



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, June 27, 2023 ♦ 7:00 p.m. Boardroom

Trustees:
Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Halaena Buenviaje (Student Trustee)
Regrets: Mark Watson
Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Petrella.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 27, 2023, Board meeting.

Carried

1.4 Declaration of Interest – Trustees, Chopp and Dignard declared an interest in Item 5.2. They did not take part in the discussion, consideration or vote on any question with relation to this item.

1.5 Approval of Board Meeting Minutes – May 23, 2023

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 23, 2023 Meeting of the Board.

Carried

1.6 Approval of the Special Board Meeting Minutes – May 29, 2023

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 29, 2023 Special Meeting of the Board.

Carried



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1.7 Business Arising from the Minutes – Nil

2. Presentations –

2.2 The Board will recognize the retirement of Terre Slaght, Principal, St. Mary's Catholic Learning Centre.

The Board will recognize the retirement of Joe Ernst, Principal, Blessed Sacrament Catholic Elementary School

The Board will recognize the retirement of Linda Luciani, Executive Assistant to the Superintendent of Business & Treasurer

2.3 The Board will recognize Halaena Buenviaje, 2022/2023 Student Trustee

The Board will welcome Mia Martorelli, 2023/24 Student Trustee

The Board will welcome Caroline Goveas, 2023/24 Student Trustee

3. Delegations - Nil

4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee - June 20, 2023

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of June 20, 2023.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations of the Committee of the Whole Meeting of June 20, 2023.

Vice-Chair Trustee Luciani brought forward the recommendations and the unapproved minutes from the June 20, 2023 Committee of the Whole meeting.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2023-24 Capital Priorities as identified in the report for submission in the 2023-24 Capital Priorities Program.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Trustees' Code of conduct Policy #100.04

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Assessment Evaluation Grading and Reporting Policy #200.42 as amended.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Cessation of Employment Policy #300.03



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THAT the Brant Haldimand Norfolk Catholic District School Board approves the Hiring Non-Academic Staffing Policy #300.11

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Educational Field Trips and Excursions Policy #500.01

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Investment of Board Funds Policy #700.03

THAT the Brant Haldimand Norfolk Catholic District School Board approves the rescinding of the Electronic Websites Policy #600.03 and Board Owned Mobile Devices Policy #600.33.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of June 20, 2023.

Carried

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of June 20, 2023.

Carried

5.2 Unapproved Minutes and Recommendations of the Budget Committee Meeting of June 20, 2023.

Chair Petrella brought forward the recommendations and reviewed the minutes from the June 21, 2023 Budget Committee Meeting. Some of the highlights included a balanced budget, continued growth in student enrollment, several facility renewal projects along with continuing to prioritize student learning, student and staff mental health, well-being and safety, and engagement.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2023-24 Other Operations Budget, in the amount of \$36,456,452.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2023-24 Capital Budget, in the amount of \$17,672,194.

THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2023-24 Salaries and Benefits Budget, in the amount of \$129,444,659.



Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Budget Committee Meeting of June 21, 2023.

Carried

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Budget Committee Meeting of June 21, 2023.

Carried

5.3 Q3 Financial Report

Superintendent Keys presented the Q3 Financial Report as of May 31, 2023. Interim financial reports are presented to the Board to assist Trustees in their monitoring of the financial well-being of the school board. Changes have been made to the year-end forecast for the Board as a result of updated information compared to revised budgets as presented to the Board of Trustees in December 2022.

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Q3 Financial Report (May 31, 2023).

Carried

5.4 Norfolk County Boundary Review

Superintendent Keys presented the Norfolk County Boundary Review. At the May 24, 2023, Accommodations Committee meeting, a request came forward to plan for and communicate the approximate timing of a Norfolk County school boundary review. Senior Administration is recommending including Norfolk County in the scheduled school boundary reviews to commence late in the 2024/2025 school year.

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the addition of the Norfolk County school boundary review to the long-term accommodation plan.

5.5 Strategic Plan 2023-2027

Director McDonald presented the 2023-2027 Strategic Plan. In the Fall of 2022, the Brant Haldimand Norfolk Catholic District School Board announced that a process to develop a new strategic plan would commence early in the new year of 2023. Director McDonald highlighted the process to the Board of Trustees which included the information gathering session, reviewing, analyzing, and developing the plan, as well as the next steps to implement.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2023-2027 Strategic Plan.



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5.6 International Excursion – Iceland

Superintendent Wilson presented the International Excursion request from Assumption College to Iceland in March 2024. The educational highlights of the trip were presented including visits to Thingvellir National Park, Geothermal Power station, a glacier and attending Mass at Reykjavik's famous Hallgrímskirkja.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Excursion Request from Assumption College for an excursion to Iceland from Saturday March 9, 2024 to Saturday March 16, 2024.

5.7 International Excursion – France and Italy

Superintendent Wilson presented the International Excursion request from Assumption College to France and Italy in March 2024. Some of the educational highlights of the trip are admission to the Louvre, Versailles, the Eiffel Tower, the Accademia Museum, the Vatican Museum, and guided city tours of Paris, Florence, and Rome. Students will also attend Mass and participate in the Eucharist both at the Chapel of the Miraculous Medal and at Santa Maria Maggiore Basilica.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Excursion Request from Assumption College for an educational field trip to France and Italy from Friday March 8, 2024 to Sunday March 17, 2024.

5.8 Student Trustee Update

Outgoing student Trustee Halaena Buenviaje and incoming student Trustee Caroline Goveas presented the student trustee report for the months of May and June reporting on activities at the three Brant Haldimand Norfolk Catholic District School Board secondary schools.

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

6. Information and Correspondence - Nil

7. Notices of Motion - Nil

8. Notices of Motion Being Considered for Adoption - Nil

9. Trustee Inquiries

Summer hours at the Catholic Education Centre were discussed.

10. Business In-Camera

Moved by: Carol Luciani

Seconded by: Bill Chopp



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THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella.

14. Adjournment

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the June 27, 2023, Board meeting.

Carried

Next Meeting: Tuesday, September 26, 7:00 p.m. – Boardroom