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**Accommodations Committee**  
**Wednesday, February 21, 2024 - 4:00 pm**  
**Microsoft Teams Meeting**

**Members:** **Trustees:**  
Rick Petrella (Chair), Dan Dignard, Dennis Blake, Bill Chopp, Carol Luciani, Mark Watson

**Senior Administration:**  
John Della Fortuna (Superintendent of Education), Kevin Greco (Superintendent of Education), Scott Keys (Superintendent of Business & Treasurer), Mike McDonald (Director of Education & Secretary), Lorrie Temple (Superintendent of Education), Phil Wilson (Superintendent of Education)

**Staff and Other Resources:**  
Lou Citino (Manager of Facility Services), Katherine Reddicliffe (Recording Secretary), Jack Ammendolia (Watson & Associates), Sarah Lees (Watson & Associates)

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1. **Opening Business**
    - 1.1 Opening Prayer
    - 1.2 Attendance
    - 1.3 Approval of the Agenda
    - 1.4 Declaration of Interest
    - 1.5 Approval of the Minutes of June 6, 2023 Pages 2-5
    - 1.6 Business Arising from the Minutes
  
  2. **Staff Reports & Information Items**
    - 2.1 Haldimand County Long Term Accommodation Plan Update Pages 6-24  
Presenters: Scott Keys, Superintendent of Business & Treasurer and Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd.
  
  4. **Move to In-Camera Session – N/A**
  
  5. **Report on In-Camera Session – N/A**
  
  6. **Future Meetings**
  
  7. **Adjournment**

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**Next Meeting:** Wednesday, April 17, 2024 – 3:00 pm



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Accommodations Committee Tuesday, June 8, 2023 – 3:00 p.m. Boardroom / Microsoft Teams

#### Trustees:

**Present:** Dan Dignard (Chair), Dennis Blake, Bill Chopp, Carol Luciani Rick Petrella, Mark Watson

#### Senior Administration and Staff:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Phil Wilson (Superintendent of Education), Lou Citino (Manager of Facility Services)

#### Guests:

Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd.

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Committee Chair Dignard.

### 1.2 Attendance

Attendance was noted as above.

### 1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Carol Luciani

THAT the Accommodations Committee approves the Agenda of June 6, 2023.

**Carried**

### 1.4 Declaration of Interest: Nil.

### 1.5 Approval of the Minutes:

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Accommodations Committee approves the Minutes of December 1, 2022.

**Carried**

### 1.6 Business Arising from the Minutes: Nil.

## 2. Staff Reports & Information Items:

### 2.1 2023-24 Capital Priorities

Scott Keys, Superintendent of Business & Treasurer advised that the purpose of the report was to provide trustees with proposed capital priorities, which will be submitted to the Ministry when the Capital Priorities Program is opened to applications.



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

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Trustees questioned if capital priorities for the Cainsville area should be included in the Plan? Mr. Keys noted that the County of Brant is in the preliminary stages of planning the development in that area and have discussed this with Board staff. This area is on our radar to monitor.

Trustees also inquired if the Board has representation on the Best Start / Early Years / CMSM. Mr. Keys noted that he will follow-up with Barb Mitchell, the Board's Childcare and Early Years Coordinator to determine if the Board has representation. Mr. Keys also noted that Ms. Mitchell communicates requests for daycare services within the jurisdiction of the Board as she is in contact with the Board's service providers.

Trustee Luciani inquired about the location of the addition at St. Frances Cabrini School that will house childcare services. Mr. Keys will provide the information to Trustee Luciani.

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Accommodation Committee recommends that the Committee of the Whole refers the 2023-24 Capital Priorities as identified in the report for submission in the 2023-24 Capital Priorities Program to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

## 2.2 EDC By-Law Review Update

Scott Keys, Superintendent of Business & Treasurer introduced Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd. who provided an update on the Board's City of Brantford / County of Brant Education Development Charges (EDC) By-Law. Mr. Ammendolia outlined significant dates and legislative changes regarding the EDC:

- The Board's existing EDC was passed in October 2018.
- The Ministry of Education subsequently passed legislation to freeze EDC rates.
- The Board's EDC rate should have been increased to \$1,100, however, it was frozen at \$912 (the existing rate).
- The Ministry of Education then passed legislation to relax frozen EDC rates, however, the rates were capped at \$300 per year until school boards reached their maximum EDC rate.
- The Board's EDC rate was increased to \$1,408 and remains as the existing EDC rate.
- This current EDC by-law expires in October 2023.

Mr. Ammendolia will calculate a new EDC charge by analyzing enrollment projections, land rates, residential development sites, etc. A Background Study will be conducted so that a legislated Public Meeting can be held in September 2023 and a new Brantford / County of Brant EDC By-Law can be approved in October 2023.

Mr. Ammendolia also noted that in the Fall 2023, he will analyze enrollment projections, land rates, residential development, etc. to determine the need for an EDC in Haldimand County.



Trustees questioned if the Board was able to purchase land for school sites in anticipation of growth? Mr. Ammendolia noted that school boards can ask municipalities to allocate a parcel of land as a school site, however, they must exercise the option to purchase within ten years. The Board can purchase a site in the City of Brantford / County of Brant with monies derived from the EDC. However, the Board must apply for new school funding through the Ministry of Education if they wish to purchase a school site in Haldimand and Norfolk Counties. Mr. Keys commented that there are some exceptions to the EDC By-Law. He will provide trustees with a report regarding the exceptions in September.

### **2.3 Legislative Changes**

Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd. noted that Grants for Student Needs (GSN) changes have an impact on planning and accommodations. Bill 98, *Better Schools and Student Outcomes Act 2023, contemplates increased Ministerial authority over school property, which includes the imposition of new reporting obligations on the board to provide the Minister with information on the condition of school sites and property, and plans for its acquisition, sale, lease or other disposition. It also would grant new powers to the Minister to make regulations and directions over board decisions respecting property.*

Currently, if school boards wish to dispose / sell properties, they must offer the properties to prescribed government organizations / agencies. Bill 98 proposes to change the order of the prescribed government organizations / agencies so that the Ministry of Education is first on the list, giving them first right of refusal. Bill 98 also provides the Ministry with the power to change the regulation. For example, if a school board is selling a property, they must offer the property to the prescribed government organizations / agencies first. If one of these organizations / agencies would like to purchase the property, but the Board can sell the property privately and obtain a higher offer to purchase, the Minister can change the Regulation so the school board can offer the property to the private purchaser. The Regulation would also grant the Minister the power to force joint schools. Mr. Ammendolia noted that the Regulation has currently been deferred, however, he will continue to monitor the Bill's progress and update trustees accordingly.

### **2.4 Planning Services Website**

Scott Keys, Superintendent of Business & Treasurer reviewed the new Planning Services pages on the Board's new website, i.e., student accommodation and dashboards, boundary reviews, pupil accommodation reviews, EDCs and capital projects.

## **3. Business of the In-Camera Session**

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Accommodations Committee moves to an in-camera session.

**Carried**

## **4. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Accommodations Committee approves the business of the In-Camera Session.

**Carried**



## **BRANT HALDIMAND NORFOLK Catholic District School Board**

## **Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### **5. Future Meetings**

Chair Dignard noted that the next Accommodations Committee Meeting will be scheduled at the Call of the Chair.

### **6. Adjournment**

Moved by: Rick Petrella

Seconded by: Mark Watson

THAT the Accommodations Committee adjourns the meeting of June 6, 2023.

**Carried**

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**Next Meeting:** Call of the Chair.



## Haldimand County Accommodation Planning

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Brant Haldimand Norfolk Catholic District School Board  
Accommodations Committee  
February 21, 2024

# School Board Accommodation Planning



## Period of Significant Change Resulting from External Factors



## Positioning School Boards to Respond



# How School Boards Plan for Student Accommodation



## The Accommodation Planning Toolbox



Tools



**Construct**



**Study**



**Partner**



**Develop**



**Monitor**

Actions

**New Schools**

Additions to Existing School Facilities

Temporary Facilities

Consolidation of School Facilities

**School Boundary Reviews**

*Pupil Accommodation Reviews*

Program Delivery Reviews

Grade Structure Reviews

School Site Reviews

Childcare Spaces

Joint Use Facilities

**Co-build Opportunities**

Board Policies

Administrative Procedures

Process Improvements

Guidelines

Long Term Needs

Changing Demographics

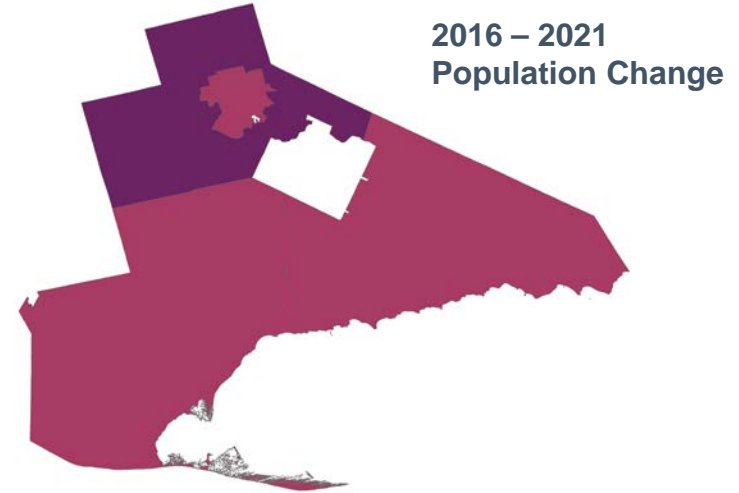
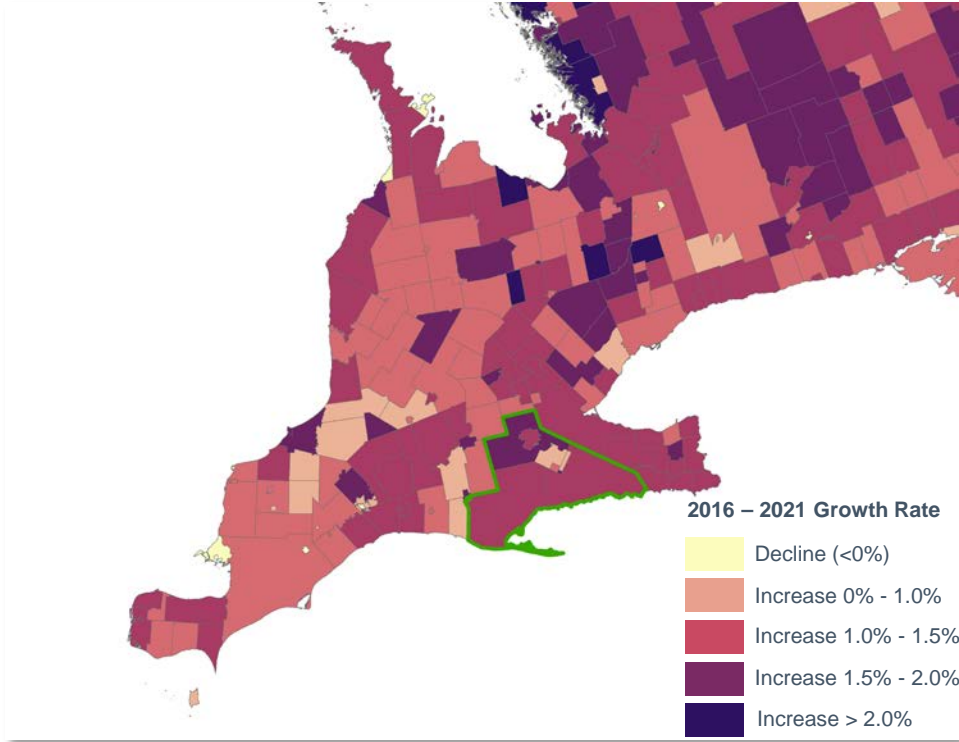
Growth and Development

**Note:** Limitations on the use of School Consolidations & Pupil Accommodation Reviews tools remain in effect. School facility consolidations or pupil accommodation reviews may be part of a longer-term strategic approach.



# Why School Boards Plan for Student Accommodation

Ontario is Changing



# Haldimand County Demographic Trends



Population Data	2001 Census	2006 Census	2011 Census	2016 Census	2021 Census
<b>Total Population</b>	<b>42,948</b>	<b>44,545</b>	<b>44,252</b>	<b>44,643</b>	<b>48,515</b>
Pre-School Population (0-3)	1,994	1,865	1,804	1,829	2,241
Elementary School Population (4-13)	6,593	6,086	5,240	4,994	5,843
Secondary School Population (14-18)	3,369	3,459	3,337	2,787	2,655
Population Over 18 Years of Age	30,993	33,135	33,870	35,033	37,776
<i>Females Aged 25-44</i>	6,062	5,660	4,860	4,720	5,458

2001-2006		2006-2011		2011-2016		2016-2021	
Absolute Change	% Change	Absolute Change	% Change	Absolute Change	% Change	Absolute Change	% Change
1,597	3.7%	-293	-0.7%	391	0.9%	3,872	8.7%
-128	-6.4%	-61	-3.3%	25	1.4%	412	22.5%
-507	-7.7%	-846	-13.9%	-246	-4.7%	849	17.0%
90	2.7%	-122	-3.5%	-551	-16.5%	-132	-4.7%
2,142	6.9%	736	2.2%	1,163	3.4%	2,742	7.8%
-402	-6.6%	-800	-14.1%	-140	-2.9%	738	15.6%

	2001	2006	2011	2016	2021	Diff. 01-06	Diff. 06-11	Diff. 11-16	Diff. 16-21
<b>Total Elementary Enrolment</b>	1,412	1,332	997	918	1,148	- 80	- 335	- 79	230
<b>Total Elementary Aged Population</b>	6,593	6,086	5,240	4,994	5,843	- 507	- 846	- 246	849
<b>Elementary Participation Rates</b>	<b>21.4%</b>	<b>21.9%</b>	<b>19.0%</b>	<b>18.4%</b>	<b>19.6%</b>	<b>0.5%</b>	<b>-2.9%</b>	<b>-0.6%</b>	<b>1.3%</b>

# A Look Across Haldimand County

## Previously Completed



### **French Immersion Programming**

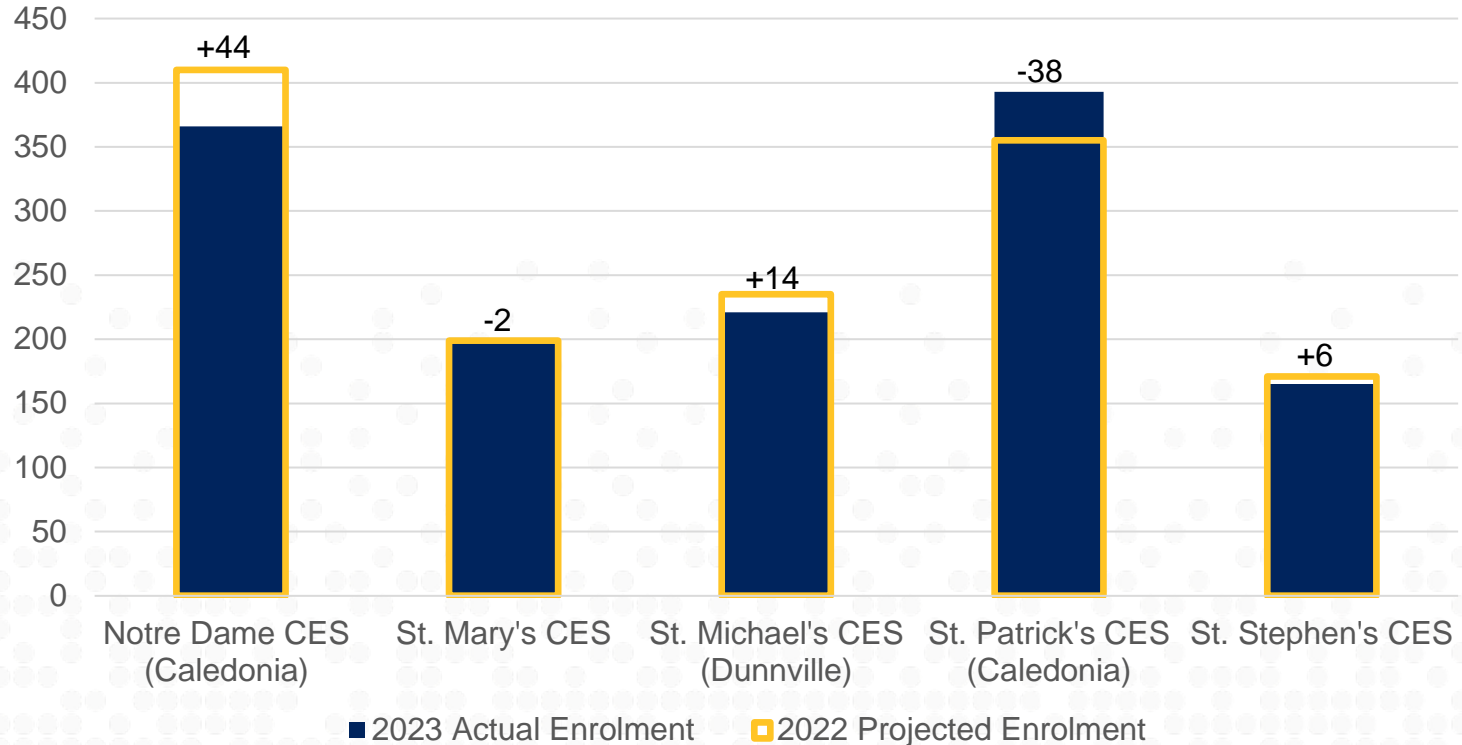
- The Brant Haldimand Norfolk Catholic District School Board introduced French Immersion programming at Notre Dame Catholic Elementary School in the 2020/2021 school year for grades K-2. The program has been phasing in each year until the program becomes grades K-8 in the 2026/2027 school year. Notre Dame Catholic Elementary School offers French Immersion programming to all Haldimand County

### **Joint School Submission (2021/2022)**

- For the 2021/2022 Capital Priorities Grant Program, the Brant Haldimand Norfolk Catholic District School Board submitted a business case for a joint-use elementary school with Grand Erie District School Board in the McClung subdivision/Avalon development in Caledonia. The business case was approved.

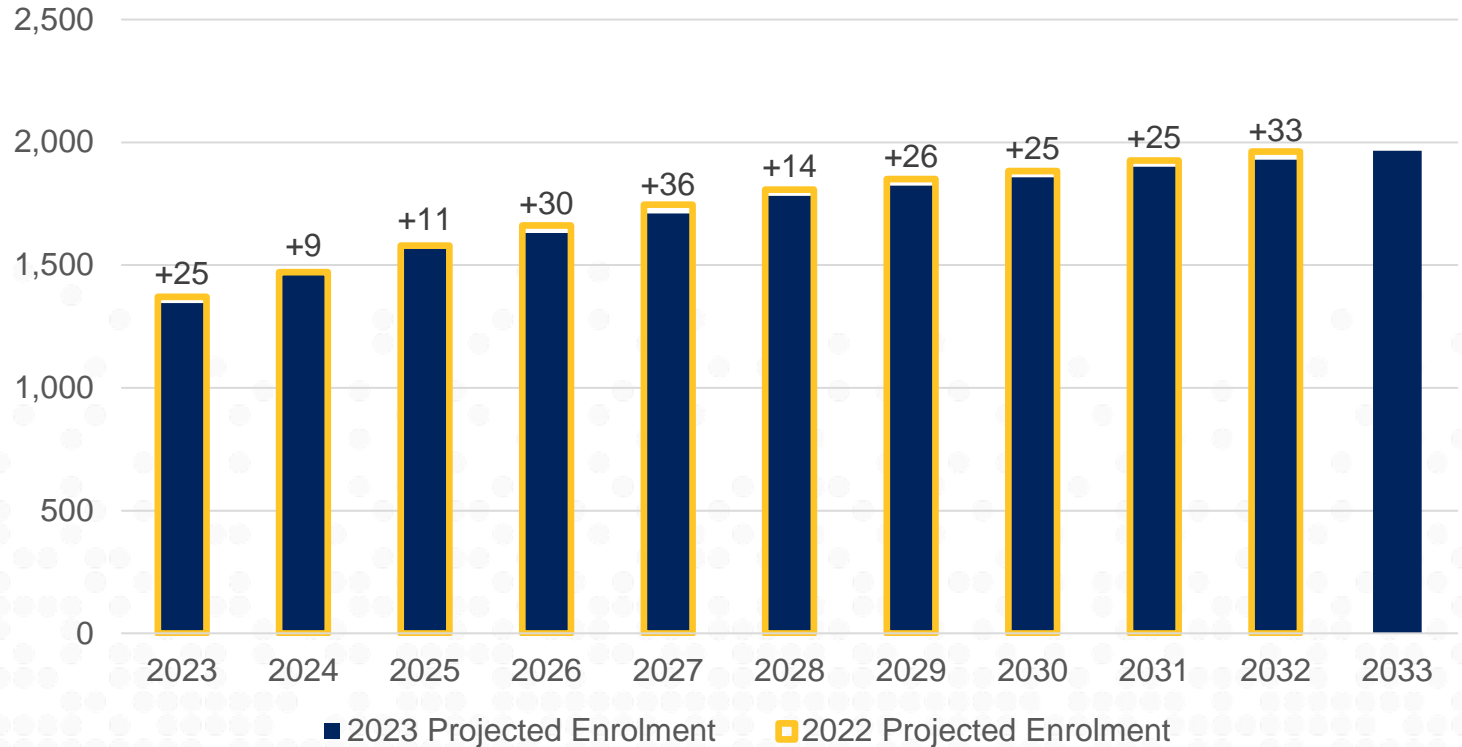
# A Look Across Haldimand County

## Enrolment Projection Comparison by School, 2022 and 2023



# A Look Across Haldimand County

## Review Area Enrolment Projection Comparison, 2022 and 2023



# A Look Across Haldimand County

## Current Situation



School	On-the-Ground Capacity	Historical				Current	Projected		
		2011/ 2012	2016/ 2017	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2028/ 2029	2033/ 2034
Notre Dame CES (Caledonia)	400	362	268	314	347	366	431	572	599
St. Mary's CES	167	134	139	165	186	201	214	232	224
St. Michael's CES (Dunnville)	233	197	237	250	245	221	220	201	223
St. Patrick's CES (Caledonia)	233	137	139	263	310	393	429	591	735
St. Stephen's CES	199	167	135	156	162	165	168	187	185
<b>Total</b>	<b>1,232</b>	<b>997</b>	<b>918</b>	<b>1,148</b>	<b>1,250</b>	<b>1,346</b>	<b>1,462</b>	<b>1,783</b>	<b>1,966</b>

School	On-the-Ground Capacity	Historical				Current	Projected		
		2011/ 2012	2016/ 2017	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2028/ 2029	2033/ 2034
Notre Dame CES (Caledonia)	400	91%	67%	79%	87%	92%	108%	143%	150%
St. Mary's CES	167	80%	83%	99%	111%	120%	128%	139%	134%
St. Michael's CES (Dunnville)	233	85%	102%	107%	105%	95%	94%	86%	96%
St. Patrick's CES (Caledonia)	233	59%	60%	113%	133%	169%	184%	254%	315%
St. Stephen's CES	199	84%	68%	78%	81%	83%	84%	94%	93%
<b>Total</b>	<b>1,232</b>	<b>81%</b>	<b>75%</b>	<b>93%</b>	<b>101%</b>	<b>109%</b>	<b>119%</b>	<b>145%</b>	<b>160%</b>



# A Look Across the Haldimand County

## Long Term Growth Needs

New submission requirement for the 2023 Capital Priority Grant Program was the Long-Term Growth Needs template. The purpose of the template is to provide “...long-term growth needs for addressing current and projected pupil accommodation linked to the Ontario Action Plan and related municipal growth plans”.

**New Residential Units  
expected in Haldimand  
County (2031):**



In accordance with the 2031 Municipal Housing Targets, Haldimand County has pledged to build 4,200 homes by 2031

**New Residential Units  
expected in Haldimand  
County (2041):**



The County's 2019 Development Charge Background Study forecasts 6,292 new total households by 2041

**2031 / 2032  
Projected Elementary  
Enrolment and Facility Capacity**



Note: Pupil places includes new Pope Francis CES capacity.

**2031 / 2032  
Projected Elementary  
Facility Utilization**



Note: Utilization includes new Pope Francis CES capacity.

# A Look Across Haldimand County

## What is to Come



### Haldimand County Attendance Boundary Review

- The Brant Haldimand Norfolk Catholic District School Board is planning to conduct the Haldimand County Wide Attendance Boundary Review beginning in March of 2024. The primary focus of the Attendance Boundary Review is to create an attendance boundary for the New Pope Francis Catholic Elementary School.

### Haldimand County Education Development Charge/School Site Identification

- Begin analysis to determine future school sites in Haldimand and initiate the implementation of an Education Development Charge Bylaw.
  - *Working with Haldimand County to determine final residential forecast and phasing/timing.*
  - *Identifying large scale developments where school sites could be identified, reserved and optioned. Put Board in best position for future 'shovel-ready' business cases and ensure future sites are available.*
  - *EDC analysis and implementation: Assist with identifying future schools sites and need and also provide a funding mechanism for future growth-related school sites.*





# Haldimand County Attendance Boundary Review: Why a Review?

## **FOCUS: The New Caledonia Elementary School**

In November of 2021, the Ministry of Education announced a \$20.4 million capital investment for the Caledonia joint-use elementary school.

The new school is set to open in September 2025 and will provide 305 pupil places for the BHNCD SB.

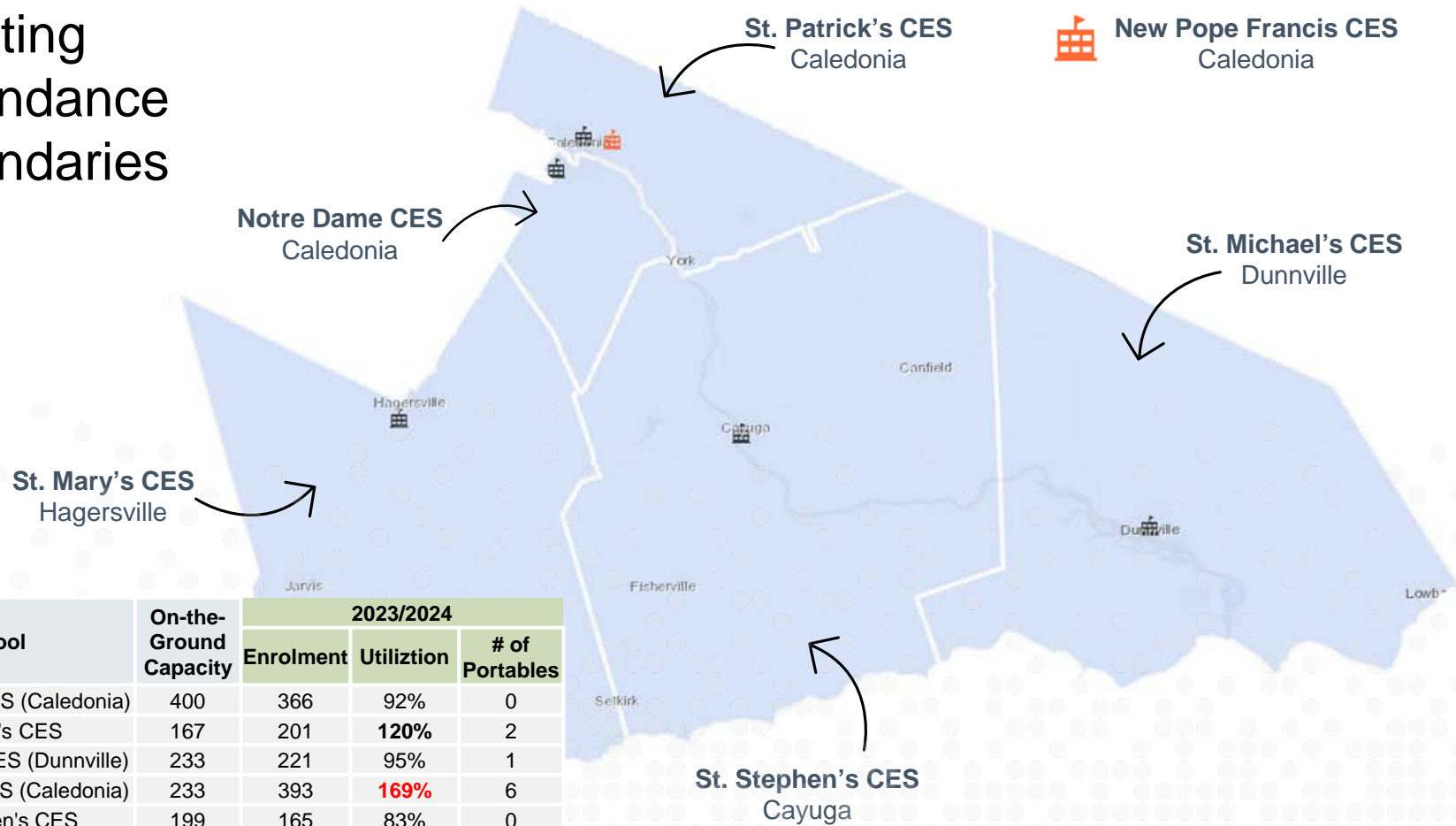
Through the attendance area review process, a new boundary for the school will be created.

The goal of this process to help balance enrolment across facilities within the review area.

**New Caledonia  
Elementary School  
Site**

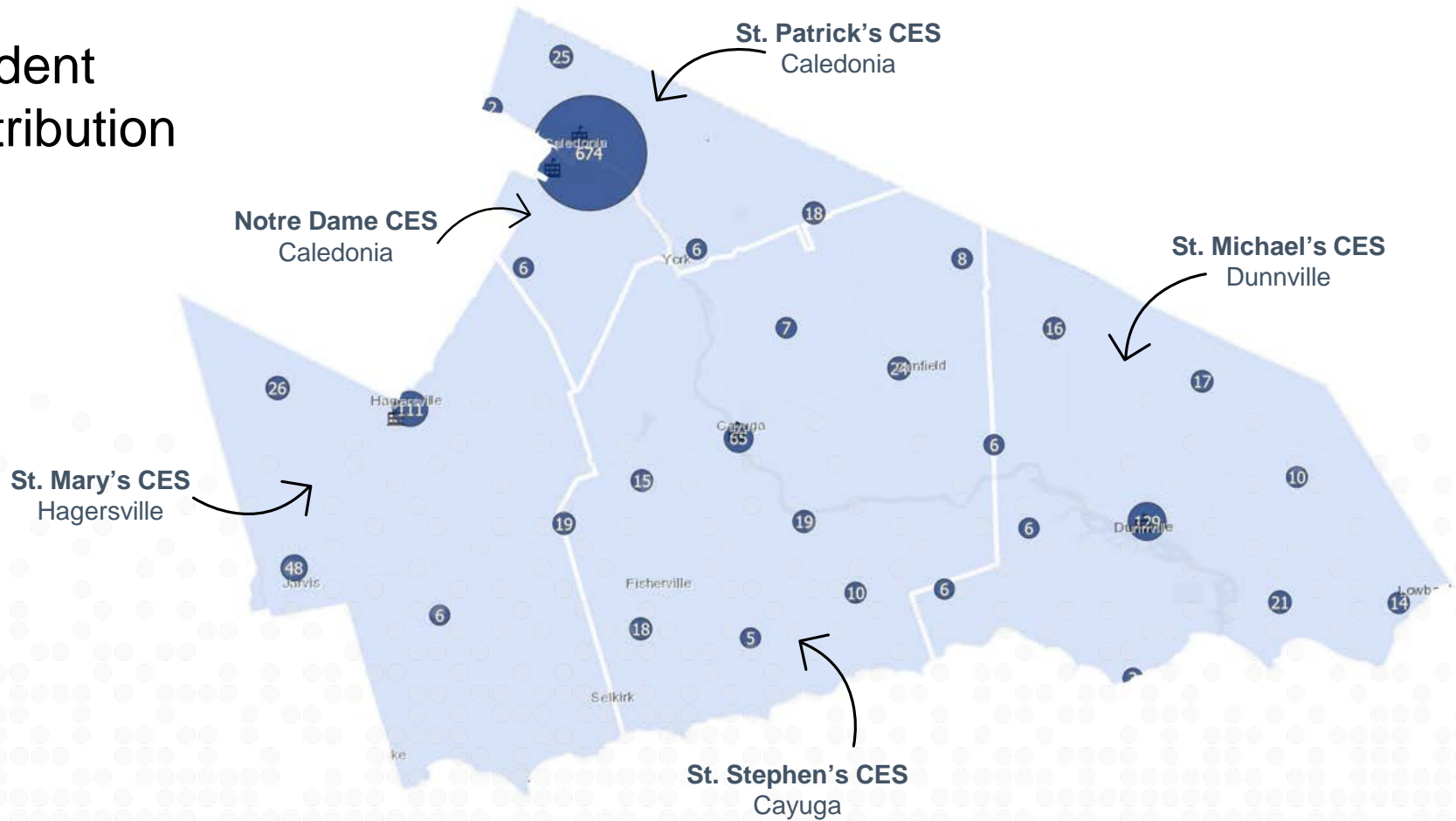


# Existing Attendance Boundaries



School	On-the-Ground Capacity	2023/2024		
		Enrolment	Utilization	# of Portables
Notre Dame CES (Caledonia)	400	366	92%	0
St. Mary's CES	167	201	120%	2
St. Michael's CES (Dunnville)	233	221	95%	1
St. Patrick's CES (Caledonia)	233	393	169%	6
St. Stephen's CES	199	165	83%	0
<b>Total</b>	<b>1,232</b>	<b>1,346</b>	<b>109%</b>	<b>9</b>

# Student Distribution

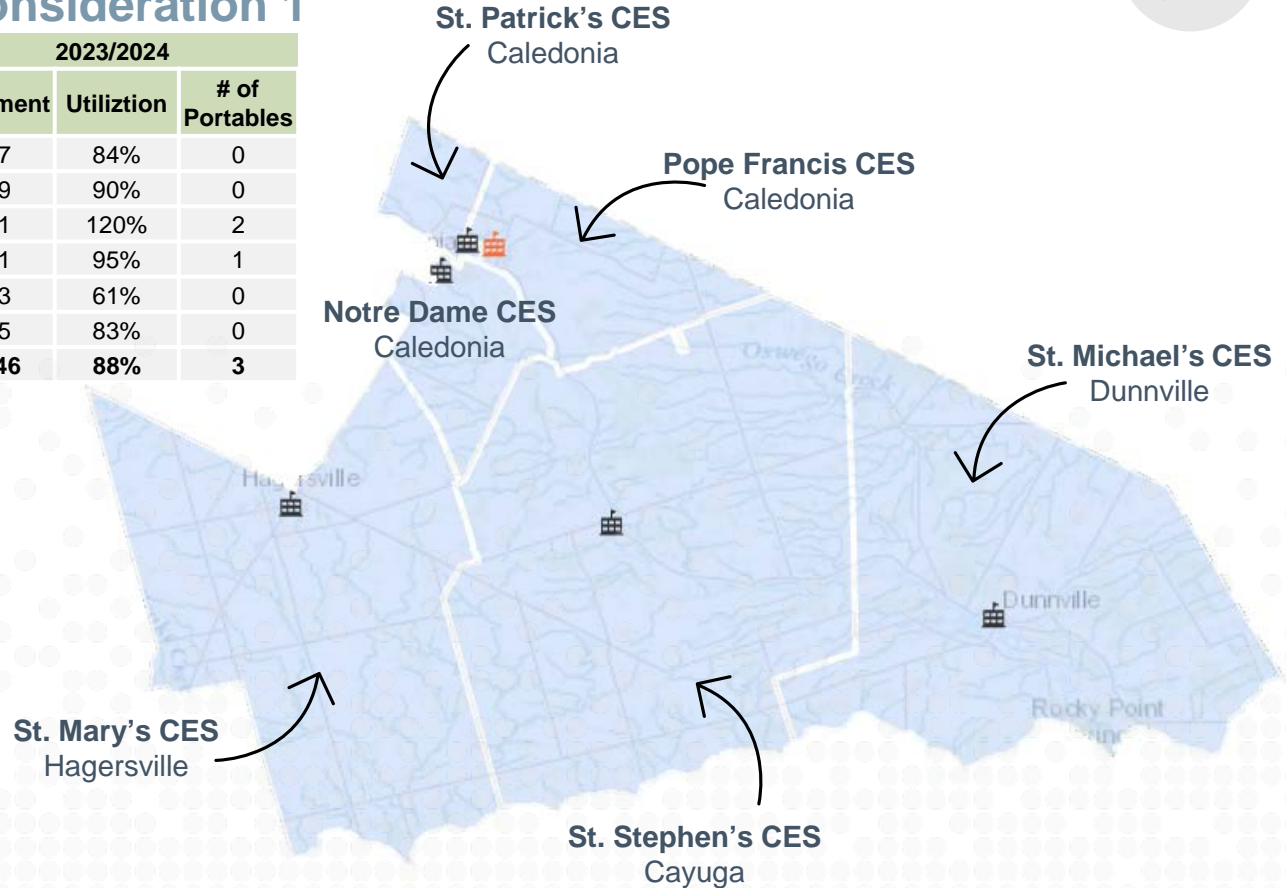




# Haldimand County Attendance Boundary Review

## Preliminary Idea for Consideration 1

School	On-the-Ground Capacity	2023/2024		
		Enrolment	Utilization	# of Portables
Pope Francis CES	305	257	84%	0
Notre Dame CES (Caledonia)	400	359	90%	0
St. Mary's CES	167	201	120%	2
St. Michael's CES (Dunnville)	233	221	95%	1
St. Patrick's CES (Caledonia)	233	143	61%	0
St. Stephen's CES	199	165	83%	0
<b>Total</b>	<b>1,537</b>	<b>1,346</b>	<b>88%</b>	<b>3</b>



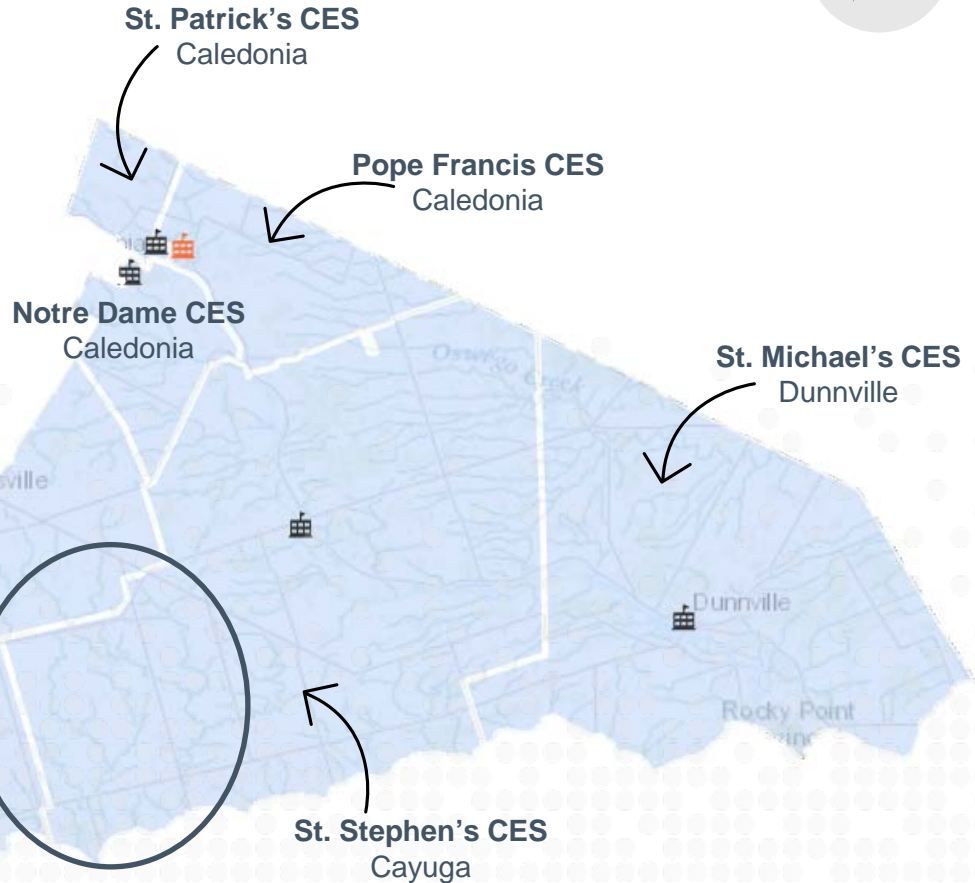
- New Pope Francis CES attendance boundary created.
- This sends ~257 current JK-6 students to the new Pope Francis CES.
- St. Patrick's CES would drop to 61% utilization.



# Haldimand County Attendance Boundary Review

## Preliminary Idea for Consideration 2

School	On-the-Ground Capacity	2023/2024		
		Enrolment	Utilization	# of Portables
Pope Francis CES	305	257	84%	0
Notre Dame CES (Caledonia)	400	359	90%	0
St. Mary's CES	167	188	113%	2
St. Michael's CES (Dunnville)	233	221	95%	1
St. Patrick's CES (Caledonia)	233	143	61%	0
St. Stephen's CES	199	178	89%	0
<b>Total</b>	<b>1,537</b>	<b>1,346</b>	<b>88%</b>	<b>3</b>



- New Pope Francis CES attendance boundary created.
- Consideration of 'tweaks' to other school boundaries?
- Additional boundary change between St. Mary's CES and St. Stephen's CES to lower St. Mary's utilization rate.



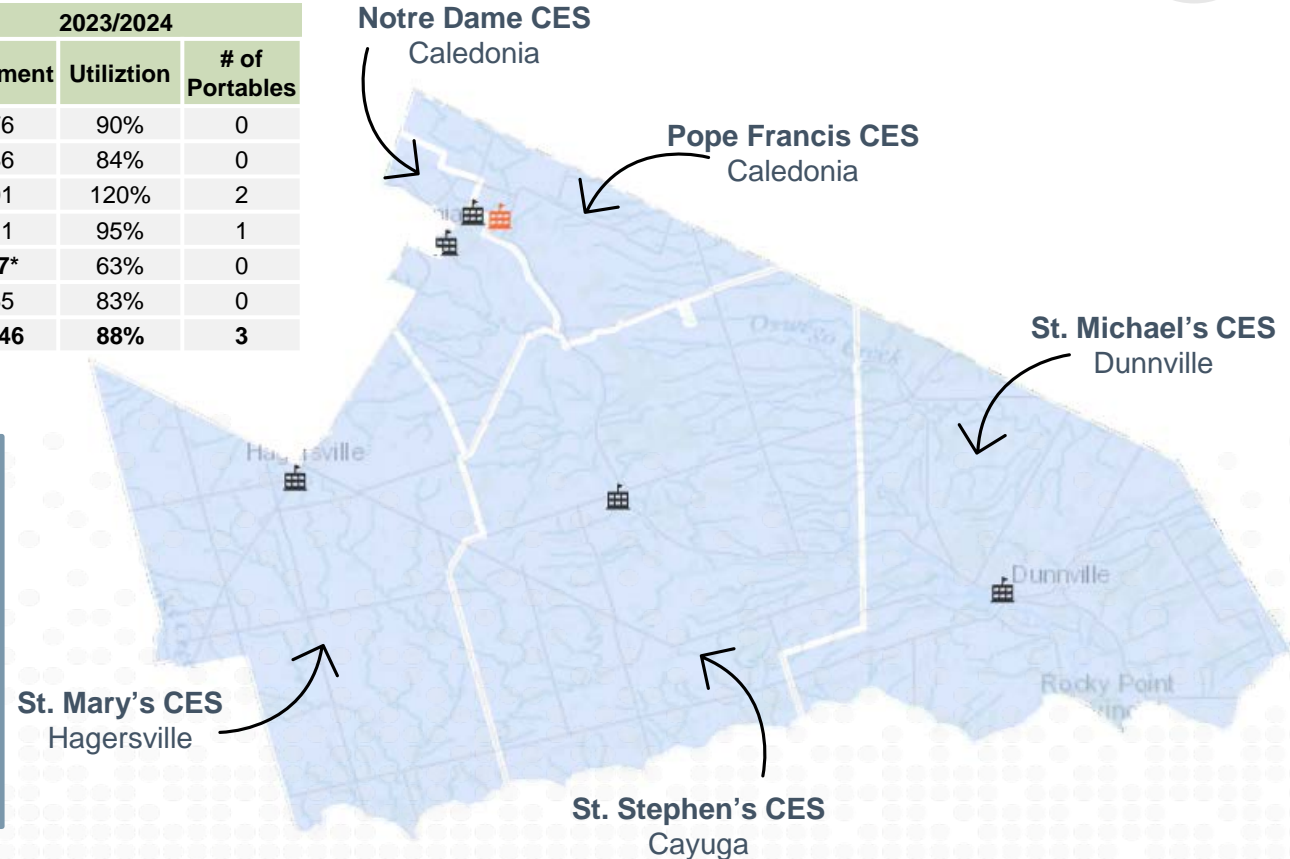
# Haldimand County Attendance Boundary Review

## Preliminary Idea for Consideration 3

School	On-the-Ground Capacity	2023/2024		
		Enrolment	Utilization	# of Portables
Pope Francis CES	305	276	90%	0
Notre Dame CES (Caledonia)	400	336	84%	0
St. Mary's CES	167	201	120%	2
St. Michael's CES (Dunnville)	233	221	95%	1
St. Patrick's CES (Caledonia)	233	<b>147*</b>	63%	0
St. Stephen's CES	199	165	83%	0
<b>Total</b>	<b>1,537</b>	<b>1,346</b>	<b>88%</b>	<b>3</b>

**\* Note: Longer Term FI projections ~275-300**

- New Pope Francis CES attendance boundary created, and Notre Dame CES attendance area extended.
- All French Immersion sent to St. Patrick's CES (single-track).
- **PAR ISSUES?**



# Haldimand County Attendance Area Review

## Next Steps



**Committee Meeting #1**  
March 6<sup>th</sup>, 2024

**Committee Meeting #2**  
March 18<sup>th</sup>,  
2024

**Public Meeting #1**  
April 10<sup>th</sup>, 2024

Additional meeting dates to be determined.



# QUESTIONS

