



1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

4.1 Unapproved Minutes of the Committee of the Whole – September 20, 2022

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of September 20, 2022.

Carried

5. Committee and Staff Reports

5.1 Municipal Election Audit Committee

Superintendent Keys provided an overview of the Municipal Election Audit Committee (MECAC) which will deal with applications related to the regular election and any by-elections during its term. The committee shall be composed of five members, and where possible, include a minimum of one qualified elector within each of the municipalities. A summary of the selection of members was shared.

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Frank Gelinas, Carol Mummery and Krista Russ to its Municipal Election Compliance Audit Committee for the purposes of Subsections 88.33 through 88.36 of the *Municipal Elections Act*, 1996, as amended for the period December 1, 2022 to November 30, 2026.

Carried

5.2 Student Trustee Update

Student Trustee Buenviaje highlighted the success of the first few weeks of school. Student Senate held its first meeting and began discussion on developing topics. St. John's College and Assumption College held a successful Here We Go Days which helped welcome Grade 9 students to school. Holy Trinity is currently planning for their first opening liturgy of the word.

Moved by: Carol Luciani

Second by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update Report.

Carried

6. Information and Correspondence - Nil

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption – Nil



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

9. Trustee Inquiries - Nil

10. Business In-Camera

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the September 27, 2022 Board meeting.

Carried

Next meeting: Tuesday, October 25, 2022, 7:00 p.m. – Boardroom

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

October 18, 2022

AGENDA ITEM	MOTION
5.2	THAT the Brant Haldimand Norfolk Catholic District School Board approves the French as a Second Language (FSL) Update Report.
5.4	THAT the Brant Haldimand Norfolk Catholic District School Board approves the Trustee Honoraria for the period December 1, 2022 to November 15, 2023.

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of October 18, 2022.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of October 18, 2022.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, October 18, 2022 ♦ 7:00 pm Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 18, 2022 meeting, as amended.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 20, 2022

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 20, 2022 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda



4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – September 20, 2022

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of September 20, 2022.

Carried

4.2 Unapproved Minutes from the Faith Advisory Committee Meeting – September 29, 2022

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of September 29, 2022.

Carried

5. Committee and Staff Reports

5.1 Family Life Programming

Superintendent Temple provided an overview of Elementary Family Life Education. An outline of Gender Identity in Family Life Education was shared. It was noted that in the Ontario Health and Physical Education Curriculum Policy Document, 2019, the word gender or gender related terms are found 137 times and 56 of those are in the glossary and appendices. The use of these terms is not part of curriculum expectations, they are made in the preamble to lessons or other sections directed to the teacher for consideration when planning their lessons/programming. The curriculum also facilitates discussions for students to talk about special dignity, sharing differences and respecting differences, and the terms gender identity and gender roles and expression are shared. Superintendent Temple advised students from Grades 1-8, are taught that they are created in the image and likeness of God - male and female. That they possess the ability to love and co-create in a loving, committed relationship that the sacrament of marriage offers and affirms.

Moved by: Carol Luciani

Seconded by: Mark Watson

That the Committee of the Whole refers the Family Life Programming to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 French as a Second Language (FSL) Update

Director McDonald provided an update regarding the shortage of French teachers. Staff have continued to exhaust all options to continue to offer Core and French Immersion and address staffing needs. A summary of options to address the needs were shared including the following:

- Work on a school-by-school basis with those experiencing staffing pressures in French (12) to offer Grades 4 to 8 Core French Program as mandated by the Ministry of Education.
- Remove Core French from Grades 1 and 2 across the district (November 2022)
- Remove Core French from Grades 1 to 3 (September 2023)
- Starting French Immersion in Grade 1 (September 2024)



It was noted that the board continues to actively recruit and collaborate with Teacher's Colleges and other partnerships, to share the Board's French programs. After carefully considering the options noted above, staff recommends that the Board work on a school-by-school basis with those experiencing significant staffing pressures in French, to offer only the mandated Grades 4 to 8 Core French Program. Superintendent Temple highlighted this option as the least disruptive to the lowest number of students and staff. She also provided an outline of how schools would be supported in the staffing change process and with communication to share with school communities.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the French as a Second Language (FSL) Update Report to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.3 Health and Safety Update

Superintendent Keys presented the Health and Safety update. He highlighted the board's commitment to the Health and Safety of all its employees. A summaries of committee members, accidents and incident reports were shared.

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Trustee Honoraria

Superintendent Keys referred to Ontario Regulation 357/06 - Honoraria for Board Members and its method for calculating the limits on honoraria paid under section 191 of the *Education Act*. The honoraria are comprised of the following components: base amount, enrolment amount, and Chair/Vice Chair amounts, as outlined in Board Policy 100.06 – Trustee Honoraria. He noted that are no changes to the base amount. For the term of office starting November 15, 2022 to November 14, 2023, the only change to trustee honoraria will be the impact of enrolment changes.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period December 1, 2022 to November 15, 2023 to the Brant Haldimand Norfolk Catholic District School Board.

Carried



5.5 Quarterly Capital Update

Superintendent Keys provided an update of project status for capital priority funded projects, along with other significant projects. Capital Priorities included the Caledonia Joint-Use Catholic Elementary School and the new Brantford Catholic Secondary School. He also reviewed the request for quotation for the revitalization of the Assumption College sports field.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Quarterly Capital Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence - Nil

7. Trustee Inquiries

Trustee Dignard made an inquiry regarding schools limiting access to their exterior property. Superintendent Keys noted that the board has not provided direction to schools about locking their properties. Some schools that have decided to restrict access are due to new playground equipment which was provided by school fundraising.

8. Business In-Camera

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 18, 2022 meeting.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Kevin Greco, Superintendent of Education
Lorrie Temple, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: October 18, 2022
Submitted by: Mike McDonald, Director of Education & Secretary

FRENCH AS A SECOND LANGUAGE (FSL) UPDATE Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board offers a vibrant French Immersion and Core French Program for students across the district. To sustain the outstanding programs, we need to look at one of the obstacles standing in our way of continuing to offer this incredible programming for our students.

Over the past few years, we have been faced with a challenge of finding enough competent French qualified teachers to teach and instruct our French Immersion and our Core French Programs. Over the last few weeks, recruitment of French qualified teachers has been a focus for our Human Resources Department as well as our Student Achievement Consultant for French and the Superintendents responsible for French and staffing.

INFORMATION GATHERING:

Student Achievement and Human Resource personnel have been meeting over the past two years to brainstorm ways to continue offering a vibrant French program in both Core and French Immersion, as well as address all staffing needs, especially in French.

We have a few options to consider addressing our French staffing and programming needs that have emerged:

1. Work on a school-by-school basis with those experiencing staffing pressures in French (12) to offer Grades 4 to 8 Core French Program as mandated by the Ministry of Education.
 - Thus far we have implemented this in a few buildings and have had staff and parental support
 - Offered communication for administration to share with school communities
2. Remove Core French from Grades 1 and 2 across the district (November 2022)
 - With further information and deeper discernment, this approach may not solve our concerns in two schools without transferring staff
 - Would impact 27 educators
 - The impact would be on all 28 sites regarding various schedules across each school community as well as prep courses being offered in each school
 - This would involve moving approximately 17 FSL (French as a Second Language) teachers to different schools or different teaching assignments mid-year
 - This would result in approximately 6 French teachers having to pivot to teaching English courses (teaching outside of their areas of expertise in a class that they had been teaching French in the day before)

3. Remove Core French from Grades 1 to 3 (September 2023)
 - Allows us the time to carefully plan and communicate the change
 - We can ensure that the prep coverage occurs as we need it to occur (not literacy, religion, or numeracy)
 - Allows equity of roll out across the system (all 28 schools teaching Grades 4 to 8 French at the same time)
4. Starting French Immersion in Grade 1 (September 2024)
 - Allow the foundational development of the English language with consideration of the Science of Reading work and the importance of reading and literacy
 - September 2025, French Immersion would begin in Grade 1
 - Work alongside Grand Erie to communicate and begin this change at the same time

In addition to these considerations, we will also continue actively recruiting, collaborating with Teacher's Colleges and other partnerships, to leverage opportunities to share our Board's French programs and entice French teachers to apply to BHNCDSD. We also have a pilot project running with Laurier Brantford to offer French as a Second Language for free, as we have the past two summers, to further support teachers becoming qualified to teach French within the BHNCDSD.

DEVELOPMENTS:

After investigating the above scenarios, we are recommending that the Board work on a school-by-school basis with those experiencing significant staffing pressures in French, to offer only the mandated Grades 4 to 8 Core French Program. This results in the least disruption to the lowest number of students and staff. Schools would be supported in the staffing change process and with communication to share with school communities. Taking this approach would require a process that is unique to each school situation. A school community, in this situation, may have to employ one or more of the following remedies or other remedies not listed:

- Collapse FSL Programming in either Grade 1, 2, or 3 or in all three grades and replace with English Prep
- Change French Teacher's assignment from primary to junior/intermediate in their school
- French qualified Teachers, currently in an English assignment, would be changed to teaching junior/intermediate French in their school
- French qualified Teachers, currently teaching an English course, are transferred from one school to another to teach junior/intermediate French

The Board would then plan for the elimination of Core French from Grades 1 to 3 beginning in September 2023.

RECOMMENDATION:

THAT the Committee of the Whole refers the French as a Second Language (FSL) Update Report to the Brant Haldimand Norfolk Catholic District School Board for approval.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer
 Presented to: Committee of the Whole
 Submitted on: October 18, 2022
 Submitted by: Mike McDonald, Director of Education & Secretary

TRUSTEE HONORARIA
Public Session

BACKGROUND INFORMATION:

Ontario Regulation 357/06 - Honoraria for Board Members sets out the method for calculating the limits on honoraria paid under section 191 of the Education Act. The honoraria, in respect of any year of the term in office, consists of the following components: base amount, enrolment amount, and Chair/Vice Chair amounts, as outlined in Board Policy 100.06 – Trustee Honoraria.

DEVELOPMENTS:

There have been no changes to the base amount for trustee honoraria. For the term of office starting November 15, 2022 to November 14, 2023, the only change to trustee honoraria will be the impact of enrolment changes.

Trustees are now paid bi-weekly by direct deposit based on 1/26 of the established honorarium.

The calculation for the trustee honoraria for the period November 15, 2022 to November 14, 2023, is detailed in the chart below, which does not include the student trustee.

	<u>Chair</u>	<u>Vice-Chair</u>	<u>Trustee</u>
Base Amount	\$5,900	\$5,900	\$5,900
Additional Base Amount (Chair & Vice-Chair)	5,000	2,500	
Enrolment Amount	\$3,145	\$3,145	\$3,145
Additional Enrolment Amount (Chair & Vice-Chair)	539	270	
Total	\$14,584	\$11,814	\$9,045

Trustee Honoraria (prior period)	\$14,537	\$11,771	\$9,005
Increase/(Decrease)	\$46	\$43	\$40

* The enrolment amount is calculated by multiplying the 2021-22 Estimates ADE by \$1.75 and then dividing by the number of trustees (6). The additional enrolment amounts are calculated by multiplying the 2021-22 Estimates ADE by \$0.025 for the Vice-Chair and by \$0.05 for the Chair.

RECOMMENDATION:

THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period December 1, 2022 to November 15, 2023 to the Brant Haldimand Norfolk Catholic District School Board.

2022-23
Trustee Meetings and Events

Date	Time	Meeting/Event
October 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
November 3, 2022	5:00 pm	Annual Service Recognition Event
November 9, 2022	3:00 pm	Executive Council
November 14, 2022	5:00 pm	Audit Committee
November 15, 2022	1:00 pm	Special Education Advisory Committee
November 16, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
November 22, 2022	7:00 pm	Inaugural Board Meeting
November 18, 2022	1:00 pm	Faith Advisory Committee
November 23, 2022	7:00 pm	Board Meeting
November 24, 2022r	7:00 pm	Regional Catholic Parent Involvement Committee
December 7, 2022	3:00 pm	Executive Council
December 8, 2022	9:00 am	Mental Health Steering Committee
December 13, 2022	3:00 pm	Budget Committee
December 13, 2022	7:00 pm	Committee of the Whole
December 20, 2022	1:00 pm	Special Education Advisory Committee
December 20, 2022	7:00 pm	Board Meeting
<i>December 26 2022- January 6, 2023</i>		CHRISTMAS BREAK
January 11, 2023	3:00 pm	Executive Council Meeting
January 20-21, 2023		OCSTA Trustees Seminar
January 17, 2023	1:00 pm	Special Education Advisory Committee
January 17, 2023	7:00 pm	Committee of the Whole
January 24, 2023	7:00 pm	Board Meeting
February 15, 2023	3:00 pm	Executive Council Meeting
February 21, 2023	1:00 pm	Special Education Advisory Committee
February 21, 2023	7:00 pm	Committee of the Whole
February 22, 2023	7:00 pm	Regional Catholic Parent Involvement Committee
February 28, 2023	9:00 am	Student Transportation Services BHN
February 28, 2023	1:15 pm	Accessibility Steering Committee
February 28, 2023	7:00 pm	Board Meeting
March 8, 2023	3:00 pm	Executive Council Meeting
March 10, 2022	3:00 pm	Policy Committee
<i>March 13-17, 2023</i>		MARCH BREAK
March 21, 2023	9:00 am	Mental Health Steering Committee
March 21, 2023	1:00 pm	Special Education Advisory Committee
March 21, 2023	3:00 pm	Accommodations Committee
March 21, 2023	7:00 pm	Committee of the Whole
March 28, 2023	7:00 pm	Board Meeting
April 12, 2023	3:00 pm	Executive Council Meeting
April 18, 2023	1:00 pm	Special Education Advisory Committee
April 18, 2023	7:00 pm	Committee of the Whole
April 25, 2023	3:00 pm	Budget Committee
April 25, 2023	7:00 pm	Board Meeting
April 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
April 27-29, 2023		OCSTA AGM & Conference
<i>April 30 - May 5, 2023</i>		Catholic Education Week
May 1, 2023	5:00 pm	Catholic Student Leadership Awards
May 10, 2023	3:00 pm	Executive Council Meeting
May 16, 2023	1:00 pm	Special Education Advisory Committee
May 16, 2023	7:00 pm	Committee of the Whole
May 23, 2023	7:00 pm	Board Meeting

Date	Time	Meeting/Event
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
June 20, 2023	7:00 pm	Committee of the Whole
June 27, 2023	7:00 pm	Board Meeting
June 28, 2023	4:45 pm 6:30 pm	Assumption College Graduation Holy Trinity Graduation
TBD	TBD	St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee