



**Board Meeting**  
**Tuesday, May 22, 2018 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Olivia O'Neill (Student Trustee)

**Absent:** Bonnie McKinnon, Leslie Telfer (Superintendent of Education)

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

A Memorial Statement for Janet Moyer, Former Trustee, Brant County Roman Catholic Separate School Board, was read by Trustee Dignard.

A Memorial Statement for Susan Bissonnette, Student Services Secretary, St. John's College, was read by Trustee Chopp.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the May 22, 2018 meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Board Meeting Minutes – April 24, 2018**

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the April 24, 2018 Board meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**



4. **Consent Agenda – Nil**

5. **Committee and Staff Reports**

5.1 **Unapproved Minutes and Recommendation from the Committee of the Whole Meeting – May 15, 2018**

Vice Chair Dignard provided a brief overview of the business of the May 15, 2018 Committee of the Whole meeting and presented the following recommendations:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to New York City, NY from Thursday, May 16, 2019 to Monday, May 20, 2019.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the School and Community Violence Threat Risk Assessment Protocol.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of May 15, 2018.

**Carried**

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of May 15, 2018.

**Carried**

5.2 **Broadband Internet and Wide Area Network Related Services RFP P-518**

Superintendent Grice provided an overview of the Ministry of Education's Broadband Modernization Program (BMP) and the goal of providing suitable broadband connectivity to Ontario students. The Ministry has committed to providing approximately \$450,000 to the Board in order to achieve this goal. The Board, with technical and implementation support from the Ministry, developed an RFP for Broadband Internet and Wide Area Network Related Services that supports the Ministry's Broadband Modernization Program by supporting a more student-centric design architecture for students and staff. A summary of objectives met through the issuance of the RFP included greater bandwidth capacity and speed, an overall operational cost reduction and greater network redundancy. Superintendent Grice also discussed the benefits of the WAN architecture being able to allow educators and students to utilize more cloud-based applications and further support the use of the virtual classroom learning environment.

Chair Petrella noted his intention to vote on the matter.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the awarding of the Broadband Internet and Wide Area Network Related Services RFP P-518 to the proponents specified in Table 1 for the period August 1, 2018 to August 1, 2021; with the option to extend the contract for three additional one-year terms.

The above motion was **Defeated** unanimously on the following Recorded Vote:



NAYS: Rick Petrella, Bill Chopp, Carol Luciani, Dan Dignard, Cliff Casey  
TOTAL: 5  
ABSENT: Bonnie McKinnon  
TOTAL: 1

### **5.3 Bank Operating Credit**

Superintendent Grice outlined the requirements under the *Education Act* regarding borrowing by way of bank notes. He reviewed the operating requirements and how the operating credit enables the Board to meet its financial obligations during timing issues surrounding payment and receipt of grants.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves:

**A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")**

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2010 and ending on August 31, 2019 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

**RESOLVED THAT:**

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;



2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**Carried**

#### **5.4 Borrowing By-Law 2018-A1**

Superintendent Grice provided an overview of borrowing practices within the Board. The interim capital loan may be required to support the upcoming renovations/additions including a two-room addition at St. Frances Cabrini School, a one-room addition and two-room renovation to accommodate childcare at Holy Trinity Catholic High School and a three-room addition to accommodate childcare at Our Lady of Providence Catholic Elementary School.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves:

A BY-LAW authorizing the Brant Haldimand Norfolk Catholic District School Board (the "Board") to borrow money pursuant to the provisions of section 247 of the Education Act (the "Act") for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law.

#### **WHEREAS:**

- A. The Board has authorized the permanent improvements as detailed in Schedule "A" attached to this By-Law;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the projects is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

**THEREFORE, BE IT RESOLVED** as follows:

1. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to borrow \$3,774,481 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to this By-Law.

**Carried**



**5.5 Student Trustee Update**

Student Trustee O'Neill advised that incoming and outgoing student senate members attended the latest Student Senate meeting. Student Senate also hosted the annual May Leadership Symposium. St. John's College recently held their annual Toast to Success Breakfast to celebrate student achievement. Holy Trinity Catholic High School supported the United Way by hosting a car show, barbeque and dress down day. Assumption College hosted a successful Night of STEM which included a keynote speaker and workshops.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update Report.

**Carried**

**6. Information and Correspondence**

Chair Petrella shared a letter from the Prime Minister of Canada regarding a response to the Board's letter respecting the Summer Jobs Program.

Trustee Luciani shared an invitation to the Catholic Family of Parishes in Norfolk Mass on June 17<sup>th</sup> at Holy Trinity Catholic High School.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion for Consideration at Next Board Meeting - Nil**

**8. Notices of Motion Being Considered for Adoption**

**8.1 Establishment of a Procurement Review Committee**

Trustee Dignard requested quarterly procurement updates throughout the year.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Chair of the Board along with the Director of Education create a new standing committee called Procurement Review Committee to meet a minimum of twice a year and terms of reference to be defined at the first meeting.

The above motion was WITHDRAWN.

**9. Trustee Inquiries**

Trustee Chopp made an inquiry regarding events being held while the track at Assumption College is under construction. Superintendent Shypula advised that staff are currently assessing alternate sites to hold events while the track is under construction.



**10. Business In-Camera**

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

**Carried**

**11. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**12. Future Meetings**

Chair Petrella drew attention to the list of upcoming meetings and events.

**13. Closing Prayer**

Chair Petrella led the closing prayer.

**14. Adjournment**

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of May 22, 2018.

**Carried**

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**Next Meetings:** Tuesday, June 26, 2018, 7:00 pm, Boardroom