



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Board Meeting
Tuesday, June 25, 2019 ♦ 7:00 p.m.
Boardroom**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Carol Luciani, Kaiya Daly (Student Trustee)

Absent: Mark Watson

Senior Administration:

Present: Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Michelle Shypula (Superintendent of Education)

Absent: Leslie Telfer (Superintendent of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 25, 2019 Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – May 28, 2019

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 28, 2019 Board meeting.

Carried

Approval of Special Meeting of the Board Minutes – June 5, 2019

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 5, 2019 Special Meeting of the Board.

Carried



1.6 Business Arising from the Minutes - Nil

2. Presentations

2.0 Trustee Casey shared an inspirational video of Dollier and Galinee on the Wintering site at Port Dover. He shared further details on a mass that will be held at the Wintering site on September 6 to be conducted by the London Diocese and welcomed the audience to attend.

2.1 Director McDonald acknowledged the support of the teachers Mr. Page and Mr. Taiello in mentoring the students. Mr. Page recognized the accomplishments of Anne Jing, student at Assumption College School, first place winner in the biomedical engineering category at the Intel National fair in Phoenix, Arizona. She also won a prize for her project called "Project ATTIS: An Assistive Aid for Parkinson's Patients Using Vibrational White Noise to Reduce Resting Tremors". Mr. Taiello recognized the accomplishments of Caleb Rose, Student at Assumption College School, gold medal winner of the 2019 Skills Ontario Competition in Automotive Service Technology. He represented Ontario at Skills Canada in Halifax, Nova Scotia on May 28, 2019 and was placed fifth at the national level. Chair Petrella offered the Board's congratulations and sincerest best wishes to both recipients.

2.2 Chair Petrella extended congratulations to the below retiring individuals for their years of service in catholic education and wished them all the best for their future endeavors: -

- Michael Pin, Principal of St. Mary's School, Hagersville
- Debbie Fullerton, Principal of St. Michael's School, Walsh
- Karen Mitchell, Principal of Sacred Heart School, Paris
- Craig Colbert, Principal of St. Michael's School, Dunnville
- Leslie Telfer, Superintendent of Education, CEC

2.3 Superintendent Shypula noted the contributions and recognized the exemplary service of Carmen McDermid, winner of the 2018 Champion of Inclusion Award. She highlighted Carmen as being a champion and a natural leader who always helped to empower others thereby ensuring that all learners achieve success. Carmen was commended for her tireless dedication for motivating students and being a passionate advocate for special education.

3. Delegations - Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – June 18, 2019

Vice-Chair Dignard reviewed the business of the June 18, 2019 Committee of the Whole meeting and brought forward the following recommendations:



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2010 and ending on August 31, 2020 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all the moneys collected or received in respect of the current revenues of the Board;
4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Special Education Services Department Annual Report 2018-19.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College School for an excursion to Germany, Switzerland and Italy from Thursday, March 12 (evening) to Saturday, March 21, 2020.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to New Orleans, Louisiana from Friday, April 17 to Monday, April 20, 2020.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$13,280 for secondary non-resident in Ontario students, as defined by the Education Act.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$12,685 for elementary non-resident in Ontario students, as defined by the Education Act.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves a non-refundable Administration/Application Fee of \$400.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves a Cancellation Fee of \$100 be charged to non-resident students should they not be granted a Study Permit, otherwise a \$500 Cancellation Fee be charged to non-resident students. Graduated refunds of tuition fees will be granted to non-resident students pro-rated based on the date on cancellation within the term, subject to review and approval by the Superintendent of Business & Treasurer.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of June 18, 2019.

Carried

Moved by: Cliff Casey

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of June 18, 2019.

Carried



5.2 French Immersion Program Update

Director McDonald shared the enrolment for the French Immersion programs which exist in the Board and spoke to the fact that we currently have a vibrant and growing program. He indicated that because of this the Board will be examining registration procedures next year to ensure that the Board would have enough French teachers to address the demand. He also spoke to the fact that after consultation and research, there will be some minor program changes next year which will increase the percentage of English instruction in those courses, specifically in the area of math and some explicit language instruction.

In response to a trustee inquiry with regards to where these students would go once they hit secondary; Director McDonald responded that staff will be looking at that issue, and considering space and enrollment, during the 2019-20 school year.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the French Immersion Program Update Report.

Carried

5.3 Student Trustee Update

Student Trustee Daly presented her final report and updated trustees on the year-end activities in all secondary schools. Assumption College held a Staff appreciation day to recognise the staff who help to keep the school running. Holy Trinity held a Life skills week on OSAP, learning to vote, nutrition, basic self defense and a Finance / Budgeting seminar. St John's College held their Athletic Banquet to recognise the athletic achievements of the student body including a summer photobooth and the Wii Sports Resorts games. All three secondary schools were busy organizing and looking forward to their graduation ceremonies.

On behalf of the Board and Senior Administration, Chair Petrella thanked Student Trustee Daly for her involvement with and commitment to the Board throughout the school year and presented her with a letter of commendation.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

Carried

6. Information and Correspondence

Director McDonald circulated the collected works of the 2019 provincial winners of the Young Authors Awards 2019 put together by the Ontario English Catholic Teachers Association. He indicated that this publication represented students from our School Board and highlighted their literacy achievements.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption - Nil

9. Trustee Inquiries - Nil

10. Business In-Camera

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In- Camera session.

11. Report on the In-Camera Session

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the June 25, 2019 Board meeting.

Carried