



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, October 26, 2021 ♦ 7:00 p.m. Boardroom/Microsoft Teams

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Robert De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. **Opening Business**
 - 1.1 Opening Prayer
Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen
 - 1.2 Attendance
 - 1.3 Approval of the Agenda Pages 1-2
 - 1.4 Declaration of Interest
 - 1.5 Approval of Board Meeting Minutes – September 28, 2021 Pages 3-5
Approval of Special Meeting of the Board Minutes – October 12, 2021 Pages 6-7
 - 1.6 Business Arising from the Minutes
2. **Presentations**
3. **Delegations**
4. **Consent Agenda**
 - 4.1 Unapproved Minutes from the Committee of the Whole – October 19, 2021 Pages 8-10
5. **Committee and Staff Reports**
 - 5.1 Student Trustee Update Page 11
Presenter: Aidan O'Brien, Student Trustee
6. **Information and Correspondence**
 - 6.1 COVID Update
7. **Notices of Motion**
 - 7.1 Communications with Board Logo
8. **Notices of Motion Being Considered for Adoption**
9. **Trustee Inquiries**



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

10. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events

Pages 12-13

13. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

14. Adjournment



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, September 28, 2021 ♦ 7:00 p.m. Boardroom/Microsoft Teams

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice-Chair Luciani.

1.2 Attendance

Attendance was as noted above

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 28, 2021 Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – June 22, 2021

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 22, 2021 Meeting of the Board.

Carried

Approval of Special Board Meeting Minutes – July 17, 2021

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the July 17, 2021 Special Meeting of the Board.

Carried

Approval of Special Board Meeting Minutes – August 24, 2021

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the August 24, 2021 Meeting of the Board.

Carried



1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda – Nil

5. Committee and Staff Reports

**5.1 Unapproved Minutes and Recommendation from the Committee of the Whole
- June 15, 2021**

Vice Chair Luciani reviewed the business of the June 15, 2021 Committee of the Whole meeting and brought forward the following recommendations:

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Distribution of Materials Policy 400.08.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Information and Communications Technology Use Policy 600.02.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Records and Information Management Policy 400.13.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of September 21, 2021.

Carried

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of September 21, 2021.

Carried

5.2 Student Trustee Update

Student Trustee O'Brien highlighted the Student Senate's meeting to address mental health in schools. A summary of events at the high schools was shared. Assumption College will be participating in Orange Shirt Day every Friday in the month of September in support of "Every Child Matters". Holy Trinity is striving to make the school inclusive and provide education on topics regarding Black Lives Matter and Indigenous culture. St. John's College is examining ways to begin a peer mentoring program to help students.

Moved by: Cliff Casey

Second by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update Report.

Carried

6. Information and Correspondence – Nil



7. Notices of Motion

Trustee Chopp introduced the following Notice of Motion:

THAT the Brant Haldimand Norfolk Catholic District School Board directs staff at the Catholic Education Centre, Information Technology, Facilities and St. Mary's Catholic Learning Centre to include the BHNCD SB logo on all internal and external print communications.

8. Notices of Motion Being Considered for Adoption – Nil

9. Trustee Inquiries

Trustee Casey requested an update on school sports. Director McDonald noted that the board would be permitting outdoor spectators only at this time and elementary sports will be done in cohorts at the school level.

10. Business In-Camera

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the September 28, 2021 Board meeting.

Carried



**Special Meeting of the Board
Tuesday, October 12, 2021 ♦ 4:30 pm
Microsoft Teams**

Trustees:

Present: Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Mark Watson

Regrets: Dan Dignard

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 12, 2021, 2021 Special Meeting of the Board.

Carried

1.4 Declaration of Interest – Nil

2. Business In-Camera

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

3. Report on the In-Camera Session

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

4. Closing Prayer

The meeting was closed with prayer led by Chair Petrella.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

5. Adjournment

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the October 12, 2021 Special Meeting of the Board.

Carried

Next meeting: Tuesday, September 28, 2021, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, October 29, 2021 ♦ 7:00 pm
Boardroom/Microsoft Teams**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 19, 2021 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 21, 2021

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 21, 2021 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes from the Faith Advisory Committee Meeting – September 23, 2021

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Faith Advisory Committee Meeting of September 23, 2021.

Carried

5. Committee and Staff Reports

5.1 Elementary Class Sizes

Superintendent De Rubeis presented the board's current elementary class sizes. It was noted that school boards must continue to organize elementary classes in accordance with Ontario's class size regulation. A summary of O. Reg. 132/12: Class Size was provided. He advised that the board established class size compliance on September 14, 2021. It was noted that 92.5% of primary classes have 20 or fewer students, no primary classes are greater than 23 students and no kindergarten classes exceeded 30 students.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Elementary Class Size Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Health and Safety Update

Superintendent Keys shared a summary of types of employee accidents and/or incidents from the preceding six months. The membership of the 2021-22 Joint Health and Safety Committee was also shared.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Health and Safety Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Self-Regulation District Plan Update

Superintendent Greco advised that current research suggests that youth of today and adults are experiencing an exponential increase in the amount of daily stress, compared to even a decade ago. The Self-Regulation plan is designed to inspire a shared self-reg vision and a common language for our district, when supporting students, staff and parents with mental wellness and stress management. An outline of the Shanker Self-Reg® process was shared and highlighted its consideration of both triggers and responses to stress and our underlying state of energy and tension when we encounter a stressor. It was noted that the goal of self-regulation is to identify, understand and respond positively to the roots of many behaviours, emotions and social challenges that affect children and families. System leaders will share consistent self-regulation



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

resources based on a monthly theme with staff. The Working Committee meets monthly to debrief, share experiences, share/prepare resources and supports for the system.

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Self-Regulation District Plan Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence - Nil

7. Trustee Inquiries

Discussion was held regarding the Ministry requirements of class sizes.

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 19, 2021 meeting.

Carried

Next meeting: Tuesday, November 16, 2021, 7:00 p.m. – Boardroom

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Aidan O'Brien, Student Trustee
Presented to: Board of Trustees
Submitted on: October 26, 2021
Submitted by: Mike McDonald, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

At the beginning of October, the wellness kits that the board put together were distributed to all the schools. The distribution went smoothly at St. John's College and Holy Trinity school with some minor supply issues at Assumption. The wellness kits were very well received, and the students really liked the components of the kit. Students continue to use the bags that the wellness kit came in to carry their books.

DEVELOPMENTS:

There has been some communication with Dianne Wdowczyk regarding mental health in our schools. A virtual forum for mental health is scheduled for Saturday, October 23, 2021.

SCHOOL NEWS:

At Assumption College School they are planning a fall coffee house for the students and are also planning on doing a costume contest for Halloween. Lots of clubs have started back up including the GSA club, Book Club, Student Council, and STEM club. Assumption is also hosting Club Day on Thursday October 21.

At Holy Trinity they are planning a Halloween day on October 29. On this day, students will be participating in a costume contest, door decorating contest, coffee house that follows all Covid physical distancing protocols and the safe distribution of candy to the students. Holy Trinity students also enjoyed their PD Day at the Norfolk County Fair and Colour Day where they took the grade nines outside and did ice breakers to get them more comfortable with each other. Holy Trinity is also working on starting back up their Social Justice team.

St. John's College is organizing a dress down day for Halloween and has set up a sponsorship with Tim Hortons to sell cookies at their school to raise money for breast cancer. They are also doing a virtual pep rally by broadcasting a video clip that includes sport and club interviews / videos. The grade nine orientation night was postponed until the spring due to Covid-19 restrictions. Finally, St. John's College is organizing a shoe drive for the Indigenous community, and they have started and Eco Club and a student mentorship program.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2021-22
Trustee Meetings and Events

| Date | Time | Meeting/Event |
|-----------------------------|----------------|--|
| November 1, 2021 | 3:00 pm | Accommodations Committee |
| November 2, 2021 | 9:00 am | Student Transportation Services BHN |
| November 10, 2021 | 3:00 pm | Executive Council |
| November 11, 2021 | 3:00 pm | Policy Committee |
| November 15, 2021 | 5:00 pm | Audit Committee |
| November 16, 2021 | 1:00 pm | Special Education Advisory Committee |
| November 16, 2021 | 7:00 pm | Committee of the Whole |
| November 18, 2021 | 1:00 pm | Faith Advisory Committee |
| November 23, 2021 | 7:00 pm | Board Meeting |
| November 24, 2021 | 7:00 pm | Regional Catholic Parent Involvement Committee |
| December 7, 2020 | 7:00 pm | Annual Board Meeting |
| December 8, 2021 | 3:00 pm | Executive Council Meeting |
| December 9, 2021 | 3:00 pm | Policy Committee |
| December 14, 2021 | 3:00 pm | Budget Committee |
| December 14, 2021 | 7:00 pm | Board Meeting |
| December 21, 2021 | 1:00 pm | Special Education Advisory Committee |
| <i>December 20-31, 2021</i> | | <i>CHRISTMAS BREAK</i> |
| January 11, 2022 | 3:00 pm | Executive Council Meeting |
| January 12, 2022 | 3:00 pm | Policy Committee |
| January 14-15, 2022 | | OCSTA Trustees' Seminar |
| January 18, 2022 | 1:00 pm | Special Education Advisory Committee |
| January 18, 2022 | 7:00 pm | Committee of the Whole |
| February 22, 2022 | 9:00 am | Student Transportation Services BHN |
| February 23, 2022 | 7:00 pm | Regional Catholic Parent Involvement Committee |
| January 25, 2022 | 7:00 pm | Board Meeting |
| February 9, 2022 | 3:00 pm | Executive Council Meeting |
| February 10, 2022 | 3:00 pm | Policy Committee |
| February 15, 2022 | 1:00 pm | Special Education Advisory Committee |
| February 15, 2022 | 7:00 pm | Committee of the Whole |
| February 22, 2022 | 7:00 pm | Board Meeting |
| February 28, 2022 | 1:00 pm | Accessibility Steering Committee |
| March 9, 2022 | 3:00 pm | Executive Council Meeting |
| March 10, 2022 | 3:00 pm | Policy Committee |
| March 15, 2022 | 1:00 pm | Special Education Advisory Committee |
| <i>March 14-18, 2022</i> | | <i>MARCH BREAK</i> |
| March 22, 2022 | 7:00 pm | Committee of the Whole |
| March 24, 2021 | 1:00 pm | Faith Advisory Committee |
| March 29, 2022 | 7:00 pm | Board Meeting |
| April 13, 2022 | 3:00 pm | Executive Council Meeting |
| April 14, 2022 | 3:00 pm | Policy Committee |
| April 19, 2022 | 1:00 pm | Special Education Advisory Committee |
| April 19, 2022 | 7:00 pm | Committee of the Whole |
| April 21-23, 2022 | | OCSTA AGM & Conference |
| April 25, 2022 | 3:00 pm | Budget Committee |
| April 26, 2022 | 7:00 pm | Board Meeting |
| April 27, 2022 | 7:00 pm | Regional Catholic Parent Involvement Committee |
| <i>May 1 - May 6, 2022</i> | | <i>Catholic Education Week</i> |
| May 11, 2022 | 3:00 pm | Executive Council Meeting |
| May 12, 2022 | 3:00 pm | Policy Committee |
| May 17, 2022 | 1:00 pm | Special Education Advisory Committee |
| May 17, 2022 | 7:00 pm | Committee of the Whole |

| Date | Time | Meeting/Event |
|----------------------|----------------|--|
| May 19, 2021 | 1:00 pm | Faith Advisory Committee |
| May 24, 2022 | 9:00 am | Student Transportation Services BHN |
| May 24, 2022 | 7:00 pm | Board Meeting |
| May 25, 2022 | 7:00 pm | Regional Catholic Parent Involvement Committee |
| May 30, 2022 | 1:00 pm | Accessibility Steering Committee |
| June 2-4, 2022 | | CCSTA AGM |
| June 9, 2022 | 3:00 pm | Policy Committee |
| June 14, 2022 | 3:00 pm | Budget Committee |
| June 15, 2022 | 3:00 pm | Executive Council Meeting |
| June 20, 2022 | 5:00 pm | Audit Committee |
| June 21, 2022 | 1:00 pm | Special Education Advisory Committee |
| June 21, 2022 | 7:00 pm | Committee of the Whole |
| June 28, 2022 | 7:00 pm | Board Meeting |

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee