



BRANT HALDIMAND NORFOLK
Catholic District School Board

BRANT HALDIMAND NORFOLK

Catholic District School Board

Professional Activity (P.A.) Day Notice – April 17

Date: Friday, April 17, 2026

Length: Full Day

Topic 1: AM – Foundations of Artificial Intelligence (Keynote)

Entity Hosting: BHCNDSB Senior Administration

Presenter(s)/Facilitator(s): Whitney McKinley and Katrina Gouett (Waterloo Catholic District School Board), facilitated by Senior Administration

Description:

All staff will participate in a keynote session introducing the foundations of Artificial Intelligence. The session will explore what AI is, ethical considerations, and privacy implications for use in educational settings. The keynote will be delivered live at Assumption College School and streamed to all sites via Microsoft Teams.

Topic 2: AM – BHCNDSB Artificial Intelligence Guidelines and Cyber Security

Entity Hosting: BHCNDSB Senior Administration and Principals

Presenter(s)/Facilitator(s): Senior Administration and School Principals

Description:

Staff will engage in collaborative learning focused on the Board's Artificial Intelligence Guidelines. Through structured activities (e.g., jigsaw/scavenger tasks), staff will deepen their understanding of responsible AI use. This session will also include a demonstration of Microsoft Copilot and address key considerations related to cyber security and student privacy.

Topic 3: PM – Artificial Intelligence in Assessment and Professional Practice

Entity Hosting: BHCNDSB Schools

Presenter(s)/Facilitator(s): Principals and Staff Leaders

Description:

In the afternoon, staff will work within departments and divisions to explore authentic assessment practices in the age of AI. Educators will develop practical use cases and identify best practices for integrating AI to enhance teaching and student learning. Secondary staff will utilize the "Stop Light Model" to determine appropriate use of AI in assessment (red, yellow, green), while elementary staff will collaborate in divisions (K-3, 4-6, 7-8). Structured work time with Copilot will support professional application.

Daily Schedule Overview:

- **9:15 – 10:15** Foundations of AI (Keynote)
- **10:30 – 11:30** AI Guidelines and Copilot Demonstration
- **11:30 – 12:00**
 - ACS: Framing Session – AI and Assessment (Whitney McKinley)
 - Elementary: OECTA Guidelines and Videos
- **12:00 – 1:00** Lunch
- **1:00 – 2:30** Department/Division Work: AI in Assessment and Practice
- **2:30 – 3:00** Reflection and Feedback Survey