



Norfolk County (Elementary) Attendance Boundary Review
Tuesday, November 5, 2024 - 5:30 pm
Microsoft Teams Meeting

COMMITTEE MEMBERS PRESENT:

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| Our Lady of Fatima School: | Jennifer Gushue |
| Sacred Heart School: | Candice Vanhie, Jill Van De Slyke |
| St. Bernard of Clairvaux School: | Jeanette (Harris) Duffield |
| St. Cecilia's School: | Anthony Lasanowski, Martha Santos-Smith |
| St. Frances Cabrini School: | Jena Wagner, Melissa Damota |
| St. Joseph's School: | Elijah Marshall, Megan Flexman |
| St. Michael's School: | Jenn Vanden Hengel, Jennifer Carrier |

RESOURCE PERSONNEL PRESENT:

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| Administration: | Mike McDonald, Phil Wilson, Jack Ammendolia |
| Principals / Vice-Principals: | Joe Persia, David Gervais, Jennifer Rudyk, Sue Defreyne, Luc Bertran, Erin Bedard, Teresa Szalay, John McDermid |
| Recording Secretary: | Katherine Reddicliffe |

REGRETS:

Adam Brutto, Jillian DePauw, Sarah Lees, Tonya Jansen

1. Opening Prayer

Joe Persia opened the meeting with prayer.

2. Land Acknowledgement

Phil Wilson gave thanks and acknowledged the land that we are gathered on today.

3. Committee Members

Director McDonald asked Principals to introduce the introduce themselves and the committee members from their schools.

4. Presentation

4.1 Committee Mandate

Jack Ammendolia reviewed the mandate of the committee, specifically:

- To create an awareness regarding boundary reviews and to determine / communicate why school boards conduct boundary reviews.
- To provide boundary options based on scenarios, data, and relevant guidelines, both technical data and *voices on the ground* data, and obtain feedback on the options or scenarios.
- Committee members represent all students in all schools in the review and the larger Board as well. There is a bigger picture to keep in mind as well, Norfolk County as a whole.
- Explained that the Trustees make the decisions based on information, scenarios, recommendations, etc. provided to them by the committee.

4.2 Attendance Boundary Process

Mr. Ammendolia reviewed the framework of the Attendance Boundary Review (ABR) specifically:

- The roles of each of the participants through the process.
- The order in which things occur in the 3–4-month duration.



4.3 Why Attendance Boundary Review?

Mr. Ammendolia noted that, boundary reviews are conducted to create a balance because of one or more of the following:

- Student enrolment.
- New school facilities.
- Program Reviews.

He noted that in Norfolk County, all schools have experienced high enrollments and utilizations, relative to the schools' capacities. Utilization rates at St. Bernard of Clairvaux and St. Joseph are high and with future developments are concerning. Additionally, Our Lady of Fatima and Sacred Heart are both operating at 50%.

4.4 Intended Outcomes and Key Considerations

Mr. Ammendolia noted that some of the possible outcomes and key considerations may work on paper, but there will be many factors that need to be reviewed as well. Some of these items include transportation, walking distance to school, property size, portables, washrooms, and parking spots. These additional items will provide further insight into what is occurring at each of the facilities.

The Committee must assist in determining what can be done in the best interests of the students, school, and continuously growing community.

4.5 Current Situation: Demographics, Projections, Maps

Mr. Ammendolia reviewed current demographics in Norfolk County regarding the schools' historical enrolments and utilizations. He briefly touched on current attendance boundaries and the anticipated residential growth in the areas. We are looking at finding a sustainable solution.

Presented slides that focused on the dramatic changes which have occurred in the population growth since 2011:

- Utilization Rates – the enrollment of the school compared to what the school was built for (not including portables).
- Regular track and French Immersion enrolments.
- Boarder Crossing – students who attend the school within their catchment area versus those who attend school considered “out of boundary”. The Board has a policy in effect that must meet certain criteria for exceptions to be made. Saying this, those numbers need to be included in the options.
- Current student distribution in each of the school's catchment areas.

4.6 Next Steps

- A quick survey will be forwarded to the Committee to obtain feedback and track responses.
- If Committee members have any questions, comments, concerns, feedback, etc., please forward an email message to norfolkcounty@bhncdsb.ca
- All presentations, agendas, minutes, etc. will be posted on the Board's website at <https://www1.bhncdsb.ca/boundary-review-norfolk-county-elementary/>
- The next meeting will include the presentation of options and scenarios, and it is hoped that from those listed some will be presented to the public meeting in January. The Public Meeting will invite parents/guardians of the schools in this ABR to attend and provide generalized feedback.
- Potential Meeting #3 to occur after the Public Meeting, if required.
- Final options will be prepared for the Board of Trustees.



4.7 Questions
Not available.

5. Future Meetings

- Monday, November 25, 2024 – 5:30 pm (Virtual)
- Monday, January 20, 2025 – 6:00 pm (Gymnasium, Holy Trinity Catholic High School)
- Tuesday, February 4, 2025 – 5:30 pm (Virtual/In-Person)

6. Adjournment

The Meeting adjourned at 6:20 pm.

Next Meeting: Monday, November 25, 2024 – 5:30 pm