees have approved that students residing in the holding zone are to attend a specified school based on available capacity, until such time as long-term accommodation and related revised Attendance Areas can be established.

Area 4 (in Figure 2) is proposed to be a holding zone for which students residing in this area will be directed to attend a to-be-determined school based on available capacity.

Next Steps

Pursuant to the steps outlined in [OPS 400.24.AP – Attendance Boundary Reviews](#), based on committee consultation, Senior Administration recommends establishing the amended school boundaries for St. Basil Catholic Elementary School, St. Gabriel Catholic Elementary School, and St. Theresa School, as outlined in Figure 2, effective September 1, 2023.

A transition plan will be developed to support the accommodation of new students at St. Gabriel Catholic Elementary School and St. Theresa School.

RECOMMENDATION:

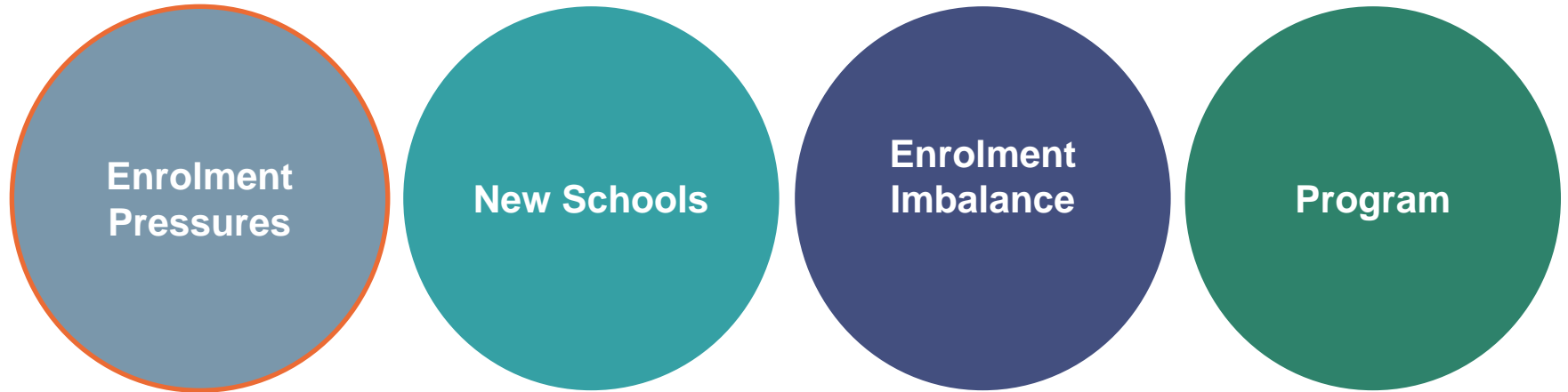
THAT the Brant Haldimand Norfolk Catholic District School Board approves the amended school attendance boundaries, as outlined in Figure 2, for St. Basil Catholic Elementary School, St. Gabriel Catholic Elementary, and St. Theresa School, effective September 2023.



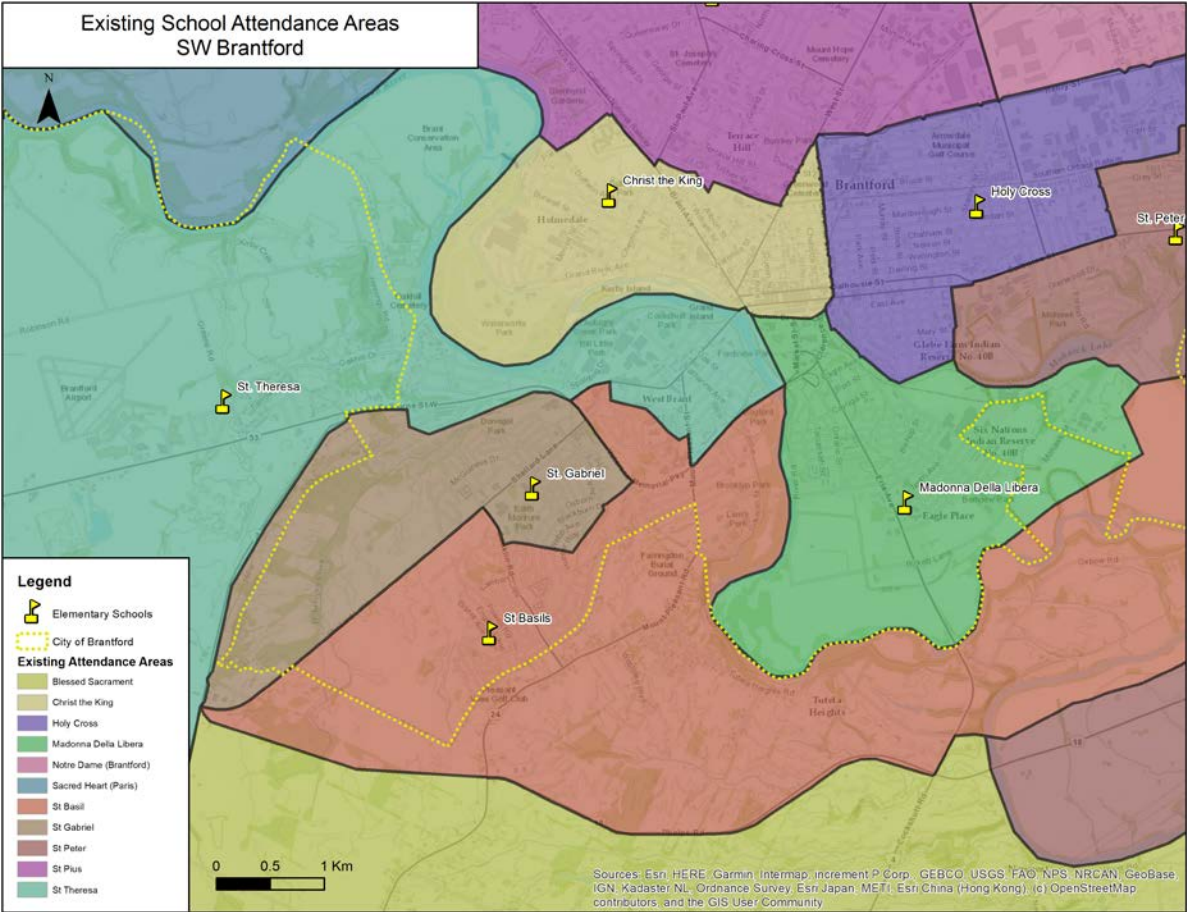
SW Brantford Attendance Boundary Review: Committee Recommendation

Brant Haldimand Norfolk Catholic District School Board
May 23, 2023

Attendance Area Change Drivers



Existing School Boundaries



Enrolment and Utilization

Current and Projected



School Name	On-The-Ground Capacity	HISTORICAL				PROJECTED		
		2011/ 2012	2016/ 2017	2020/ 2021	2021/ 2022	2022/ 2023	2026/ 2027	2031/ 2032
St. Basil	484.0	248	419	547	562	657	852	1,191
St. Gabriel	389.0	445	440	412	392	398	411	544
St Theresa	210.0	152	173	167	176	189	185	175
TOTAL	1,083.0	845	1,032	1,126	1,130	1,244	1,447	1,910

School Name	On-The-Ground Capacity	HISTORICAL				PROJECTED		
		2011/ 2012	2016/ 2017	2020/ 2021	2021/ 2022	2022/ 2023	2026/ 2027	2031/ 2032
St. Basil	484.0	51%	87%	113%	116%	136%	176%	246%
St. Gabriel	389.0	114%	113%	106%	101%	102%	106%	140%
St Theresa	210.0	72%	82%	80%	84%	90%	88%	83%
TOTAL	1,083.0	78%	95%	104%	104%	115%	134%	176%

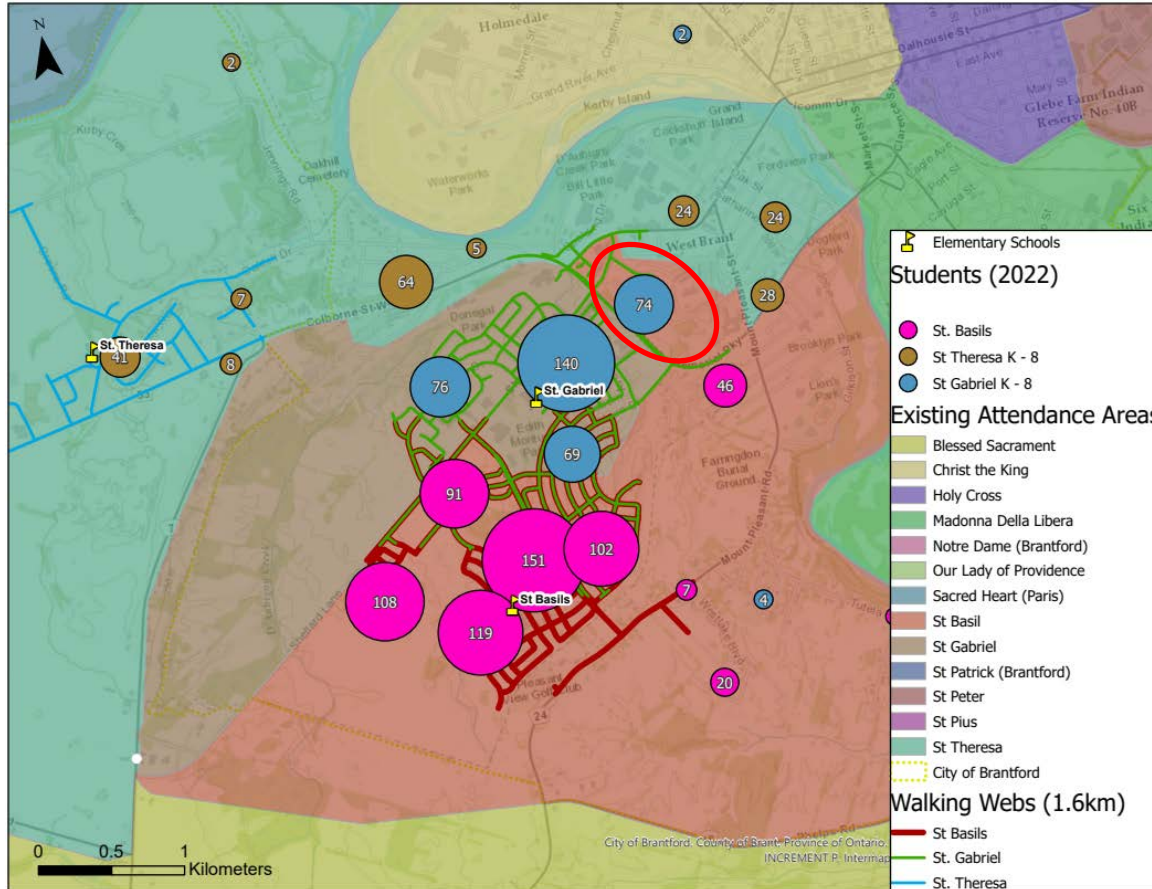
Border Crossing



Attending School	Border-Crossing “In” # of students from other school area, attending this school	Border-Crossing “Out” # of students from this school area, attending elsewhere	Border-Crossing “Net”
St. Basils	30	132	-102
St Gabriel K - 8	116	17	99
St Theresa K - 8	19	39	-20
Total	165	188	-23

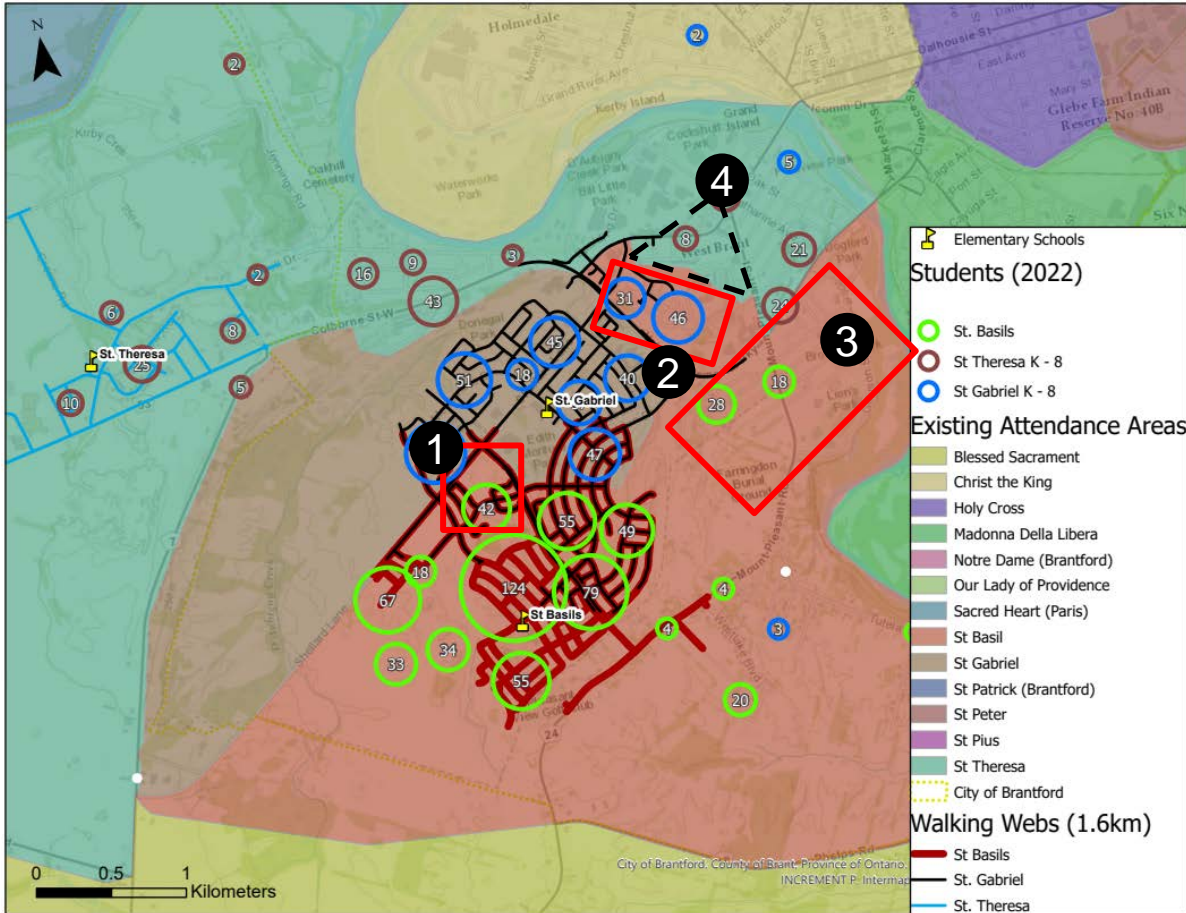
- 9 St. Basil’s students reside in the St. Gabriel boundary
- 88 St. Gabriel students reside in the St. Basil’s boundary
- 15 St. Gabriel students reside in the St. Theresa boundary
- 13 St. Theresa students reside in the St. Basil’s boundary

Border Crossing



- 9 St. Basil's students reside in the St. Gabriel boundary
- 88 St. Gabriel students reside in the St. Basil's boundary (majority in area circled in red)
- 15 St. Gabriel students reside in the St. Theresa boundary
- 13 St. Theresa students reside in the St. Basil's boundary

Areas of Students



- 1** ~67 students in Area 1 – 4 attend Christ the King, 13 attend Madonna Della Libera (French Immersion), 10 attend St. Gabriel, 40 attend St. Basil.
- 2** ~69 students in Area 2 – 1 attends St. Bernard of Clairvaux, 2 attend St. Theresa, 41 attend St. Gabriel, and 25 attend St. Basil.
- 3** ~59 students in Area 3 – 1 attends Madonna Della Libera (French Immersion), 1 attends St. Theresa, 1 attends St. Patrick, 6 attend St. Gabriel, and 50 attend St. Basil.
- 4** ~7 students in Area 4 – 2 attend Madonna Della Libera (French Immersion) and 5 attend St. Theresa.



Various Options Considered

1. Option 1

- Reduces enrolment by ~3 classrooms at St. Basil (utilization decreases to 121%)
- Increases utilization rates at St. Gabriel to 117% and St. Theresa to 99%

2. New Alternate Option 1b

- Similar utilization rates as Option 1 – however some swapping of areas between St. Theresa and St. Gabriel in response to public feedback.

3. Option 2

- Larger area directed to St. Theresa. Reduces St. Basil enrolment by ~3 classrooms (utilization decreases to 120%)
- Increases utilization rates at St. Gabriel to 109% and St. Theresa to 115%

Various Options Considered



4. Option 3

- Builds on Option 2 but adds an additional area from St. Basil to St. Gabriel. Reduces enrolment at St. Basil by ~4.5-5 classrooms (utilization decreases to 112%).
- Utilizations at St. Gabriel would be almost 120% and 115% at St. Theresa.

5. New Option 4

- Moves enrolment from St. Basil to St. Gabriel in the schools' shared walking area. Reduces enrolment at St. Basil by ~3.5 classrooms (utilization decreases to 119%).
- St. Gabriel utilization would be 124%.

6. New Option 4b

- Builds on Option 4 but adds additional area from St. Basil to St. Theresa. Reduces enrolment at St. Basil by ~4.5 classrooms (utilization decreases further to 114%).

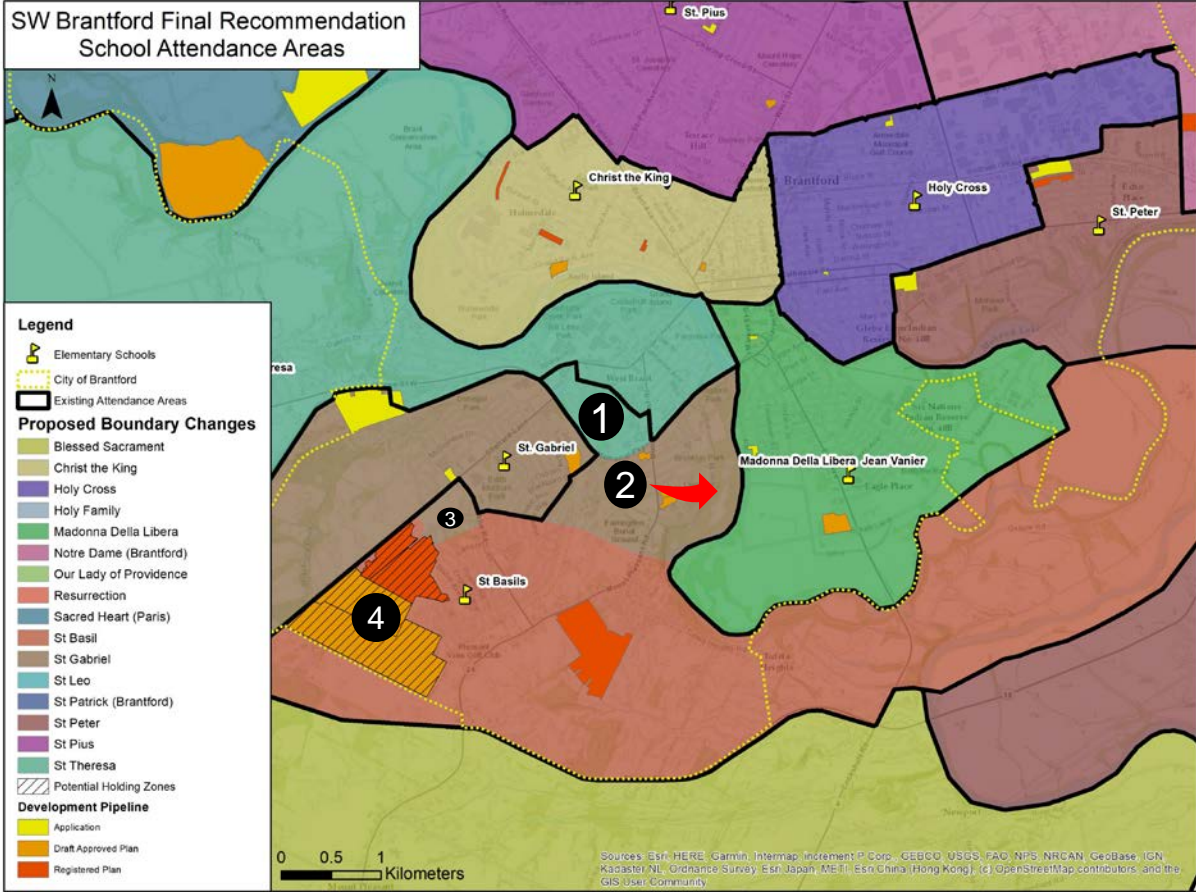
Options Summary



Enrolment								
School	OTG	2022 Enrolment	Option 1	Option 1b	Option 2	Option 3	Option 4	Option 4b
St Basil	484	658	583	583	583	543	575	550
St. Gabriel	389	398	457	448	423	463	481	481
St. Theresa	210	191	207	216	241	241	191	216
Total	1,083	1,247	1,247	1,247	1,247	1,247	1,247	1,247

Utilizations								
School	OTG	2022 Utilization	Option 1	Option 1b	Option 2	Option 3	Option 4	Option 4b
St Basil	484	136%	120%	120%	120%	112%	119%	114%
St. Gabriel	389	102%	117%	115%	109%	119%	124%	124%
St. Theresa	210	91%	99%	103%	115%	115%	91%	103%
Total	1,083	115%	115%	115%	115%	115%	115%	115%

Final Committee Recommended Option



- 1 Area 1 directed to St. Theresa beginning in Sept 2023 for any new registrations. All existing students will have the option to remain at their existing school (i.e. St. Basil).
- 2 Area 2 will be directed to St. Gabriel beginning in Sept 2023 with existing grade 6 and 7's having the option to remain at their existing school (i.e St. Basil).
- 3 Area 3 will be directed to St. Gabriel beginning in Sept 2023 with existing grade 6 and 7's having the option to remain at their existing school (i.e. St. Basil)
- 4 Area 4 will be identified as a holding area where new students arising from new residential development may be directed to a school identified as a holding school that has available capacity.

Final Committee Recommended Option



Current Conditions				
School	OTG	2022 Enrolment	Utilization	# of Portables (2022)
St Basil	484	658	136%	6
St. Gabriel	389	398	102%	6
St. Theresa	210	191	91%	0
Total	1,083	1,247	115%	12

Proposed Conditions				
School	OTG	2022 Enrolment	Utilization	# of Portables (2022)
St Basil	484	552	114%	3
St. Gabriel	389	480	123%	4
St. Theresa	210	215	102%	0
Total	1,083	1,247	115%	7

Note: Current St. Basil CES students in Area 1 have the choice to stay at St. Basil CES. If all students wish to stay, ~25 students would not leave St. Basil CES.

Final Committee Recommended Option

With legacy grade 6/7s in Areas 2 and 3



Current Conditions				
School	OTG	2022 Enrolment	Utilization	# of Portables (2022)
St Basil	484	658	136%	6
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St. Theresa	210	191	91%	0
Total	1,083	1,247	115%	12

Proposed Conditions				
School	OTG	2022 Enrolment	Utilization	# of Portables (2022)
St Basil	484	577	119%	4
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St. Theresa	210	215	102%	0
Total	1,083	1,247	115%	7

Note: Current St. Basil CES students in Area 1 have the choice to stay at St. Basil CES. If all students wish to stay, ~25 students would not leave St. Basil CES.



Implementation Decisions & Discussions

- Legacy Agreements
- *Transition/Implementation*
 - Communication
 - Program/Childcare/Other?
 - Staffing requirements/needs
 - School Space Audits/Temporary spaces

NEXT STEPS



- Trustee Consideration Of Final Options
- Trustee Decision
- Transitional Measures

QUESTIONS/COMMENTS?

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

May 16, 2023

AGENDA ITEM	MOTION
5.1	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from Assumption College for an excursion to New York City from Thursday, May 16 th to Monday, May 20 th , 2024.
5.2	THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College for an excursion to France and Italy from Friday, March 8th to Sunday, March 17th, 2024.
5.3	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:</p> <p>A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")</p> <p style="margin-left: 40px;">A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2023 and ending on August 31, 2024 (the "Period").</p> <p style="margin-left: 40px;">B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.</p> <p style="margin-left: 40px;">C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.</p> <p style="margin-left: 40px;">D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.</p> <p>RESOLVED THAT:</p> <p style="margin-left: 40px;">1. The Chair or Vice Chair and the Treasurer are authorized, on behalf of the Board, to borrow from time-to-time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act, a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current</p>

	<p>expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice- Chair and the Treasurer for the sums borrowed, plus interest, at a rate to be agreed upon from time-to-time with CIBC;</p> <ol style="list-style-type: none"> 2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing; 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed, plus interest, all the moneys collected or received in respect of the current revenues of the Board; <p>The Treasurer is authorized and directed to deliver to CIBC from time-to-time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected</p>
5.5	<p>WHEREAS The Ontario Catholic Trustees Association (OCSTA) is requesting a host(s) board for the 2024 Annual General Meeting</p> <p>WHEREAS the Brant Haldimand Norfolk Catholic District School Board (BHNCD SB), the Hamilton Wentworth Catholic District School Board (HWCD SB), and the Niagara Catholic District School Board (NCDSB) have expressed an interest in co-hosting the 2024 AGM</p> <p>WHEREAS The chairs of all three boards have had exploratory conversations with one another to garner interest in co-hosting the 2024 AGM in the Niagara Falls area; and</p> <p>WHEREAS all three boards would share equally in the cost of co-hosting the event;</p> <p>NOW THEREFORE BE IT RESOLVED: THAT THE CHAIR BE DIRECTED to notify OCSTA and the Chairs of the BHNCD SB, HWCD SB, & NCDSB of their intent to co-host the OCSTA 2024 AGM in Niagara Falls Ontario and;</p> <ol style="list-style-type: none"> A. THAT all three boards will participate equally in planning, executing, and financial responsibilities of this event; and B. THAT all three boards agree that the location will be in Niagara Falls for this event; and C. THAT in the event one of the three boards does not wish to participate or chooses to withdraw its intent to co-host the remaining two boards will share the responsibility and financial burden of the withdrawal of the third board. D. THAT upon approval by the respective boards staff will be directed to begin to work collaboratively on the planning and execution of this event in conjunction with OCSTA; and

	<p>E. THAT a steering committee be created between the three boards consisting of the Chair of the Board, and the Director of Education or designate from each board and OCSTA.</p>
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RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of May 16, 2023.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of May 16, 2023

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Phil Wilson, Superintendent of Education
Presented to: Board of Trustees
Submitted on: Tuesday, May 16, 2023
Submitted by: Michael McDonald, Director of Education & Secretary

EXCURSION – VISUAL ARTS IN NEW YORK CITY
Public Session

BACKGROUND INFORMATION:

Katie Benoit from Assumption College School and the Visual Arts Program is requesting approval for the Visual Arts in New York City excursion from Thursday, May 16th to Monday May 20th, 2024. Additional chaperones, tentative and if needed, are Rachel Meneguzzi, Stacey Christie and Steve Glowala. The cost of the trip is approximately \$1945.00/person. Staff supervisors will be assigned according to the number of student registrations. EF Tours covers the cost of 1 chaperone per 6 students.

DEVELOPMENTS:

The trip is open to up to 48 past, present, or future students from ACS Arts Programs. Currently there are 513 students enrolled in Visual Arts course for next year.

Approximately 40-48 students from the program will be traveling by bus to NYC. This tour provides an excellent opportunity for students to increase their awareness of global perspectives, foster appreciation for different cultures, become effective communicators, reflective thinkers, gain a love of/for learning and embrace the responsibility of being global citizens as well as develop leadership skills navigating through new experiences with confidence.

The students will develop a distinctive Catholic worldview with the opportunity to visit St. Patrick's Cathedral and attend mass. Students will have the enriching experience of viewing significant artwork, both historical and contemporary, at The Metropolitan Museum, The Guggenheim Museum, The Museum of Modern Art and a variety of galleries in Chelsea. Through tours and self-guided exploration, students will form a deeper appreciation for art history while also being inspired to create their own work. Students will also have the opportunity to see art come to life in the form of Broadway and Off-Broadway plays. This will highlight performance art, visual spectacle, makeup artistry, costume design, set design, music and more.

All information has been provided in accordance with Board policy and procedures.

SPECIFIC EXPECTATIONS

A. CREATING AND PRESENTING

A 2.1 Explore how elements and principles of design can be used to convey emotion and enhance personal expression and use a combination of these elements and principles to create two- and three-dimensional art works that express personal feelings and communicate specific emotions to an audience.

A 3.2 Explore a range of traditional and current materials, technologies, techniques, and tools used by visual artists.

A 3.3 Describe appropriate standards and conventions for the presentation of different types of visual art works and apply these standards and conventions when preparing their art works for presentation.

A 3.4 Explain how variations in where and how art works are displayed (e.g., as public art, in private and public galleries, on the Internet, in the mass media, in virtual and traditional museums, as transient art works) can affect the impact and meaning of the works and the size and type of audience they reach.

B. REFLECTING, RESPONDING AND ANALYSING

B 1.1 Analyse their initial response to art works (e.g., describe their initial reaction to an artwork and determine which specific aspects of the work and their personal experience led to their reaction).

B 1.2 Deconstruct the visual content and the use of elements and principles of design in their own artwork and the work of others.

B 1.3 Explain, with reference to particular works, both historical and contemporary, how knowledge of an art work's cultural and historical context, achieved through research, has clarified and enriched their understanding of the work's intent and meaning.

B 1.4 Describe and reflect on the qualities of their own art works and the works of others, and evaluate the effectiveness of these works, using a variety of criteria.

B 2.1 Analyse the function and social impact of different kinds of art works in both past and present societies.

B 3.1 Identify a variety of careers in fields related to visual arts.

C. FOUNDATIONS

C 1.1 Demonstrate an understanding of the elements and principles of design, and use terminology related to these elements and principles correctly and appropriately when creating or analysing artworks.

C 2.1 Demonstrate an understanding of a wide variety of techniques that artists use to achieve a range of specific effects.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from Assumption for an excursion to New York City from Thursday, May 16th to Monday, May 20th, 2024.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Phil Wilson, Superintendent of Education
Presented to: Board of Trustees
Submitted on: Tuesday, May 16, 2023
Submitted by: Michael McDonald, Director of Education & Secretary

EXCURSION – ART & ARCHITECTURE IN FRANCE & ITALY Public Session

BACKGROUND INFORMATION:

Agata Kowalski, Department Head of Arts at St. John's College, is requesting approval for an Art Trip to France and Italy from Friday March 8th to Sunday March 17th, 2024. Additional chaperones, if needed, are Wioletta Duffy, Lynne DiStefano and Rosalie MacNeil. The cost of the trip is \$4,401.00/person. Staff supervisors will be assigned according to the number of student registrations. Explorica Tours covers the cost of 1 chaperone per 6 students.

DEVELOPMENTS:

The trip is open to 24 past, present, or future students from the Visual Arts Program (which includes Photography, Fashion and Digital Art classes). Approximately 24 students from the program will be flying from Toronto Pearson International Airport to Paris, France and travel on to Nice, Monaco, Florence, and Rome via train. This tour provides an excellent opportunity for students to increase their awareness of global perspectives, foster appreciation for different cultures, become effective communicators, reflective thinkers, gain a love of/for learning and embrace the responsibility of being global citizens as well as develop leadership skills navigating through new experiences with confidence.

France and Italy were selected as destinations for this first art trip after Covid as these two locations maximize the amount of art and architecture students can see covering work studied in every art class. Some key examples are:

- Grade 9 - Ancient Rome.
- Grade 10 - Early Christian, Romanesque, Gothic.
- Grade 11 - Renaissance, Mannerism Baroque, Rococo, Neoclassicism, Romanticism, Realism.
- Grade 12 - Impressionism, Cubism, Modernism, etc.

In addition to learning about art, students will deepen their understanding of Catholic worldview through the opportunity of visiting the Notre Dame Cathedral in Paris, the Duomo in Florence as well as the Sistine Chapel and St. Peter's Basilica in Vatican City where they will attend mass. This will provide students with an opportunity to explore a key theme studied art classes: the relationship between the arts and the church; specifically, the role the Catholic church has played as a key patron of the arts.

Students will also visit numerous art museums and architectural sites including:

- Paris: Louvre, Musee D'Orsay, Arc De Triomphe, Opera House, Eiffel Tower.
- Monaco & Nice: Prince's Palace, Vieux Nice.
- Florence: Baptistery, Pisa Tower, Uffizi, Accademia, Gates of Paradise, Palazzo Vecchio.
- Rome: Colosseum, Roman Forum, Trajan's Column, Pantheon, Trevi Fountain, Piazza Navona, Spanish Steps, Piazza Venezia.

Students will develop global knowledge, a deeper sense of self, confidence, and sensitivity to and respect for others as they are immersed in their host country's cuisine and culture.

Current Visual Courses and # of Students enrolled:

AVI1O1 – 147	AWT4M1 – 15	AWQ3O1 – 30
AVI2O1 – 38	ASM2O1 – 30	AWQ4M1 – 11
AVI3M1 – 32	ASM3M1 – 14	AWS3O1 – 20
AVI4M1 – 13	ASM4M1 – 4	AWS4M1 - 6

Yearly total 2022-23: 16 sections; 330 students

2023/2024 Visual Art Course Projected Enrollment

AVI1O1 – 194	ASM2O1 – 20	AWS3O1 – 22
AVI2O1 – 38	ASM3M1 – 8	AWS4M1 – 9
AVI3M1 – 30	ASM4M1 – 10	HNC3C1 – 20
AVI4M1 – 26	AWQ3O1 – 32	
AWT4M1 – 9	AWQ4M1 – 12	

Yearly total 2023 – 24: 18 sections; 430 students

*Highlighted courses run as split section

All information has been provided in accordance with Board policy and procedures.

Links to Visual Arts Expectations from the Ontario Curriculum

Viewing art works in the culturally rich countries of France and Italy provides opportunities for students to become directly involved with artwork and architecture produced over many centuries. This tour visits the great cities of French and Italian artistic expression: Paris, Florence, and Rome. Visits to religious destinations like Rome are awe inspiring experiences for students. Experiencing artwork and architectural sites directly is a rich experience that creates connections between the 'art world' and the student. A great deal of discussion happens on this type of trip that encourages students to put into practise all the 'theory' they have been learning in class.

Related expectations:
(from the AVI3M1 expectations)

- Use appropriate visual arts terminology in all areas of visual arts theory.

- Demonstrate an understanding of (a segment of Canadian art, fifteenth- to nineteenth-century Western art, and the art of Asian) and other cultures.
- Use appropriate terminology to discuss the art materials, techniques, and styles associated with art forms studied in the course.
- Explain how the elements and principles of design reflected in a specific work of art support the concepts and ideas expressed through that work.
- Analyse well-known historical works of art that use media and processes that they wish to explore.
- Explain how the style, history, and artist related information associated with specific works of art inform their own work.
- Analyse and describe the intellectual, emotional, and spiritual influence that art has on their lives.
- Evaluate the usefulness, in various careers, of skills and knowledge that can be developed through the study of visual arts.

(from the AVI4M1 expectations)

- Use a wide range of appropriate terminology related to all areas of art theory to describe art works, crafts, and applied design forms.
- Demonstrate an understanding of the historical context and stylistic evolution of some fine art, applied design, and craft forms.
- Describe the influence of art works and artists from the past on their own art works.
- Research and describe historical and recent works of art from around the world that specifically relate to the processes used and the issues and concerns expressed in their own work.
- Explain, orally or in writing, a variety of reasons for making judgements about works of art.
- Research and describe how a particular collection in a gallery or museum has been created and analyse the potential impact on individual viewers and communities.

(from the AVI201 expectations)

- Differentiate historical artworks by content, theme, style, techniques, and materials.
- Explain the social and historical context and the chronology of distinctive artistic styles.
- Explain how their personal artworks have been influenced by works they have viewed in galleries and museums.
- Explain how they have incorporated into their studio assignments characteristic materials and expressive qualities of artworks studied.
- Describe interrelationships among art, the consumer, and the community.
- Identify possible meanings of a work by referring to background information and specific visual indicators.

Group travel is a learning opportunity in itself. There are many opportunities for learning when travelling with others. Visiting culturally rich destinations like France and Italy also opens students minds to connections within the world at large.

From the Catholic Graduate Expectations:

CGE1d Develops attitudes and values founded on Catholic social teaching and acts to promote social responsibility, human solidarity and the common good.

CGE1h Respects the faith traditions, world religions and the life-journeys of all people of good will.

- CGE2e Uses and integrates the Catholic faith tradition, in the critical analysis of the arts, media, technology and information systems to enhance the quality of life.
- CGE3e Adopts a holistic approach to life by integrating learning from various subject areas and experience.
- CGE4a Demonstrates a confident and positive sense of self and respect for the dignity and welfare of others.
- CGE4g Examines and reflects on one's personal values, abilities and aspirations influencing life's choices and opportunities.
- CGE7f Respects and affirms the diversity and interdependence of the world's peoples and cultures.
- CGE7g Respects and understands the history, cultural heritage and pluralism of today's contemporary society.
- CGE5c Develops one's God-given potential and makes a meaningful contribution to society.

CONNECTIONS TO SCHOOL IMPROVEMENT PLAN

St. John's College School Improvement Plan focuses on building inclusion, continued Christ-centred lifelong learning, and promoting health and mental well being. This trip also supports the School Improvement Plan in the following ways:

Building Inclusion

One of the most effective ways of building empathy is having the opportunity to experience different perspectives and ways of living. This trip to France and Italy not only enables students to experience the different ways that people live in other parts of the world today; but it also allows students to better understand how people lived in the past. Travelling in countries where others may not speak English will help students become more empathetic to those for whom English is a second language. This understanding will make students more respectful to diverse cultures, languages and traditions.

Continued Christ-centred Lifelong Learning

Travelling to the Vatican and visiting churches such as the Notre Dame Basilica, the Duomo and the Sistine Chapel allows students to grow their own faith and connection with God. These buildings were originally designed to be "bibles for the illiterate" and they represent the height of what people can achieve when they are filled with faith. The art and architecture that students will see on this trip will raise their spirits, fire their imagination and grow their relationship with their faith.

Travelling presents students with new situations that develops confidence and pushes them to problem solve and strategize. This trip will help students become stronger critical thinkers and help them become more effective at solving problems, managing projects, and making effective decisions through a variety of digital tools and resources.

Promoting Health and Mental Well Being

Travel is known to have numerous benefits for health and well being including reducing stress, growing confidence, learning about oneself, boosting happiness and satisfaction, making one

more resilient (mentally and physically), enhancing creativity, makes one more hopeful and improves brain function. Students will return from the trip reenergized, inspired, more grounded and with a clearer sense of who they are and what they want to pursue in the future.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College for an excursion to France and Italy from Friday, March 8th to Sunday, March 17th, 2024.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: May 16, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

BANK OPERATING CREDIT

Public Session

BACKGROUND INFORMATION:

The *Education Act* requires that a school board approves an annual borrowing resolution empowering the Board to borrow, as required, by way of demand notes, to meet current obligations. The Board approved an operating credit of \$7.0 million for the 2010 year and has approved this operating credit amount each subsequent year since.

DEVELOPMENTS:

The operating requirements of the Board have not changed significantly. Operating credit enables the Board to meet its financial obligations when a timing issue occurs between payment by the Board and receipt of grants by the Ministry.

The total credit is as follows:

Operating Line:	\$7,000,000
Purchase Card	<u>300,000</u>
TOTAL:	\$7,300,000

The credit has a renewal date of September 1, 2023. The Board's Purchase Card credit is underwritten by US Bank.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2023 and ending on August 31, 2024 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized, on behalf of the Board, to borrow from time-to-time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act, a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice-Chair and the Treasurer for the sums borrowed, plus interest, at a rate to be agreed upon from time-to-time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed, plus interest, all the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time-to-time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Mike McDonald, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: May 16, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

OCSTA AGM 2024 Report
Public Session

BACKGROUND INFORMATION:

Each year the Ontario Catholic Trustee Association convenes an annual general meeting which welcomes over 200 delegates and guests. This year the meeting was co-hosted by the Durham Catholic District School Board and was held in Toronto.

DEVELOPMENTS:

In a conversation with the chairs of the Brant Haldimand Norfolk Catholic District School Board, the Hamilton Wentworth Catholic District School Board and the Niagara Catholic District School Board, there was a desire to for the three boards to host the 2024 AGM. As a next step to confirming that, the following recommendations are being put forward:

RECOMMENDATION:

WHEREAS The Ontario Catholic Trustees Association (OCSTA) is requesting a host(s) board for the 2024 Annual General Meeting

WHEREAS the Brant Haldimand Norfolk Catholic District School Board (BHNCDSB), the Hamilton Wentworth Catholic District School Board (HWCDSB), and the Niagara Catholic District School Board (NCDSB) have expressed an interest in co-hosting the 2024 AGM

WHEREAS The chairs of all three boards have had exploratory conversations with one another to garner interest in co-hosting the 2024 AGM in the Niagara Falls area; and

WHEREAS all three boards would share equally in the cost of co-hosting the event;

NOW THEREFORE BE IT RESOLVED: THAT THE CHAIR BE DIRECTED to notify OCSTA and the Chairs of the BHNCDSB, HWCDSB, & NCDSB of their intent to co-host the OCSTA 2024 AGM in Niagara Falls Ontario and;

A. THAT all three boards will participate equally in planning, executing, and financial responsibilities of this event; and

B. THAT all three boards agree that the location will be in Niagara Falls for this event; and

C. THAT in the event one of the three boards does not wish to participate or chooses to withdraw its intent to co-host the remaining two boards will share the responsibility and financial burden of the withdrawal of the third board.

D. THAT upon approval by the respective boards staff will be directed to begin to work collaboratively on the planning and execution of this event in conjunction with OCSTA; and

E. THAT a steering committee be created between the three boards consisting of the Chair of the Board, and the Director of Education or designate from each board and OCSTA.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, May 16, 2023 ♦ 7:00 pm Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the May 16, 2023, meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda – Nil

5. Committee and Staff Reports

5.1 Excursion Report – Visual Arts in New York City

Superintendent Wilson presented the Assumption College Visual Arts in New York City excursion report. This trip is open to 48 past, present, or future students from the ACS Arts programs. This tour provides an excellent opportunity for students to increase their awareness of global perspectives, foster appreciation for different cultures, become effective communicators, reflective thinkers, gain a love of/for learning and embrace the responsibility of being global citizens as well as develop leadership skills navigating through new experiences with confidence.



Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from Assumption College for an excursion to New York City from Thursday, May 16th to Monday, May 20th, 2024.

Carried

5.2 Excursion Report – Art & Architecture in France & Italy

Superintendent Wilson presented the St. John's Art & Architecture in France & Italy excursion report. This trip is open to 24 past, present, or future students from the Visual Arts Program (which includes Photography, Fashion and Digital Art classes). Approximately 24 students from the program will be flying from Toronto Pearson International Airport to Paris, France, and travel on to Nice, Monaco, Florence, and Rome via train. France and Italy were selected as destinations for this first art trip after Covid as these two locations maximize the amount of art and architecture students can see covering work studied in every art class.

An itinerary of the trip was requested for review. A suggestion was made to review international trips and combine them when multiple high schools are travelling to the same geographical area to maximize cost efficiencies.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College for an excursion to France and Italy from Friday, March 8th to Sunday, March 17th, 2024.

Carried

5.3 Bank Operating Credit

Superintendent Keys presented the Bank Operating Credit Report. The Education Act requires that a school board approves an annual borrowing resolution empowering the Board to borrow, as required, by way of demand notes, to meet current obligations. Superintendent Keys noted that the operating requirements of the Board have not changed significantly. Operating credit enables the Board to meet its financial obligations when a timing issue occurs between payment by the Board and receipt of grants by the Ministry. An inquiry was made regarding the number of purchasing cards that are in use in the board.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2023 and ending on August 31, 2024 (the "Period").



- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized, on behalf of the Board, to borrow from time-to-time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act, a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice- Chair and the Treasurer for the sums borrowed, plus interest, at a rate to be agreed upon from time-to-time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution, plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed, plus interest, all the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time-to-time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

Carried

5.4 2023-2024 Budget and Funding Update

Superintendent Keys presented the 2023-2024 Budget and Funding update. The purpose of this report is to provide an update on the progress of the 2023-24 budget development cycle, including a funding update provided by the Ministry of Education. Changes made to the GSN's were highlighted including supports for students, transportation, Indigenous education, school facility and operation renewals, and the covid learning recovery fund. Increased enrollment in the Brant Haldimand Norfolk Catholic District School Board contributes to the increase in the projections. The Partnerships and Priorities Funding (PPF)'s was highlighted. A suggestion was



made to consider partnering with the local churches when lands are being selected for new school builds. Organizational charts for the budget process were requested.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the 2023-24 Budget and Funding Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 OCSTA AGM 2024 Report

Chair Petrella presented the OCSTA AGM 2024 report for the Brant Haldimand Norfolk Catholic District School Board to jointly host the OCSTA Annual General Meeting. This requires a resolution of the Board by all three boards in order to proceed. Inquiries were made regarding the details of the event.

Moved by: Bill Chopp

Seconded by: Dan Dignard

WHEREAS The Ontario Catholic Trustees Association (OCSTA) is requesting a host(s) board for the 2024 Annual General Meeting

WHEREAS the Brant Haldimand Norfolk Catholic District School Board (BHNCD SB), the Hamilton Wentworth Catholic District School Board (HWCD SB), and the Niagara Catholic District School Board (NCDSB) have expressed an interest in co-hosting the 2024 AGM

WHEREAS The chairs of all three boards have had exploratory conversations with one another to garner interest in co-hosting the 2024 AGM in the Niagara Falls area; and

WHEREAS all three boards would share equally in the cost of co-hosting the event;

NOW THEREFORE BE IT RESOLVED: THAT THE CHAIR BE DIRECTED to notify OCSTA and the Chairs of the BHNCD SB, HWCD SB, & NCDSB of their intent to co-host the OCSTA 2024 AGM in Niagara Falls Ontario and;

A. THAT all three boards will participate equally in planning, executing, and financial responsibilities of this event; and

B. THAT all three boards agree that the location will be in Niagara Falls for this event; and

C. THAT in the event one of the three boards does not wish to participate or chooses to withdraw its intent to co-host the remaining two boards will share the responsibility and financial burden of the withdrawal of the third board.

D. THAT upon approval by the respective boards staff will be directed to begin to work collaboratively on the planning and execution of this event in conjunction with OCSTA; and

E. THAT a steering committee be created between the three boards consisting of the Chair of the Board, and the Director of Education or designate from each board and OCSTA.

Carried

6. Information and Correspondence



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Director McDonald presented an update from the Institute for Catholic Education Symposium. He noted they were an excellent two days of learning. There were 12 Bishops and 24 Clergy members who attended. The main themes were adult faith formation and reconciliation. There was great enthusiasm from the group who attended and further meetings will be held to discuss the next steps.

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

Moved by: Carol Luciani

Seconded by: Dan Dignard

7. Trustee Inquiries

Some of the new features on the website were discussed.

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Mark Watson

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the May 16, 2023 meeting.

Carried

Next meeting: Tuesday, June 20, 2023, 7:00 p.m. – Boardroom

2022-23
Trustee Meetings and Events

Date	Time	Meeting/Event
May 23, 2023	7:00 pm	Board Meeting
May 24, 2023	3:00 pm	Accommodations Committee
May 25, 2023	2:00 pm	Faith Advisory Committee
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 12, 2023	3:00 pm	Policy Committee
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
June 20, 2023	7:00 pm	Committee of the Whole
June 27, 2023	7:00 pm	Board Meeting
June 28, 2023	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee