



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Thursday, January 11, 2018 – 4:00 p.m.
Boardroom**

Present: Rick Petrella (Chair), Bill Chopp, Pat Daly, Dan Dignard, Tom Grice, Carol Luciani, Bonnie McKinnon, Chris N. Roehrig, Michelle Shypula, Leslie Telfer

1. Opening Prayer

Rick Petrella opened the meeting with prayer.

2. Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee approves the agenda of January 11, 2018.

Carried

3. Approval of the Minutes

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee approves the Minutes of June 6, 2017.

Carried

4. Declaration of Conflict of Interest: Nil.

5. Business Arising from the Minutes: Nil.

6. Staff Reports and Information Items

6.1 Goals for 2018-19 Budget

Trustees asked questions regarding the equity areas in relation to racialized students, high needs students and student safety.

WHEREAS the Board has approved the following goals:

- Public participation to inform the 2018-21 Strategic Plan and a new multi-year spiritual theme;
- High levels of student achievement; especially in mathematics and literacy*;
- Deepening of faith formation and catechesis for students and adults*;
- Fostering equity, inclusivity and safety in our schools*; and
- Improving communication for internal and external audiences*.

* Goals consistent with the 2015-18 multi-year Strategic Plan.



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Moved by: Carol Luciani
Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends that the Committee of the Whole refers the Goals for the 2018-19 Budget to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

6.2 Budget Planning

Superintendent Grice reviewed the *budget planning document*. The deadline dates have been revised based on the 2018 calendar and requirements from the Ministry of Education. The document has also been adjusted based on senior staff portfolio changes. Superintendent Grice emphasized the requirement for boards to have a balanced budget. He also pointed out that there is a way of accessing surplus by building it into a deficit-planned budget and recognizing that this is not a priority for the Board.

Moved by: Bonnie McKinnon
Seconded by: Carol Luciani

THAT the Budget Committee recommends the Committee of the Whole refers the Budget Planning report to the Brant Haldimand Norfolk Catholic District School Board for approval of the budget procedures as outlined in the 2018-19 Budget Procedures Manual (September 1, 2018 to August 31, 2019).

Carried

6.3 Revised Budget Estimates – 2017-18

Superintendent Grice reviewed the Revised Estimates. The report included a one-page summary of the key changes. The revised estimates include adjustments based on increases in projected enrolment from preliminary estimates. The major expenditure adjustments based on labour agreements were reviewed, as were changes to revenues in the estimates. Some of the revenue increase resulted from the Rural and Northern Schools allocation and Transportation allocation. Superintendent Grice reviewed the benefits adjustment and school-based budgets (specifically as it relates to the Learning Opportunities Grants). Superintendent Grice reviewed increases to the utilities expenditure, which need to be increased. The Board requested information regarding the Information to Transformation Program and the Provincial Christian Meditation Conference. Changes to the Science Technology Engineering Math (STEM) budget and to our Information Communications Technology budget were reviewed. Changes to our telecommunication system is contemplated in the estimates. Trustee Chopp inquired about mobile devices for educational assistants. Sick leave and long-term leave costs were reviewed. The Board mileage rate is being adjusted to 0.55 cents per kilometer. Four portables will be added to St. Basil Catholic Elementary School; rather than to the two identified schools in Revised Estimates. There were questions regarding enrolment pressures in north Brantford and St. Joseph's School in Simcoe.

Moved by: Carol Luciani
Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends that the Committee of the Whole refers the 2017-18 Revised Budget Estimates, in the amount of \$129,748,866, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



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6.4 Trustee Budget Items: 2018-19 Budget

Trustees asked that the following items be considered in the 2018-19 budget:

- Transportation walking distance reductions (subject to Board approval).
- Special Education Resource Teacher (SERT) time.
- Devices for Educational Assistants.
- Devices for Secondary Teachers.

7. Trustee Inquiries: Nil

8. Business of the In-Camera Committee

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee moves to an in-camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee approves the business of the In-Camera Session.

Carried

10. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Budget Committee adjourns the meeting of January 11, 2018.

Carried

Next Meeting: Thursday, April 19, 2018