



# BRANT HALDIMAND NORFOLK Catholic District School Board

**Agenda**  
Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

**Committee of the Whole**  
**Tuesday, October 18, 2016 ♦ 7:00 pm**  
**Boardroom**

**Members:**     **Trustees:**  
Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani,  
Bonnie McKinnon, Rosalin Dubois (Student Trustee)

**Senior Administration:**  
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of  
Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of  
Education)

---

- 1. Opening Business**
  - 1.1 Opening Prayer
  - 1.2 Attendance
  - 1.3 Approval of the Agenda Pages 1-2
  - 1.4 Declaration of Interest
  - 1.5 Approval of Committee of the Whole Meeting Minutes – September 20, 2016 Pages 3-6
  - 1.6 Business Arising from the Minutes
- 2. Presentations – Nil**
- 3. Delegations – Nil**
- 4. Consent Agenda**
  - 4.1 Unapproved Special Education Advisory Committee Meeting Minutes –  
September 20, 2016 Pages 7-9
  - 4.2 Unapproved Mental Health Steering Committee Meeting Minutes –  
September 29, 2016 Pages 10-13
- 5. Committee and Staff Reports**
  - 5.1 System Plan to Improve Student Achievement in Mathematics Pages 14-18  
Presenter: Michelle Shypula, Superintendent of Education
  - 5.2 Integrated Accessibility Plan: Annual Report 2015-16 Pages 19-22  
Presenter: Leslie Telfer, Superintendent of Education



**5.3** Primary and Junior/Intermediate Class Sizes Page 23  
Presenter: Patrick Daly, Superintendent of Education

**5.4** Ontario Catholic School Trustees' Association Annual Fees Page 24  
Presenter: Rick Petrella, Chair of the Board

**6. Information and Correspondence**

**7. Trustee Inquiries**

**8. Business In-camera**

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
  - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - c. The acquisition or disposal of a school site;
  - d. Decisions in respect of negotiations with employees of the board; or
  - e. Litigation affecting the board.

**9. Report on the In-Camera Session**

**10. Future Meetings and Events** Pages 25-26

**11. Closing Prayer**

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

**12. Adjournment**



**Committee of the Whole**  
**Tuesday, September 20, 2016 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

---

**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee McKinnon.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 20, 2016 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – June 21, 2016**

Moved by: Bill Chopp

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 21, 2016 Committee of the Whole meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations – Nil**

**3. Delegations – Nil**



**4. Consent Agenda**

**4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of June 28, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**4.2** THAT the Committee of the Whole refers the 2016 CEFO Catholic Student Award Recipients – Father Fogarty Awards Dinner report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani  
Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendation from the Accommodations Committee Meeting – September 14, 2016**

Trustee Casey, Chair of the Accommodations Committee, provided an overview of the September 14, 2016 meeting of the Accommodations Committee and brought forward the following recommendation for consideration.

Moved by: Bill Chopp  
Seconded by: Carol Luciani

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Pupil Accommodation Review – Norfolk County, Initial Staff Report to the Brant Haldimand Norfolk Catholic District School Board for approval of an accommodation review for Our Lady of LaSalette, LaSalette; St. Bernard of Clairvaux, Waterford and St. Frances Cabrini, Delhi schools.

**Carried**

**5.2 Start-Up Enrolment and School Organizations**

Superintendent Daly distributed copies of the current enrolment and school organizations chart. He advised that enrolment is higher than was projected last year, which has resulted in additional staffing at both the elementary and secondary levels. The Board is currently working on making further revisions so it remains compliant with respect to class sizes. Responses were given to specific trustee inquiries, including if the additional staffing would impact the budget. It was confirmed that the additional student enrolment would offset the cost of the additional teachers.

Moved by: Cliff Casey  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Start-Up Enrolment and School Organizations update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.3 Summary of 2015-16 Reports to Board**

Director Roehrig presented a summary of the reports and presentations made to Board during the 2015-16 school year.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Summary of 2015-16 Reports to Board to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.5 Excursion - Spain**

Superintendent Daly presented a request from Holy Trinity and St. John's College for an excursion involving approximately 35 Grades 10-12 students to travel to Spain to gain a deeper understanding into the origins of the art and religious traditions of Madrid and Andalusia.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School and St. John's College for an excursion to Spain from Friday, March 10 (evening) to Saturday, March 18, 2017.

**Carried**

**5.6 Excursion – Mission Trip, Columbus, SC**

Superintendent Daly presented a request from Assumption College School, Holy Trinity and St. John's College for up to 20 Grades 11-12 students to participate in the Board's 23<sup>rd</sup> Mission Trip to Columbia, South Carolina. Students will be involved with the St. Bernard Project, a construction and clean-up project resulting from flash floods. Trustees inquired about the safety of students if they are faced with dealing with mold and the instructional time that will be missed. Superintendent Daly advised that students receive safety training and always wear protective equipment, as required, and that the instructional days missed is beyond control in order to meet the needs of the charity. The students' academic standing and attendance are ultimate factors considered in the selection process and arrangements have been made to ensure that classroom and evaluation responsibilities are met.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion Mission Trip to Columbia, SC during the period of Friday, November 4 to Saturday November 12, 2016.

**Carried**

**6. Information and Correspondence – Nil**



**7. Trustee Inquiries**

Trustees expressed gratitude to staff for their handling of the small number of transportation issues that arose at the start of the school year.

With reference to the Mission Trip excursion, Chair Petrella inquired as to what provisions were available to students if they were injured on the job site. Superintendent Daly advised on the access to emergency services and Superintendent Grice will gather further information about coverage for students provided by the Board's insurance.

**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**10. Future Meetings**

Chair Petrella drew trustee attention to the current list of meetings and events scheduled for the 2016-17 school year.

**11. Closing Prayer**

Chair Petrella led the closing prayer.

**12. Adjournment**

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 20, 2016.

**Carried**



**SPECIAL EDUCATION ADVISORY COMMITTEE**  
**Tuesday, September 20, 2016 – 10:00 a.m.**  
**Boardroom**

- Present:** Jill Esposto (Chair), Catherine Custodio, Carmen McDermid, Bonnie McKinnon, Paul Sanderson, Leslie Telfer, Teresa Westergaard-Hager
- Regrets:** Krista Emmerson, Christine Pearce, Heather Shisler, Lisa Stockmans, Tracey Taylor
- 

**1. Opening Prayer**

Carmen McDermid led the group in the opening prayer.

**2. Welcome and Opening Comments**

Jill Esposto, SEAC Chair, welcomed the group and led a round of introductions for the benefit of Lindsay Blasdell, Temporary Secretary to the Superintendent of Education, who was in attendance.

**3. Approval of Agenda**

Moved by: Bonnie McKinnon

Seconded by: Catherine Custodio

THAT the SEAC Committee approves the agenda of the September 20, 2016 meeting.

**Carried**

**4. Approval of Minutes – June 28, 2016**

Moved by: Paul Sanderson

Seconded by: Catherine Custodio

THAT the SEAC Committee approves the minutes of the meeting of June 28, 2016, as amended.

**Carried**

**5. Election of Chairperson for 2016-17**

No Committee member volunteered to assume the position of Chairperson for the current school year.

Jill Esposto was asked to stand as Chairperson for another year and she accepted the position.

All were in favour for Jill Esposto continuing on as Chairperson of the SEAC Committee.

**6. Community Agency Updates**

*Teresa Westergaard-Hager – Community Outreach, Norfolk Association for Community Living*

The organization currently supports the efforts of two co-op students who are employed at the local farmers' market providing them with the opportunity to gain valuable money skills. Another co-op student is currently employed at a catering service. More part time employment opportunities for adults is hoped to be attained at the Norfolk County Fair this fall. The organization continues to provide support to a total of 150 individuals in the areas of independent living, employment and recreational services. Most employment that is offered is seasonal in nature. The transition period is currently underway for the purpose of phasing out their profit share program. A referral for development services (DSO) begins with the assessment of the individual's needs in comparison to anyone else in the community, and the resources that are required to fill those needs. Those in most need are the organization's highest priority.



*Catherine Custodio – Children’s Aid Society of Haldimand and Norfolk*

The new data system (CIPIN) goes live December 12, 2016. This system will allow access for all agencies to all individuals’ files. The training commences this week and sessions will rotate throughout the entire agency over the next several weeks.

*Paul Sanderson – Contact Brant*

Further to Teresa’s update, Paul added that an assessment of a child should be arranged when the child has been deemed very low functioning. Once the child has been assessed, a letter from the school should be attained in order to allow for eligibility to services that would benefit the child. He advised of the issues that have presented themselves in regards to the ROKS referrals, there is a gap in getting families to follow through and sign off. Leslie Telfer explained that supports can be put into place for the benefit of the child in need; recommendations can be made with financial commitments for families; and, in the end, the family has the right to decline such support returning that child to school. Unfortunately the schools do not have the supports the child requires in a regular school and there is no referral for residential care.

*Jill Esposito – Brant Family and Children’s Services (FACS)*

Jill announced the upcoming theme day ‘GO Purple’ scheduled for October 19, 2016. The day is to bring awareness around children’s safety. Jill generously provided the Committee members with a variety of supplies (i.e., purple ribbon, purple pens, posters, etc.) to participate in the upcoming day. Leslie Telfer confirmed that BHNCD SB Senior Administration agreed to support ‘GO Purple’ Day on October 19<sup>th</sup> as the message ties into the Board’s spiritual theme, *Love Tenderly*.

## **7. Reports**

### **7.1 Student Achievement Leader: Special Education**

Focus continues to concentrate around Math and the Renewed Math Strategy. The upcoming PA day will be a Math focus day. Funding has been provided for the purchase of mathematical games that will be recommended at the PA day in November. The plan is to have the Educational Assistants participate in the games that day proving how enjoyable and educational a math game can be. The Renewed Math Strategy ~ Learning for All will aim to personalize and provide precise learning for all IEP Special Education students. Carmen explained the literature/books for ADHD that were recommended to her for the purpose of learning different ways in becoming comfortable with math, tips for parents to help their children enhance their math skills, etc. Carmen added that there is a current posting for a temporary Speech Language-Pathologist to cover a maternity leave.

### **7.2 Superintendent of Education**

Superintendent Telfer informed the Committee of the current version of the Special Education Plan, referring to the work the Board is doing. She reviewed the fundamental principles and shared belief of BHNCD SB. She explained that teachers are the primary person responsible for the student’s learning. There has been an increase complement of Educational Assistants across the system. Jobs to be posted address the needs that have been acknowledged. She advised that the current school year has proven to be the smoothest start-up from the Special Education’s perspective. There continues to be an effort to examine the needs of those children diagnosed with autism. Funding has been made available for the hiring of a person for a 2-year





position. The position has yet to be posted as staff is currently determining what is required and the specialization that is necessary to perform the duties in this new role. Superintendent Telfer was happy to announce that the Board continues to have access to IBI supports for the time being.

**8. Closing Remarks/Adjournment**

The meeting adjourned at 12:20 p.m.



**Board Mental Health Steering Committee Meeting  
Thursday, September 29, 2016 ♦ 9:00 a.m.  
Catholic Education Centre**

**Present:** Dianne Wdowczyk-Meade (Chair), Bill Acres, Jane Angus, Keri Calvesbert, Kerri Chartrand, Terry Dunnigan, Charmaine Hanley, Connie McAllister, Carmen McDermid, Bonnie McKinnon, John Nicholson, Lindsey Reaume, Lori Skye-LaForme, Arden Smelser, Leslie Telfer, Paul Tratnyek

**Absent:** CYW representative, Karen Dickhout, Stephanie Haak, Chandra Portelli, Terre Slaght, Tim Wirag

**Minutes Only:** Tracey Austin, Dale Petruka

---

**1. Opening Prayer**

The opening prayer was led by Keri Calvesbert.

**2. Approval of the Agenda**

The agenda was approved, as circulated.

**3. Approval of the Minutes**

The minutes of the June 2, 2016 Mental Health Steering Committee meeting were approved by consensus.

**4. Introductions and Welcome**

Committee members welcomed Lori Skye-LaForme, Aboriginal Youth Mentor with our Board. Dianne Wdowczyk informed the group that Annette Finnie will no longer be on the Committee as the Equity and Inclusion portfolio has been collapsed and is now considered a 'best practice'. Additionally, Dale Petruka has asked to be moved to a 'minutes only member' and is available to the Committee when needed. Keri Calvesbert was welcomed as the interim Religion and Family Life Consultant and Kerri Chartrand was welcomed as the new Student Achievement Lead K-12.

**5. Discussion Items**

**5.1 Recruitment of parent/student members**

The group discussed the new school year being an optimal time to recruit new members from the student and parent population. Dianne Wdowczyk will prepare a flyer/invitation so secondary administrators can approach student representatives and parents can be recruited via the Regional Catholic Parent Involvement Committee.

**5.2 (Draft) Terms of Reference**

The Committee once again reviewed the draft Terms of Reference and had no further recommendations. The current direction of the Committee is to address student mental health and well-being, while recognizing staff wellness as an integral part of student well-being. It was suggested this draft be circulated one final time for review/approval of members who were not present at today's meeting.



### 5.3 **Mental Health Strategy 2016-17 Priorities: Working Group Plans**

Dianne Wdowczyk reviewed the Mental Health and Addictions Strategy priorities for this year. Working groups and their members were reviewed and are made up of:

- a) Mental Health Literacy:** Kerri Chartrand, Connie McAllister, Carmen McDermid, Lindsey Reaume, Dianne Wdowczyk
- b) Mental Health Promotion:** Carmen McDermid, Arden Smelser, Terry Dunnigan, Charmaine Hanley, Lori Skye-LaForme, Keri Calvesbert, Dianne Wdowczyk
- c) Vulnerable Student Support:** Bill Acres, Charmaine Hanley, Tim Wirag, Stephanie Haak, Carmen McDermid, Lori Skye-LaForme, John Nicholson, CYWs, Social Workers, Dianne Wdowczyk

The working groups were given an opportunity to meet in smaller groups in order to further prioritize and operationalize plans for this year. Each group was to set a time to meet in the near future to further work on their respective plans. Groups who had not solidified a time to meet were asked to do so and inform Dianne Wdowczyk of the date and time.

### 5.4 **PA Day/Regional Catholic Parent Involvement Committee (RCPIC): Planning**

Committee members were informed that the Mental Health and Well-Being PA day will be held on Friday, April 28, 2017. Planning is underway. Further direction is required with regards to who will be attending the PA day.

Leslie Telfer informed the group that Michelle Shypula and the Regional Catholic Parent Involvement Committee has secured funds to hold a parent information night. Currently, we are hoping to host the parent event the night before the PA day, allowing us to showcase the same presenter on both days. The RCPIC indicated they would like to address the topic of building healthy children and/or resiliency.

### 5.5 **Evidence-Based Practices in the Classroom: Mindfulness, Christian Meditation**

There was some discussion regarding the uptake of Christian meditation in our schools and the positive impact it is having on students. Paul Tratnyek and Keri Calvesbert indicated they are visiting schools and providing support in order to increase the implementation of Christian meditation. Dianne Wdowczyk had made inquiries with other Catholic boards with regards to the implementation of mindfulness programs and Christian meditation. Dianne noted that two of the three boards referenced an article written by Paul Tratnyek, Board Faith Animator (copy attached). The following was summarized by Dianne Wdowczyk:

- Toronto Catholic District School Board uses 'Mindfulness Without Borders' at 28 of 32 high schools <http://ww.mindfulnesswithoutborders.org/>. In elementary schools, they are developing "Mindfulness, Meditation and Christian contemplation" programs with a focus on Catholicity.
- To date, the Simcoe Muskoka Catholic District School Board has been slowly implementing the Mind Up curriculum at intermediate levels.
- Huron-Perth Catholic District School Board is introducing parts of Mind Up through different PD opportunities.



## 5.6 **Suicide Intervention Trainings: Staff, Students**

The Suicide Intervention training plan for this upcoming year involves four two-day training sessions in ASIST. Dianne Wdowczyk reported that principals have been asked to advise whom from their schools would attend this training. The expectation of those trained in ASIST is for them to become members of their School Compassionate Care Response team and be available to support students presenting with thoughts of suicide. There was some discussion regarding budgeting for release time and it was agreed that individual schools have tight budgets and training costs should and could be covered by the Well-Being, Safe, Accepting, and Mental Health budget.

Safe Talk will also be offered for those who wish to take this half-day training. There was some discussion that perhaps Safe Talk training could be offered at 'meet the teacher nights' at the secondary level where parents could attend with their teens.

ASK is a suicide intervention training available for those who work with primary school-aged children. Plans are underway to also offer this training to staff.

## 6. **Information Items**

### 6.1 **Student Support Services**

Dianne Wdowczyk reported the name change from Behaviour Team to Student Support Services was decided upon by the team and is more reflective of the work being done in the area of supporting student mental health and well-being. The team has been expanded by the hiring of an additional social worker. As the Board now has three social workers, they are each placed predominately in a high school while still being responsible for providing social work support to their respective feeder schools. CYWs will no longer be in high schools other than to provide transitional support for students entering Grade 9 or for those students who would benefit from receiving support via the social worker. CYWs can also be called upon on an 'as needed' basis by the social worker or Mental Health Lead. It is expected that CYWs will be able to focus more on skill building and Tier 2 intervention at the elementary school level.

Dianne also reported the intake process has changed slightly with the addition of a 'pre-referral checklist'. The checklist is essential to be reviewed at the school team level as it emphasises a number of things that can be done before involving specialized supports from the Student Support Services Team and it is hoped to be used as a capacity building tool for staff in promoting student well-being. CYWs are to meet monthly with school teams and support them through this process.

Dianne indicated the team will be attending a workshop in early October on Record Keeping and Note Taking with Professor Robert Solomon. This workshop will help guide the team's clinical process and procedures.

### 6.2 **Violent Risk Threat Assessment**

Dianne reported that our Board will be hosting Level 2 VTRA training with Kevin Cameron in January 2017. It is expected the same people trained in Level 1 will be trained in Level 2. As there are a few new administrators, we have been in contact with Thames Valley DSB who is offering Level 1 training at the end of October to see if they can accommodate our staff at this pre-requisite training. Leslie Telfer indicated we would also like to send those who are in the



Principals Pool so that we can have people fully trained in VTRA when moving into administration positions.

The Grand Erie District School Board has been notified that our Board is receiving VTRA training and would like to be included in the Community VTRA protocol. Leslie Telfer also reported that as we create new protocols and processes, we are ensuring language and processes are consistent.

### **6.3 Secondary School Update: ACS We All Belong. HT: Robert Nash, Suicide Prevention**

Dianne spoke briefly about our secondary schools and their attempts at promoting student well-being. It was suggested that perhaps representatives from schools might present some of their initiatives to the Mental Health Steering Committee. The Committee agreed that this would be a great forum to hear of the good things happening in our schools. Dianne reported that Assumption College School has launched their "We All Belong" campaign for the year and so far, students seem appreciative and responsive to the concept. John Nicholson spoke briefly of Robert Nash as an inspirational speaker for students regarding resiliency and perseverance. The need to be thoughtful and pro-active when deciding upon mental health initiatives in the schools was discussed. School Mental Health ASSIST has provided boards with a Decision Support Tool which will need to be rolled out formally at the administrator level.

Dianne reported that September was Suicide Prevention Month. The communities of Brant Haldimand and Norfolk were hosting various events in support of Suicide Prevention, including a 'meet me at the pole' event held on September 21, 2016. Dianne indicated that staff who were in attendance at the Special Education Community of Practice (COP) meeting on September 21 gathered around the flag pole at the Board office and prayed for those lost to suicide and for those who are still with us and struggle. At the high school level, Keri Calvesbert and the Chaplains prepared prayers for morning announcements which included resources available to students should they require support.

### **6.4 Upcoming Events**

- October: Child Abuse Prevention Month and GO PURPLE day: October 19, 2016
- Mental Illness Awareness Week: October 2-8, 2016
- World Mental Health Day: Monday October 10, 2016
- Praxis of Faith evening with Dr. JoAnn Leavey – "Compassionate Loving Action in Support of Mental Health": Wednesday, October 26, 2016, 7 p.m.
- Violent Risk Threat Assessment Level 2: January 26-27, 2017

## **7. Adjournment**

The meeting was adjourned and members were thanked for their involvement.

---

### **Next Meetings:**

Mental Health Literacy Working Group: TBA

Mental Health Promotion Working Group: TBA

Vulnerable Student Support Working Group: Wednesday, October 26, 2016, 9:00 am, St. Mary's School, Hagersville

Mental Health Steering Committee (All): Friday, December 9, 2016, 9:00 am, Boardroom

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Michelle Shypula, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: October 21, 2016  
Submitted by: Chris Roehrig, Director of Education & Secretary

# SYSTEM PLAN TO IMPROVE STUDENT ACHIEVEMENT IN MATHEMATICS

Public Session

---

### **BACKGROUND INFORMATION:**

The Education Quality and Accountability Office (EQAO) Primary and Junior Assessments measure student achievement in reading, writing and mathematics in relation to the Ontario Curriculum expectations. EQAO data continues to be important sources of information schools and school boards use in order to identify areas of strength, areas of growth and to plan next steps for instruction for the purpose of improving student achievement.

### **DEVELOPMENTS:**

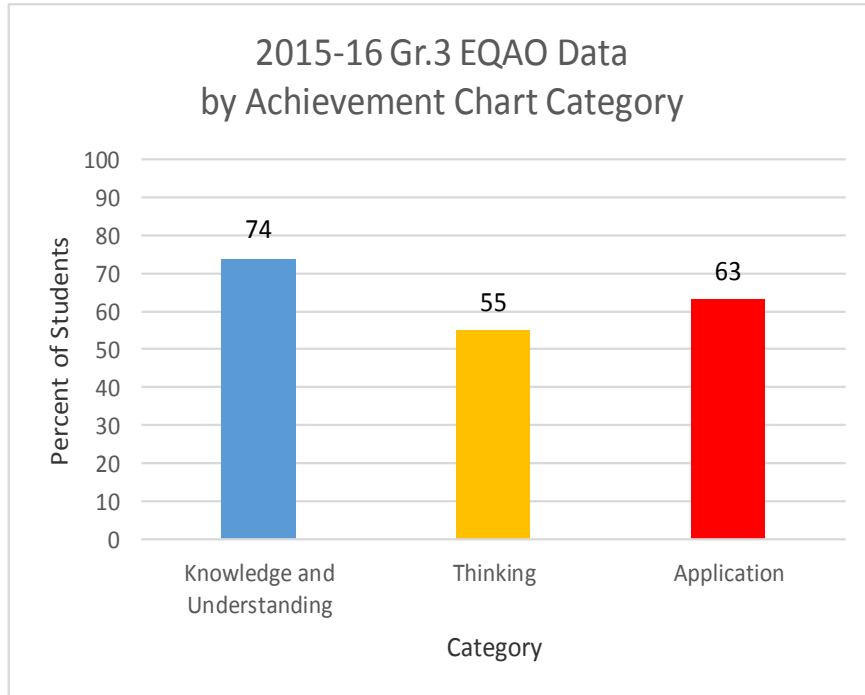
This report includes a comparison of individual school results in both the Primary and Junior Assessment for the past four years (see attached). The Brant Haldimand Norfolk Catholic District School Board continues to show improvement in reading and writing in both primary and junior divisions; however, achievement in mathematics has shown a decrease. This indicates that mathematics instruction requires a concentrated focus at a district level. The Board is using this information to direct school improvement for the 2016-17 school year.

The 2015-16 EQAO data provides an overall picture into the learning needs of the students and teachers in our system with regard to mathematics instruction. The details with respect to the greatest area of need, however, requires a deeper analysis. The data indicates that students' performance on questions that address their knowledge and understanding in some areas of the curriculum is a strength, but in others requires greater understanding. Further to this, students' ability to apply and think with this knowledge continues to be an area of need. This is consistent with the Ministry of Education's *Renewed Math Strategy* focus regarding how knowledge and understanding is pivotal to success in Mathematics: "We know that having basic skills is important. When students do not know, or cannot recall their multiplication facts, for example, it is tougher for them to be efficient with higher level skills such as algebra. We also know that when students learn skills in isolation, they will not necessarily know how to apply them in the real world."

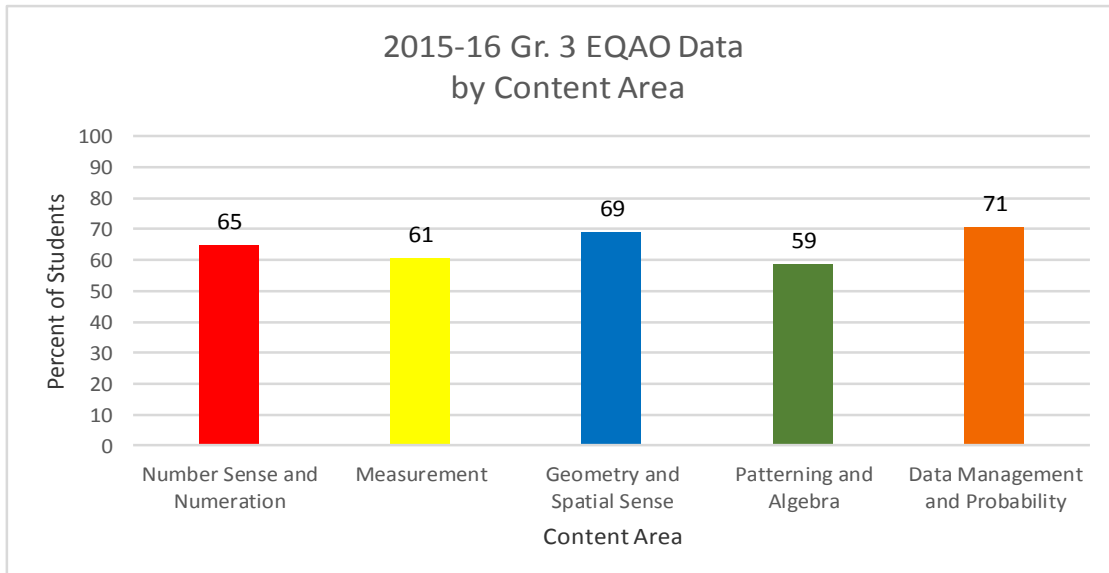
An example of this Ministry message is demonstrated when examining our Board data in questions related to conversion of metric units in the Grade 6 Measurement strand. Current and historical data indicates that this is an area of student learning need. A deeper understanding of multiplication is one way the Ontario Mathematics curriculum suggests students learn this concept.

Board data continues to show that in both Grade 3 and Grade 6, the greatest challenge for students is with questions in the Thinking category. This category focuses on the students' use of planning skills, processing skills and critical/creative thinking processes like problem solving, reasoning and proving, and reflecting. The following graphs provide a more detailed picture of student achievement in our elementary schools in the area of mathematics:

### Grade 3 Mathematics

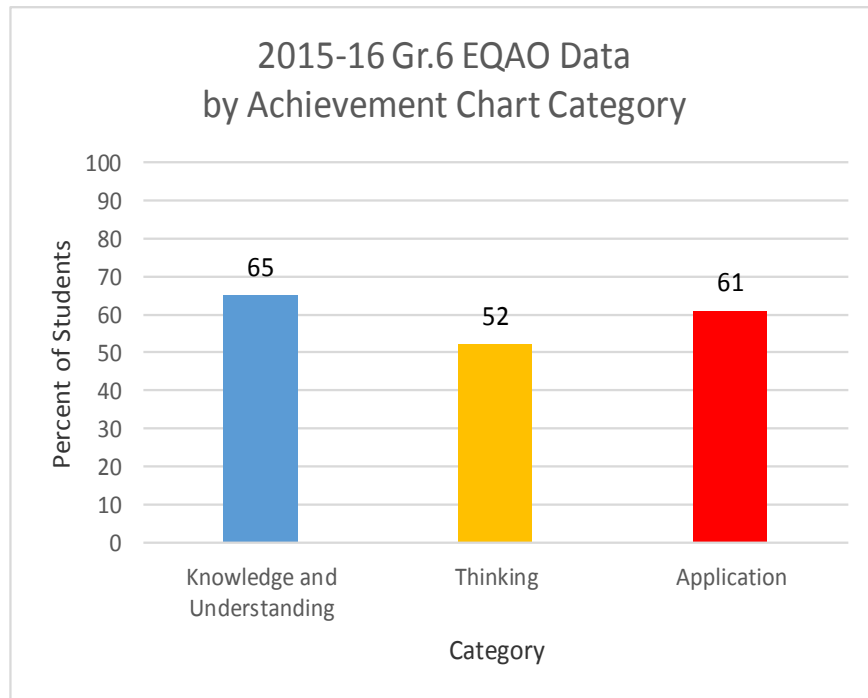


**Grade 3 students perform highest in the Knowledge and Understanding category and lowest in the Thinking category**

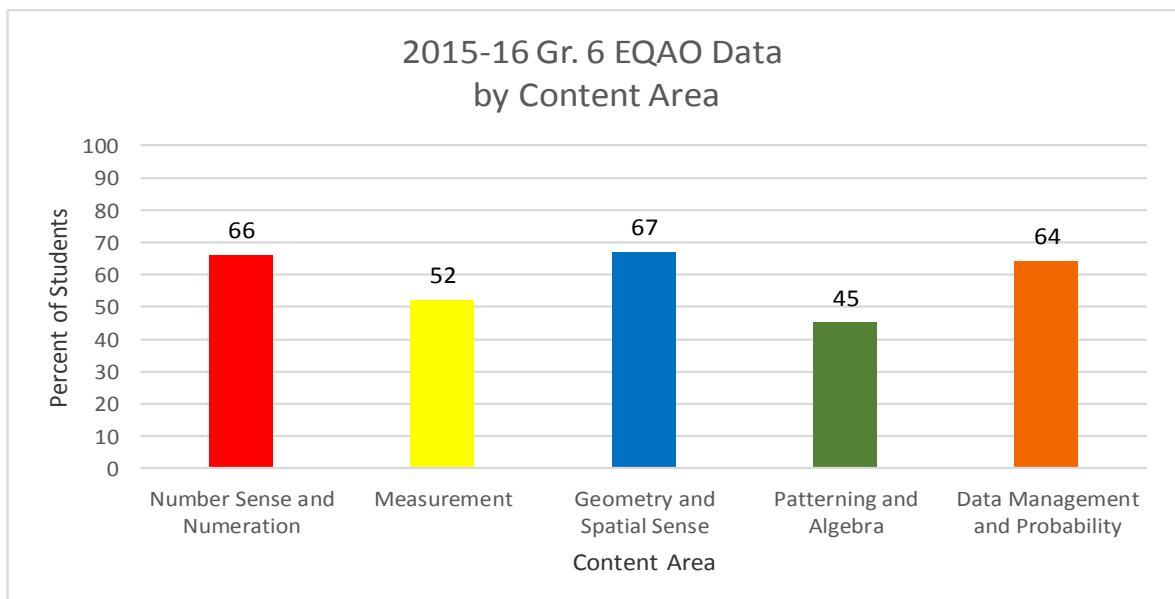


**Grade 3 students have most difficulty with the Patterning and Algebra Strand**

## Grade 6 Mathematics



**Grade 6 students' performance declined in the Knowledge and Understanding category since 2014-15 and continues to be lowest in the Thinking category**



**Grade 6 students have most difficulty with Patterning and Algebra**



Our Board is firmly committed to improving our students' level of achievement in mathematics. At this time, the identified need is two fold: improving student learning and providing learning for educators to enhance their content knowledge for teaching mathematics. In alignment with the provincial *Renewed Mathematics Strategy*, the following are specific strategies going forward:

- Ensure that each day 60 minutes of instructional time is devoted to mathematics, emphasizing the importance for a balance between explicit instruction and the integration of mathematics concepts within other content areas; for example, Social Studies.
- Balanced approach to learning and teaching mathematics, which includes knowledge of basic math skills and computations, direct instruction, investigations, consolidation of various mathematics strategies to promote flexible thinking (e.g., algorithms, mental math) and applying mathematical knowledge into real-life problem solving situations.
- Primary teachers (K-2) will focus on developing a deeper understanding of number sense. Junior and Intermediate teachers will focus on developing a deeper understanding of multiplication, including recall of single digit facts and understanding how to apply their understanding of multiplication to other mathematical concepts.
- Administrators and educators will participate in four (4) school-based cycles of professional learning during the school year. The focus of these math learning cycles is to build understanding of effective assessment and instruction for students in the following bands: Kindergarten to Grades 2, Grades 3 to 6, and Grades 7 to 10. This will support a deepening knowledge of effective mathematics across the grade levels and divisions. School-based special education resource teachers will also attend one of the above learning bands cycle of learning based on school and professional learning needs.
- In the Grades 7 to 10 band, administrators and educators will participate in learning networks consisting of elementary and secondary administrators, Grade 7 and 8 educators, secondary administrators, secondary department heads of mathematics and educators of Grades 9 and 10 applied mathematics. This will enhance their ability to effectively implement mathematics assessment and instruction as students transition from elementary to secondary schools.
- Educators will receive consistent system support as they implement best practices in instruction and assessment in the area of mathematics during each of the four cycles of learning.
- Embed professional learning in the area of mathematics for administrators during all Family of Schools' meetings to support their capacity in leading and monitoring the learning of mathematics at the school level.
- Further develop Administrator capacity to effectively monitor student achievement by meeting in Principal Learning Networks with a focus on monitoring Mathematics initiatives.
- Trained *Tutors in the Classroom* will support Primary students who have an identified need in the area of Mathematics.
- System Student Achievement Teachers will assist in the implementation of Math Nights in school communities.
- Establish one mathematics lead teacher in every elementary school, with exception to Notre Dame (Brantford), Our Lady of Providence, St. Gabriel, St. Joseph's, St. Basil and Jean Vanier, which will assign two leads as a result of their current enrolment. These mathematics leads will participate in both school and board based professional learning to develop their mathematics content knowledge for teaching.
- Designate focused learning on mathematics during Professional Activity days that are devoted to provincial educational priorities.

- Continued offering of mathematics Additional Qualifications courses and recruitment of teacher candidates with a background in mathematics.
- During system-wide parent learning opportunities (e.g., Regional Catholic Parent Involvement Committee meetings), there will be information provided to enable parents to better support their child's learning in mathematics.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the System Plan to Improve Student Achievement in Mathematics to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Leslie Telfer, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: October 11, 2016  
Submitted by: Chris Roehrig, Director of Education & Secretary

### INTEGRATED ACCESSIBILITY PLAN ANNUAL REPORT 2015-2016

Public Session

---

#### **BACKGROUND INFORMATION:**

On December 14, 2001, the *Ontarians with Disabilities Act, 2001* (ODA) was passed to improve access and opportunities for people with disabilities. The *Act* provides for their involvement in identifying, removing and preventing barriers so they can fully take part in the life of the Province. The *Accessibility for Ontarians with Disabilities Act was passed in 2005* (AODA) and the standards within the *Act* pertaining to school boards are being disseminated.

The *ODA 2001* applies to all public sector institutions including cities, municipalities, hospitals, school boards, colleges and universities, public transportation providers, and government ministries and agencies. Measures under the Accessibility for Ontarians with Disabilities Act require public sector institutions to develop, implement, and enforce accessibility standards with the aim of achieving accessibility for persons with disabilities with respect to goods, services, information, accommodation, facilities, employment, buildings structures and premises in the whole province of Ontario by 2025.

#### **DEVELOPMENTS:**

After filing our 2015 Accessibility Compliance Report in accordance with the Accessibility Standards for Customer Service, Ontario Regulation 429/07 and Integrated Accessibility Standards, Ontario Regulation 191/11, we were selected to participate in a File Review. The Standards Policy and Compliance Branch Accessibility Directorate of Ontario requested the submission of additional documents for a more detailed review. As a result of this review and to ensure compliance with the training requirements of section 7 of the Integrated Accessibility Standards Regulation of the AODA, the following steps have been implemented to ensure compliance with the Act:

- We have incorporated completion of the mandatory AODA training for all volunteers, in line with our mandatory Criminal Background Check (CBC) policy and procedure, prior to any volunteer work being completed. A certificate is provided at the end of the training, which is required to be submitted and recorded prior to becoming a volunteer within our schools/Board.
- We have informed our secretaries and principals of the new process and how it now mandatorily aligns with our existing mandatory CBC procedures, which are managed at the school level.
- We have issued a memo to all parents informing them all of these changes and new mandatory expectations for all of our volunteers going forward.
- We have worked with our IT department to ensure that the online training environment is available for our prospective volunteers.

- This compliance measure is also captured in each of our school agendas, under volunteer requirements.

To date, the BHNCD SB Integrated Accessibility Plan 2013-2017 has been reviewed by managers associated with the actions developed to eliminate potential systemic, information and communications, and physical barriers. The objectives for 2016-17 are included for reference.

The overall plan will continue to be reviewed by the system team and SEAC to identify any required revisions and next steps to ensure compliance with the ODA as we progress to the 2025 achievement date. We continue to review our AODA policies and practices to ensure they incorporate new requirements. The next date to file an accessibility compliance report is December 31, 2017.

**2016-17**

Type of Barrier	Location	Action	Status
Systemic	Board-wide	Review status of accessibility awareness training to ensure new staff have been trained.	Compliant with the Act following file review, June 30, 2016
Information and Communications	School Libraries	Review status of capacity of school libraries to provide accessible or conversion-ready formats of digital or multimedia resources upon request in anticipation of 2020 deadline.	Ongoing.
Information and Communications	Board-wide	Review accessibility features of all updates and purchases related to Board and school websites in anticipation of WCAG, 2.0, Level AA standards.	Ongoing.
Physical	Various Sites	Install accessibility features.	Ongoing; see Appendix A, attached

Copies of the Integrated Accessibility Plan are available on the Brant Haldimand Norfolk Catholic District School Board website at:

[http://www.bhncdsb.ca/sites/www.bhncdsb.ca/files/resources/integrated\\_accessibility\\_plan\\_2013\\_2017.pdf](http://www.bhncdsb.ca/sites/www.bhncdsb.ca/files/resources/integrated_accessibility_plan_2013_2017.pdf)

Printed copies and alternate formats are available, upon request.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the Integrated Accessibility Plan Annual Report 2015-16 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

## Appendix A

### As of June, 2016 BHNCSB Accessibility Plan

Building	Handicapped Parking Sign	Wheelchair Van Accessible	School Accessible	Automatic Door Opener	Portable Classroom Accessible	Main Floor Resource Room *	Stage Accessible	2nd/3rd Floor Accessible	Special Needs Washroom	Hydraulic Change Table
<b>ELEMENTARY SCHOOLS</b>										
Blessed Sacrament, Brantford	Yes	Yes	Yes	Yes	N/A	Yes	N/A	N/A	Yes	No
Christ the King, Brantford	Pavement Only	Yes	Yes	No	No	Yes	N/A	No	Yes	No
Holy Cross, Brantford	Pavement Only	Yes	Yes	Yes	No	Yes	N/A	N/A	Yes	No
Holy Family, Paris	Yes	Yes	Yes	Yes	N/A	Yes	No	N/A	Yes	Daycare Only
Jean Vanier, Brantford	Pavement Only	Yes	Yes	Yes	N/A	Yes	No	Yes	Yes	Yes
Notre Dame, Brantford	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Notre Dame, Caledonia	Yes	Yes	Yes	Yes	N/A	Yes	Yes	N/A	Yes	Yes
Our Lady of Fatima, Courtland	Pavement Only	Yes	Yes	No	No	No	N/A	N/A	Yes	Yes
Our Lady of La Salette, La Salette	Pavement Only	Yes	Yes	No	N/A	Yes	No	N/A	No	No
Our Lady of Providence, Brantford	Yes	Yes	Yes	Yes	No	Yes	N/A	N/A	Yes	Yes
Resurrection, Brantford	Yes	Yes	Yes	No	N/A	Yes	No	N/A	No	No
Sacred Heart, Langton	Pavement Only	Yes	Yes	No	N/A	Yes	N/A	N/A	No	No
Sacred Heart, Paris	Yes	Yes	Yes	Yes	N/A	Yes	No	N/A	Yes	No
St. Basil, Brantford	Yes	Yes	Yes	Yes	N/A	Yes	No	Yes	Yes	Yes
St. Bernard of Clairvaux, Waterford	Pavement Only	Yes	Yes	No	No	Yes	N/A	N/A	Yes	Yes
St. Cecilia, Port Dover	Pavement Only	No	Yes	Yes	N/A	Yes	N/A	N/A	No	Yes
St. Frances Cabrini, Delhi	Yes	Yes	Yes	Yes	N/A	Yes	N/A	N/A	Yes	Yes

Building	Handicapped Parking Sign	Wheelchair Van Accessible	School Accessible	Automatic Door Opener	Portable Classroom Accessible	Main Floor Resource Room *	Stage Accessible	2nd/3rd Floor Accessible	Special Needs Washroom	Hydraulic Change Table
St. Gabriel, Brantford	Yes	Yes	Yes	Yes	Yes	Yes	Yes	N/A	Yes	Yes
St. Joseph's, Simcoe	Yes	Yes	Yes	Yes	No	Yes	No	N/A	Yes	Yes
St. Leo, Brantford	Pavement Only	Yes	Yes	No	N/A	Yes	No	N/A	Yes	No
St. Mary Catholic Learning Centre, Brantford	Pavement Only	Yes	Yes	Yes	N/A	Yes	N/A	Yes	Yes	Yes
St. Mary's, Hagersville	Pavement Only	Yes	Yes	Yes	No	Yes	N/A	N/A	Yes	No
St. Michael's, Dunnville	Yes	Yes	Yes	Yes	N/A	Yes	Yes	N/A	NO	Yes
St. Michael's, Walsh	Pavement Only	Yes	Yes	Yes	N/A	Yes	N/A	N/A	Yes	No
St. Patrick, Brantford	Yes	Yes	Yes	No	No	No	N/A	N/A	No	No
St. Patrick's, Caledonia	Yes	Yes	Yes	No	N/A	Yes	N/A	N/A	No	No
St. Peter, Brantford	Yes	Yes	Yes	Yes	No	Yes	N/A	N/A	Yes	No
St. Pius X, Brantford	Yes	Yes	Yes	Yes	N/A	Yes	No	Yes	Yes	No
St. Stephen's, Cayuga	Pavement Only	Yes	Yes	Yes	N/A	Yes	N/A	No	Yes	Yes
St. Theresa, Brantford	Yes	Yes	Yes	No	N/A	No	No	N/A	Yes	No

<b>SECONDARY SCHOOLS</b>										
Assumption College, Brantford	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Holy Trinity Catholic High,	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
St. John's College, Brantford	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes
<b>OTHER BUILDINGS</b>										
Catholic Education Centre	Yes	Yes	Yes	Yes	N/A	Yes **	N/A	N/A	Yes	No
Facilities/Maintenance Building	No	Yes	Yes	No	N/A	Yes **	N/A	N/A	Partial	No
Information Technology Services Building	Pavement Only	Yes	Yes	No	N/A	Yes **	No	N/A	No	No

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education  
Presented to: Committee of the Whole  
Submitted on: October 18, 2016  
Submitted by: Chris Roehrig, Director of Education & Secretary

**PRIMARY AND JUNIOR/INTERMEDIATE CLASS SIZES**

Public Session

---

**BACKGROUND INFORMATION:**

The government began its program to reduce Primary Class Size (PCS) in 2004-05. The targets that have been established are that 90% of Primary classes contain 20 or fewer students and 100% of Primary classes (including Grade 3/4 combined classes) contain 23 students or less.

**DEVELOPMENTS:**

**Primary Class Size**

School boards were asked to submit their initial 2016-17 plans to meet the PCS target in July 2016. Our Board was able to meet the target of 90% of Primary classes at 20 or fewer pupils based on projected enrolments.

In September 2016, staff reviewed the actual elementary pupil enrolment, which was 6,399 students. School organizations required the addition of two teacher FTE impacting two schools, St. Pius X and St. Michael's (Dunnville), to meet the primary class size mandate.

**Junior/Intermediate Class Size**

Beginning September 1, 2012, Ontario Regulation 132/12 amended class sizes for Grades 4 to 8. O. Reg. 132/12, s. 7 specifies in the embedded table that the average class size for classes in Grades 4 to 8 within the Brant Haldimand Norfolk Catholic District School Board not exceed 25.60 students. The actual average class size on compliance date for Grades 4 to 8 within our Board was 25.5 students, which meets the Ministry requirement.

**RECOMMENDATION:**

THAT the Committee of the Whole refers the Primary and Junior/Intermediate Class Sizes report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Chris N. Roehrig, Director of Education & Secretary  
Presented to: Committee of the Whole  
Submitted on: October 18, 2016  
Submitted by: Rick Petrella, Chair of the Board

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION –  
ANNUAL FEES**  
Public Session

---

**BACKGROUND INFORMATION:**

The Ontario Catholic School Trustees' Association (OCSTA) continues to be a strong guiding and unifying force for Catholic education in our province, which includes 550,000 students and 2.4 million separate school ratepayers. They work with partner organizations to promote and protect Catholic education. On a yearly basis, the Board has remitted a membership fee.

**DEVELOPMENTS:**

There is no change to the OCSTA membership fees for the 2016-17 school year. The annual fee for our Board is calculated on a base amount of \$8,160 plus a cost of \$3.805 per student. Based on our 2015-16 student enrolment of 9,531 ADE (Average Daily Enrolment), the membership fee for this year is \$44,425 (HST not applicable).

In 2013-14, a special F.A.C.E. levy for promoting and protecting Catholic education was introduced and this levy will continue for 2016-17. The levy is calculated at 10 cents per pupil (a slight increase from 9.8 cents in previous years) for a total of \$953.10 (HST not applicable).

OCSTA continues to be fully funded by the Ministry of Education for costs associated with the Association serving as the designated bargaining agent for its 29 Catholic District School Boards. The Board's fees for Central Bargaining for 2016-17 is \$43,017, as set out in Ontario Regulation 206/15, and is included in the Board's annual GSN allocation from the Ministry.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual membership fee of \$44,425 for the 2016-17 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves and remits the 2016-17 Special F.A.C.E. Levy fee of \$953.10 to the Ontario Catholic School Trustees' Association.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board remits the Central Bargaining Fees for 2016-17 in the amount of \$43,017, which will be fully reimbursed through the annual Ministry GSN allocation to the Board.



**2016-17**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>	<b>New / Revised</b>
<b>October 18, 2016</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
October 19, 2016	9:00 am	Council of Catholic Service Organizations Mtg.	
October 24, 2016	4:00 pm	Catholic Education Advisory Committee Mtg.	Moved to Nov. 9
October 24, 2016	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
October 25, 2016	10:00 am	SEAC Meeting	
October 25, 2016	1:00 pm	STSBHN Governance Mtg.	
October 25, 2016	4:00 pm	Policy Committee Mtg.	NEW
<b>October 25, 2016</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
October 27–29, 2016		When Faith Meets Pedagogy Conference	
November 2, 2016	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
November 3, 2016	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
November 5, 2016	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
November 9, 2016	1:00 pm	Catholic Education Advisory Meeting	NEW
November 9, 2016	3:00 pm	Executive Council Mtg.	
November 15, 2016	10:00 am	SEAC Meeting	
November 15, 2016	2:30 pm	Legal Expenses Review Committee Mtg.	
<b>November 15, 2016</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
November 22, 2016	3:30 pm	Communications and Information Technology Advisory Committee Mtg.	
<b>November 22, 2016</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
November 29, 2016	7:00 pm	System-Wide Parent Councils Adobe Connect Session	
<b>December 6, 2016</b>	6:30 pm <b>7:00 pm</b>	Annual Meeting Mass (Bishop Dabrowski) <b>Annual Board Meeting</b>	
December 7, 2016	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
December 7, 2016	3:00 pm	Executive Council Mtg.	
December 8, 2016	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
December 9, 2016	9:00 am	Mental Health Steering Committee Mtg.	NEW
December 10, 2016	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
<b>December 13, 2016</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
December 20, 2016	10:00 am	SEAC Meeting	
<i>December 26, 2016 -</i>	<i>January 6, 2017</i>	<b>CHRISTMAS BREAK</b>	
January 11, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
January 11, 2017	3:00 pm	Executive Council Mtg. <i>(to be confirmed)</i>	
January 12, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
January 13-14, 2017	TBD	Trustee PD Seminar	
January 14, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
<b>January 17, 2017</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
January 24, 2017	10:00 am	SEAC Meeting	
<b>January 24, 2017</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
February 1, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
February 2, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
February 11, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
February 14, 2017	10:00 am	SEAC Meeting	
February 15, 2017	3:00 pm	Executive Council Mtg. <i>(to be confirmed)</i>	
<b>February 21, 2017</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
February 22, 2017	1:00 pm	Catholic Education Advisory Committee Mtg.	NEW DATE (was Feb 23)
February 27, 2017	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
February 28, 2017	1:00 pm	STSBHN Governance Mtg.	
<b>February 28, 2017</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	

Date	Time	Meeting/Event	New / Revised
March 1, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
March 2, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
March 3, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
March 7, 2017	10:00 am	SEAC Meeting	
March 8, 2017	3:00 pm	Executive Council Mtg. (to be confirmed)	
<i>March 13-17, 2017</i>		<i>MARCH BREAK</i>	
<b>March 21, 2017</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
<b>March 28, 2017</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
March 29, 2017	9:00 am	Council of Catholic Service Organizations Mtg.	
April 5, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
April 6, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
April 7, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
April 11, 2017	10:00 am	SEAC Meeting	
April 11, 2017	7:00 pm	System-Wide Parent Council Adobe Connect Session	
April 12, 2017	3:00 pm	Executive Council Mtg. (to be confirmed)	
<b>April 18, 2017</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
April 25-27, 2017		Board Art Show (three locations)	
<b>April 25, 2017</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
April 27-29, 2017		OCSTA AGM (Toronto)	
<i>April 30-May 5, 2017</i>		<i>Catholic Education Week</i>	
May 2, 2017	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 3, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
May 4, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
May 4, 2017	5:00 pm	Catholic Student Leadership Awards	
May 5, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
May 10, 2017	3:00 pm	Executive Council Mtg. (to be confirmed)	
May 15, 2017	1:00 pm	Catholic Education Advisory Committee Mtg.	
May 15, 2017	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 16, 2017	10:00 am	SEAC Meeting	
<b>May 16, 2017</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
<b>May 23, 2017</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
May 24, 2017	10:00 am	<i>Have a Go track meet at Assumption College (secondary)</i> <i>(rain date May 29)</i>	
May 30, 2017	1:00 pm	STSBHN Governance Mtg.	
May 31, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
June 1-3, 2017		CCSTA AGM	
June 1, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
June 2, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
June 7, 2017	10:00 am	<i>Have a Go track meet at Assumption College (elementary)</i> <i>(rain date June 8)</i>	
June 13, 2017	10:00 am	SEAC Meeting	
June 14, 2017	3:00 pm	Executive Council Mtg. (to be confirmed)	
<b>June 20, 2017</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>	
<b>June 27, 2017</b>	<b>7:00 pm</b>	<b>Board Meeting</b>	
June 29, 2017	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's Graduation	

Meetings scheduled at the Call of the Chair: Accommodations Committee, Audit Committee, Budget Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Mental Health Leadership Steering Committee, Policy Committee.