



**ACCESSIBILITY STEERING COMMITTEE
Tuesday, February 6, 2018 - 2:00 p.m. - Boardroom**

Present: Michelle Shypula (Chair), Tracey Austin, Lindsay Blasdel (Secretary), Dave Buist, Anah Figueiredo, Therese Fioravanti, Tom Grice (Superintendent of Business & Treasurer), Debbie King-Bonifacio, Philip Kuckyt, Peter Marchand, Carmen McDermid, John McDermid, Rachel Moreau-Zelem, Michael Sokolowski, Colleen Oldman, Don Zelem

Absent: Bill Chopp (Trustee), Fatima DeJesus, Carlo Fortino, Caroline Freibauer, Jill Esposto, Tom Laracy, Don Maunder, Terre Slaght, Dianne Wdowczyk, Guo Wu

1. Opening Business

1.1 Opening Prayer

Chair Shypula led the meeting with the opening prayer and a round of introductions were made for the benefit of all members.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

The agenda was approved, as distributed.

1.4 Approval of the Minutes – November 22, 2017

The minutes of the Wednesday, November 22, 2017 Accessibility Steering Committee meeting were approved by consensus.

2. Committee and Staff Reports

2.1 Review of the Draft Multi-Year Integrated Accessibility Plan 2018-2023

Chair Shypula reviewed the drafted Multi-Year Integrated Accessibility Plan 2018-2023. Based on changes within the Plan on design of public spaces, updates will be made to the Accessibility Standards Policy 200.33 and Administrative Procedures for Integrated Accessibility Standards Regulations for Customer Service 200.34, Employment 200.35, Information and Communications 200.36 and Transportation 200.37 and posted to the Board website. Chair Shypula reviewed sections on *Information and Communications* and *Design of Public Spaces areas* and updated on our compliance to these standards from the Requirements of the Integrated Accessibility Regulation Chart found on page 3 of the Plan. Group discussions ensued on Outdoor Spaces and a review of the extensive criteria for ground materials. Section 8.0 for Barrier Identification, found on page 9 of the Plan was reviewed and the group considered all discussions on costs, Ontario Building Codes and students with special needs. The Information Technology Department continues to monitor and update our Website and Web content based on Web Content Accessibility Guidelines (WCAG).



2.2 Next Steps – Vetting Process

Chair Shypula updated on next steps with the Multi-Year Integrated Accessibility Plan 2018-2023 and that the drafted plan will be vetted to various stakeholders such as our Special Education Advisory Committee (SEAC), Regional Catholic Parent Involvement Committee (RCPIC), etc. The plan and policies will have to be reviewed by Senior Management and passed through our Policy Committee and Board of Trustees.

3. Future Meetings

The committee secretary will communicate future meeting dates to the group.

4. Closing Remarks/Adjournment

Superintendent Shypula thanked members for their participation and the meeting was adjourned at 2:30 pm.