



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, February 27, 2024 ♦ 7:00 p.m. Boardroom

Trustees:

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 27, 2024, Board meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – January 23, 2024

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 23, 2024, Board meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations

2.1 2024 Catholic Education Week Song – “We Are Made for Love”

Chris Rait and Jeannine Bouw performed their award winning 2024 Catholic Education Week Song, “We are Made for Love.” The trustees celebrated their success and are looking forward to having them perform at the 2024 Ontario Catholic School Trustees Association annual general meeting. Discussion was had regarding next steps on rolling the song out to the system.

3. Delegations - Nil

4. Consent Agenda – Nil



5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole
- February 20, 2024

Vice-Chair Luciani presented the minutes and recommendations from the Committee of the Whole. The Trustee Expenses, Purchasing Card Policy and By-laws were removed from the original motion to be voted on individually.

THAT the Committee of the Whole refers the Practicum Responsibilities Policy #300.38 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Pre-Employment Screening Policy #300.18 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT Committee of the Whole refers the Employee Expenses Policy #700.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Trustee Expenses Policy #100.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Smoke and Vape Free Environment Policy #400.25 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Integrated Accessibility Policy #200.33 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Educational Field Trips and Excursion Policy #500.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Supervised Alternative Learning Policy #200.06 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the Committee of the Whole Meeting of February 27, 2024.

Carried

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of February 27, 2024.

Carried as Amended

The changes to the Board By-Laws were voted on separately.

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the By-Law Changes to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried Unanimously



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A request was made to have Trustees be removed as p-card holders from the Purchasing Cards policy.

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Purchasing Cards Policy #700.07 to the Brant Haldimand Norfolk Catholic District School Board for approval as amended.

Carried

An inquiry was made regarding Trustees receiving electronic equipment within the last year of their four-year term. Discussion was had, and agreement among the Trustees was that the Trustee Expenses Policy stands as was presented.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Trustee Expenses Policy #100.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.2 Student Trustee Update

Student Trustees Caroline Goveas and Mia Martorelli presented the February student trustee report. Some of the highlights included Valentines Day activities, upcoming student council elections and Lenten activities. The upcoming production of Footloose at Assumption College was highlighted.

Moved by: Carol Luciani

Second by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

Carried

6. Information and Correspondence

6.1 PD Day Update

Superintendent Temple presented the PD Day update. Details including the change in the PD Day and staffing

6.2 Leadership Update

Leadership programs and succession planning was discussed including the opening of the principal and vice-principal pools and upcoming leadership retreats in March for teachers who are looking to move to an administration role. Dr. Stephen Reid will be leading the senior team through knowledge mobilization learning sessions.

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion -Nil

8. Notices of Motion Being Considered for Adoption - Nil

9. Trustee Inquiries



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10. Business In-Camera

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

Carried

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The closing prayer was led by Chair Petrella

14. Adjournment

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the February 27, 2024 Board meeting.

Carried

Next meeting: Tuesday, March 26, 2024, 7:00 p.m. – Boardroom