



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting
Tuesday, April 25, 2023 ♦ 7:00 p.m.
Boardroom

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, forever and ever. **Amen***

1.2 Attendance

1.3 Approval of the Agenda

Pages 1–2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – March 28, 2023.

Pages 3-5

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Minutes and Recommendations of the Committee of the Whole Meeting Pages 6-9
– April 18, 2023

5. Committee and Staff Reports

5.1 Student Trustee Update

Presenter: Halaena Buenviaje, Student Trustee

Pages 10-11

5.2 County of Brant School Attendance Boundary Review

Presenter: Scott Keys, Superintendent of Business & Treasurer

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6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption



9. Trustee Inquiries

10. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events

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13. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

14. Adjournment

Next meeting: Tuesday, May 23, 2022, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Board Meeting
Tuesday, March 28, 2023 ♦ 7:00 p.m.
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella

1.2 Attendance

Attendance was as noted above – all present

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 28, 2023 Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – February 28, 2023

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 28, 2023 Meeting of the Board.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil.

3. Delegations – Nil

4. Consent Agenda - Nil



5. Committee and Staff Reports

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole
- March 21, 2023**

Trustee Blake put forward a motion to remove the Student Trustee Policy from the recommendations of the Committee of the Whole and be a separate agenda item.

Moved by: Dennis Blake
Seconded by: Dan Dignard
Carried

Vice-Chair Luciani reviewed the business of the March 21, 2023, Committee of the Whole meeting and brought forward the following recommendations as amended.

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College and Assumption College School for an excursion to Costa Rica and Panama from Friday March 8, 2024, to Sunday, March 17, 2024.

Moved by: Bill Chopp
Seconded by: Carol Luciani
THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of March 21, 2023.
Carried

Moved by: Bill Chopp
Seconded by: Carol Luciani
THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of March 21, 2023.
Carried As Amended

Trustee Blake put forward two amendments to the Student Trustee Policy #100.07.

1. The position of the student trustees serves to uphold Catholic values, and as such is a valuable and important function allowing the student perspective to be heard through their participation at Board meetings.

2. Qualifications: Student trustees must reside in a household designated as an English- separate school supporter/ elector.

Discussion was had regarding the removal of the Catholic requirement for student trustees from the policy as per a recent decision made by the Human Rights Commission. Trustee Blake requested a recorded vote on the two amendments to the Student Trustee Policy #100.07.

Trustee Blake voted in favour of the amendments
Trustee Chopp, Trustee Dignard, Trustee Watson, Vice-Chair Luciani and Chair Petrella voted against.



The original recommendation stands.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Student Trustee Policy #100.07.

Carried

5.2 Student Trustee Update

The Student Trustee update will be provided at the April meeting of the Board.

6. Information and Correspondence - Nil

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption - Nil

9. Trustee Inquiries - Nil

10. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the March 28, 2023, Board meeting.

Carried

Next Meeting: Tuesday, April 25, 2023, 7:00 p.m. – Boardroom



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, April 18, 2023 ♦ 7:00 pm Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Regrets: Carol Luciani (Vice Chair)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 18, 2023 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – March 21, 2023

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of March 21, 2023

Carried



5. Committee and Staff Reports

5.1 Health and Safety Update

Superintendent Keys presented the semi-annual Health and Safety update to the board. A comparative summary was provided over the last few years regarding the types of employee accidents and/or incidents. Employee mental health along with restorative practices within the schools was discussed. Details regarding the severity of the incidents was requested for future reports.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Health and Safety Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Q2 2023 Financial Update

Superintendent Keys provided an update on the financial status of the Board. It is expected that the board will complete the year with a balanced budget and surplus. Adjustments made to the year-end forecast were based on multiple factors including increased average daily enrollment, additional partnership and priority funds, increased salary and wages for coverage of leaves, cancelled/ postponed professional development due to ongoing staffing shortages, reduced hydro and other energy consumption, and various budget efficiencies. The ongoing interest rate hikes impact on interest revenue, along with school generated funds were discussed.

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Q2 2023 Financial Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Dual Credit Programs – Semester 1

At the request of the Board, Superintendent Wilson provided an update on the dual credit programs offered at the Brant Haldimand Norfolk Catholic District School Board secondary schools. Discussion was had around the success of the programs, along with accessibility and proximity to local colleges, and continued thinking outside of the box to re-engage students where enrollment is low.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Dual Credit Programing Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence



6.1 Staggered Start

Superintendent Temple provided an update regarding a proposed staggered start for kindergarten students during the first week of school in the 2023/2024 school year. This practice has worked well in the past for students and educators. Catholic education week and Mental Health week activities were also discussed.

6.2 Catholic Education Awards

Chair Petrella presented the Outstanding Contribution to Catholic Education award nomination to the board. The nomination was submitted by a Brant Haldimand Norfolk Catholic District School Board staff member for Dan Pace. Dan was a previous student, educator, and administrator of the board, whose significant contributions to Catholic education were highlighted. Tragically, Dan passed away in December 2022. This award, in honor of Dan Pace's contributions, will be presented at the Catholic Leadership Awards ceremony on Monday May 1, 2023.

6.3 Student Demographic Survey Data

Superintendent Greco presented information from the student demographic survey. All boards in the province were mandated by the ministry to offer this survey. The participation rates among elementary and secondary students were discussed, along with the results of the survey, and next steps.

6.4 Southwest Brantford Boundary Review

Superintendent Keys presented an update on the Southwest Brantford boundary review. Several virtual meetings were held over the last couple of weeks along with a public in person meeting on Monday April 17, 2023 at Assumption College. Approximately 60 people were in attendance at the public meeting. An additional survey will be released this week to further solicit feedback from the school communities impacted. A recommendation will be brought to the board after the data has been collected and reviewed in due time.

6.5 Ministry Updates

Director McDonald provided an update regarding the ministry correspondence that was recently released. The correspondence includes the Grants for Student Needs (GSN's) and Priorities and Partnership Funds (PPF's) for the 2023/2024 school year. Superintendent Keys and his team are currently working through the documents.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

Ongoing tutoring supports in schools including tutoring options (in person and virtual), the number of students participating, and next steps were discussed. The launch date for the new website was discussed with a target set for the end of April, 2023.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 18, 2023, meeting.

Carried

Next meeting: Tuesday, May 16, 2023, 7:00 p.m. – Boardroom

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Halaena Buenviaje, Student Trustee
Presented to: Board of Trustees
Submitted on: April 25, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

This report looks at the exciting new developments from St. John's College (SJC), Assumption College School (ACS) and Holy Trinity (HT). For the months of March and April, the main student related events that have taken place are Student Council elections and Spring/ Summer activities.

SCHOOL NEWS:

Holy Trinity

Holy Trinity celebrated their Holy Week Mass on April 4th, 2023, and had a wonderful summer attire dress down day on April 12th. HT's Student Council has also formed its 2023-2024 council. The student body has elected their new Co-Presidents on April 1st. Adam Chambers and Aadi Kakoty were elected the new 2023-2024 Presidents. HT has begun a new club called the Advocacy, Community and Empowerment club or the ACE club. They are currently trying to plan a Culture Day during May.

As for sports, HT's curling team competed in the Ontario Federation of School Athletic Associations tournament (OFSAA) and played really well. Their badminton team also competed last week. Soccer practice and rugby practices are currently ongoing. Finally, HT will be hosting the Catholic Leadership Awards on May 1st.

Assumption College

For ACS, the week of March 6th to 11th consisted of spirit activities including hat day, team spirit day (a day where students were encouraged to wear college/university sweaters or jerseys), casual dress day, monochrome day, and flannel pajama day.

On April 12th ACS hosted two liturgies throughout the day to accommodate the entire student body. On that same day, ACS's mascot the lion handed out Easter chocolate to everyone at lunch. Applications for the 2023-2024 Co Prime Ministers went out the week after March break and have been chosen as of April 13th. Students, Mia Martorelli and Phrabroop Kaur were elected. During the week of April 24th to the 28th ACS had their third spirit week of the year, as well as a rock-climbing course being held all week for students taking gym classes. ACS's Semi-Annual Coffee House is being held on May 4th and on May 17th their student council is running a Spring Concert. May 18th is also the night of the student council run ACS Glow Dance. Lastly, there is one casual dress day coming up on April 19th for the Cancer Society, and another on May 17th where donations will be collected to go to United Way Centraide, a non-profit organization that helps children and families overcome poverty.

St. John's College

For SJC, a great last dance for the year took place on March 29. It was a successful Spring Fling dance where students dressed in pastel, flowery clothes. For the entire month of April, Student Council elections for the 2023-2024 Student Council are taking place. On April 20, a group of STEM students are helping out the community by planting trees locally and a slumber party themed pep-rally is taking place. The slumber party themed pep rally allows students to

come to school in school appropriate pajamas and play games to earn prizes. The pep rally also focuses on hyping up the school for the upcoming summer sports. As for social justice, SJC's ACE club plans to hold a Cultural Dress Day on April 25 where students can come to school wearing clothes that represent their culture.

Lastly, in sports, the SJC girls' volleyball team played amazingly in the OFSAA tournament and the SJC Badminton team played well in the Athletic Association of Brant Norfolk (AABHN) tournament.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Board of Trustees
Submitted on: April 25, 2023
Submitted by: Mike McDonald, Director of Education & Secretary

COUNTY OF BRANT SCHOOL ATTENDANCE BOUNDARY REVIEW

Public Session

BACKGROUND INFORMATION:

On December 20, 2022, the Board of Trustees approved the commencement of the County of Brant School Attendance Boundary Review, which includes the following schools:

- Blessed Sacrament
- Holy Family
- Sacred Heart (Paris)

The purpose of this report is to provide an update on the timelines of the School Attendance Boundary Review.

DEVELOPMENTS:

A School Attendance Boundary Review is led by an Attendance Boundary Review Committee (ABRC). The ABRC works collaboratively and provides feedback and recommendations that will inform the final decision made by the Board of Trustees on boundary changes within the review area. Once established, the ABRC will consist of:

- Family of Schools Superintendent of Education
- Superintendent of Business & Treasurer
- Administrators within the review area
- Planning Consultant from Watson & Associates Economists Ltd.
- Parent council representatives from each of the impacted schools
- Executive Assistant, Business Services

Listed below are the anticipated timelines of the Brant County-wide School Attendance Boundary Review:

- ABRC Meeting #1 and #2 – May 2023
- Public Consultation Meeting – September 2023
- Presentation to the Board of Trustees – September/October 2023

The Board will establish a dedicated email address (brantcounty@bhncdsb.ca) where questions, input, and feedback will be directed. A full list of meetings, agendas, presentations, and minutes from these meetings will also be found in the [Boundary Review](#) area of the Board website.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the County of Brant School Attendance Boundary Review Update as information.

2022-23
Trustee Meetings and Events

Date	Time	Meeting/Event
April 12, 2023	3:00 pm	Executive Council Meeting
April 18, 2023	1:00 pm	Special Education Advisory Committee
April 18, 2023	7:00 pm	Committee of the Whole
April 25, 2023	7:00 pm	Board Meeting
April 26, 2022	7:00 pm	Regional Catholic Parent Involvement Committee
April 27-29, 2023		OCSTA AGM & Conference
<i>April 30 - May 5, 2023</i>		<i>Catholic Education Week</i>
May 1, 2023	5:00 pm	Catholic Student Leadership Awards
May 2, 2023	7:00 pm	Celebration of the Arts
May 9, 2023	3:00 pm	Budget Committee
May 10, 2023	3:00 pm	Executive Council Meeting
May 16, 2023	1:00 pm	Special Education Advisory Committee
May 16, 2023	3:00pm	Accommodations Meeting
May 16, 2023	7:00 pm	Committee of the Whole
May 23, 2023	7:00 pm	Board Meeting
May 25, 2023	2:00 pm	Faith Advisory Committee
May 26, 2023	9:00 am	Student Transportation Services BHN
May 30, 2023	1:15 pm	Accessibility Steering Committee
June 1-3, 2023		CCSTA AGM
June 12, 2023	3:00 pm	Policy Committee
June 13, 2023	3:00 pm	Budget Committee
June 14, 2023	3:00 pm	Executive Council Meeting
June 19, 2023	5:00 pm	Audit Committee
June 20, 2023	7:00 pm	Committee of the Whole
June 27, 2023	7:00 pm	Board Meeting
June 28, 2023	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee