



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Board Meeting  
Tuesday, October 22, 2019 ♦ 7:00 p.m.  
Boardroom**

**Members:** **Trustees:**  
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani,  
Taylor Carroll (Student Trustee)

**Absent:** Mark Watson

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Robert De Rubeis, Michelle Shypula and Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Chair Petrella.

**1.2 Attendance**

As noted above.

**1.3 Approval of the Agenda**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 22, 2019 Board meeting.

**Carried**

**1.4 Declaration of Interest - Nil**

**1.5 Approval of Board Meeting Minutes – September 24, 2019**

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 24, 2019 Board meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations**

**2.1 Memorial Statement for Hugh Sutherland, Library Technician**

Chair Petrella read a memorial statement for Hugh Sutherland.



## **2.2 Cyber Security**

Norm Cicci, Manager of Information Technology, provided a presentation regarding Cyber Security. He reviewed the importance of passwords and education on cyber security. He provided an overview of how phishing emails can result in virus infections, identity and data theft. A summary of activities that have been undertaken to reduce risk such as geo-filtering, Sender Policy Framework and notification of external senders was provided.

Chair Petrella expressed concern regarding cyber security as it relates to phishing emails and highlighted the importance of utilizing sources to help identify and rectify gaps in cyber security.

## **2.3 St. John's College Rosary Garden**

Superintendent De Rubeis introduced Salvina D'Eramo and Marty Quinlan, teachers, along with Catherine Rocchi and Sebastian De Grandis, students, at St. John's College. A slideshow highlighting the creation and progress of building the garden was presented. Students enjoyed working together to create something special. The rocks were placed in the sequence of a rosary with each stone representing a prayer. The garden allows visitors to enjoy peace, reflect and pray. The garden was declared a great project to promote Catholic faith.

## **3. Delegations - Nil**

## **4. Consent Agenda - Nil**

## **5. Committee and Staff Reports**

### **5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – October 15, 2019**

Vice-Chair Dignard reviewed the business of the October 15, 2019 Committee of the Whole meeting and brought forward the following recommendations:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the rescinding of the Policy Development Policy 100.03.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$46,221.00 for the 2019-20 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the F.A.C.E levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$1 200.36 for the 2019-20 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$43,017 for the 2019-20 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Germany, Czech Republic, Poland and Hungary from Friday, June 26, 2020 to Sunday, July 5, 2020.



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## Minutes

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Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of October 15, 2019.

**Carried**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of October 15, 2019.

**Carried**

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Board By-Laws, which includes the imbedding of Policy Renewal Process into the By-Laws.

**Carried**

## 5.2 Student Trustee Update

Student Trustee Carroll advised that schools have been busy welcoming their Grade 9 students and new council members. Schools have held their pep rallies and homecoming dances where students showed their school spirit by wearing school colours. Students of St. John's College have found much success with their new Socktober event where they have exceeded their goal of collecting 1,000 pairs of socks. Holy Trinity students enjoyed their participation in events at the Annual Norfolk Fair. Students at Assumption College are readily excited about truck or treating for non-perishable food items in their community.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

**Carried**

## 6. Information and Correspondence - Nil

## 7. Notices of Motion - Nil

## 8. Notices of Motion Being Considered for Adoption - Nil

## 9. Trustee Inquiries - Nil

## 10. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

## 11. Report on the In-Camera Session

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**



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#### **12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

#### **13. Closing Prayer**

The closing prayer was led by Chair Petrella.

#### **14. Adjournment**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the October 22, 2019 Board meeting.

**Carried**