

Brant Haldimand Norfolk Catholic District School Board

**Accessibility Steering Committee Meeting
Monday, May 30, 2022 – 1:00 pm
MINUTES**

Present: Scott Keys (Chair), Leslie Brown, Dave Buist, Deb King-Bonifacio, Andrew Kirkbride, Rachel Moreau, Terre Slaght

Guests: n/a

Item #	Agenda Item	Action Required	Person Responsible
1. PRAYER			
2. MINUTES / ITEMS ARISING FROM THE May 20, 2022 Meeting			
2.	May 30, 2022 Minutes	<ul style="list-style-type: none"> If there are any changes or revisions to the Minutes, please forward them to Linda. 	All
3. ADDITIONS TO THE AGENDA			
4.4	<ul style="list-style-type: none"> AODA Compliance Report – Scott Keys Capital Projects and AODA – Andrew Kirkbride 		
4. COMMITTEE AND STAFF UPDATES			
4.1	Integrated Accessibility Plan	<ul style="list-style-type: none"> Public agencies are required to submit an Integrated Accessibility Plan every five years. The Board's plan expires in 2023. The current Plan can be found by clicking on the following link: Integrated Accessibility Plan Scott will make any necessary revisions over the summer months and will bring the Plan back to the Committee for comment / revisions in October 2023. Before June 30th, please forward any updates or changes you would like made to the Plan to Scott so that they can be integrated into the updated Plan. The updated Plan will go to the Board for final approval before submission to the Ministry. The plan will also be vetted to the public as it is attached to a policy. 	All
4.2	Accessibility Policies & Procedures	<ul style="list-style-type: none"> Currently there are six accessibility standard procedures that must be updated. Consensus was given to combine the six policies / administrative procedures into one policy. Scott will make any necessary revisions over the summer months and will bring the policy back to the Committee for comment / revisions in October 2023 before vetting the policy to the public. Before June 30th, please forward any updates or changes you would like made to the policies / administrative procedures to Scott so that they can be integrated into one policy. 	All

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4.3	Enabling Change Program – Section 6	<ul style="list-style-type: none"> • The Board received notification of a potential funding opportunity through the Ministry for Seniors and Accessibility. • The program will provide funding for not-for-profit organizations to <ul style="list-style-type: none"> - educate stakeholders about accessibility. - help support regulatory compliance. - promote cultural awareness regarding the value and benefits of accessibility. • Typical projects may include: <ul style="list-style-type: none"> - Customized educational tools and resources that directly communicate about accessibility and inclusion in education. - Promote accessibility in daily living and encourage regulatory compliance, - Public outreach programs and initiatives. • The application deadline is June 29th. • If Committee members have any ideas or potential initiatives / projects they would like to submit / make application for, please contact Scott. 	All
5. OTHER BUSINESS			
5.1	AODA Compliance Report	<ul style="list-style-type: none"> • The Report is due December 31, 2023. • Scott will complete the report for the next meeting so the Committee can review it before submission. 	All
5.2	Capital Projects and AODA	<ul style="list-style-type: none"> • Facility Services (FS) continues to align AODA with the Board's capital plans. • Thus far in 2023, FS have spent over \$250,000 on AODA projects, which include: <ul style="list-style-type: none"> - AODA compliant ramp and rails at Madonna Della Libera (\$11,000). - New doors at Assumption College (\$100,000). - First floor washroom at St. John's College, various door operators throughout the Board and signage (\$130,000+). - This summer FS has committed over \$500,000 in parking lot upgrades that will incorporate AODA standards (parking spots, accessible curbs, signage, etc.) at St. Bernard of Clairvaux and Christ the King Schools. 	

UPCOMING MEETINGS: TBD