



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, March 21, 2017 ♦ 7:00 pm Boardroom

Members:

Trustees:

Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of Committee of the Whole Meeting Minutes – February 21, 2017

Pages 3-6

1.6 Business Arising from the Minutes

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda

4.1 Unapproved Special Education Advisory Committee Meeting Minutes –
February 14, 2017

Pages 7-9

4.2 Unapproved Catholic Education Advisory Committee Meeting Minutes –
February 22, 2017

Pages 10-12

4.3 Unapproved Regional Catholic Parent Involvement Committee Meeting Minutes –
February 27, 2017

Pages 13-16

4.4 Unapproved Student Transportation Services Brant Haldimand Norfolk
Board of Directors' Meeting Minutes – February 28, 2017

Pages 17-21



5. Committee and Staff Reports

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|------------|--|-------------|
| 5.1 | Renewing the Promise
Presenter: Chris N. Roehrig, Director of Education & Secretary | Pages 22-24 |
| 5.2 | Excursion – France and Italy
Presenter: Patrick Daly, Superintendent of Education | Page 25 |
| 5.3 | Excursion – England, France and Belgium
Presenter: Patrick Daly, Superintendent of Education | Page 26 |
| 5.4 | Excursion – Girls’ Rugby Tour, California, USA
Presenter: Patrick Daly, Superintendent of Education | Page 27 |

6. Information and Correspondence

7. Trustee Inquiries

8. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events Page 28

11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

12. Adjournment



Committee of the Whole
Tuesday, February 21, 2017 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly and Michelle Shypula (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 21, 2017 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – January 17, 2017

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 17, 2017 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil



4. Consent Agenda

4.1 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of January 24, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

4.2 THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 School Year Calendar 2017-18

Superintendent Shypula reviewed the consultation process that took place in establishing the proposed elementary and secondary school year calendars for 2017-18, which are in compliance with Regulation 304.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2017-18 School Year Calendars for Elementary and Secondary schools.

Carried

5.2 2015-2018 Strategic Plan: Student Achievement Update

Superintendents Shypula and Daly provided an update on the work being done by the K-12 Student Achievement Team in support of improved student achievement across the district. Some of the key initiatives that were highlighted included the school-based professional learning opportunities organized in bands of learning - Kindergarten to Grade 2 teachers, Grades 3-6 teachers, and Grades 7-10 teachers and principals – with specific areas of focus to enhance teaching practices and to build capacity; improved student diagnostics; the use of surface devices by classroom teachers and embedded technology in student learning supporting 21st century competencies; the expansion of the Bring Your Own Device (BYOD) initiative to additional schools; increased focus in the area of Grade 9 Applied Mathematics; student-driven/teacher-guided career/pathways planning; and the introduction of innovative thinking spaces in school libraries. Several trustee inquiries were addressed by Superintendents Shypula and Daly.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Strategic Plan 2015-2018 - Student Achievement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.3 Global South Encounter - Guatemala

Director Roehrig provided background information of developments and conversations since 2012 involving St. Jerome's University, the Diocese of Hamilton and several partnership Boards that have led to the proposal of offering a global south encounter for secondary students in 2018. Director Roehrig explained that this service learning experience directly supports the Board's spiritual theme and acts as an ideal opportunity for our students to learn more about Catholic post-secondary institutions and opportunities. He noted that significant preparation work and first-hand assessment of the quality of the experience, the merit of the work/experience, and student health and safety must be completed in the near future in order to allow sufficient time to organize and offer this encounter experience to students next year. Consequently, two staff members will be involved in a pre-site assessment with staff from St. Jerome's University and other boards next month. Trustee concerns were raised in the area of cost to the Board, ensuring the health and safety of students/staff, inclusivity, and age-appropriateness of secondary school students to experience this type of encounter. Trustees requested a presentation by someone who has been involved in this encounter in the past in order to obtain additional information.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Global South Encounter – Guatemala report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Excursion – New York City

Superintendent Daly presented a request from St. John's College for approximately 35 students to travel by bus to New York City as part of their Arts program. He highlighted the sites that the students will visit, as well as the activities that they will participate in.

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St John's College for an excursion to New York City from Thursday, May 18 to Monday, May 22, 2017.

Carried

6. Information and Correspondence

Director Roehrig congratulated Holy Trinity, Assumption College School and St. John's College for once again being the three top schools among the 15 Brantford, Haldimand and Norfolk counties' secondary schools in the latest Fraser Institute Report. He added that Holy Trinity was the top school in the area and is among the top 10 percent in the province.

Trustee McKinnon commended the Celebration of the Arts Planning Committee and Principal Michael Pin, Arts Lead, for the significant amount of work they are doing in preparing for and organizing this annual event. As a first-time member on this Planning Committee, Trustee McKinnon advised that she has gained a new appreciation for all of the behind-the-scenes work required to organize this type of system-level event.



Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings

Chair Petrella drew trustee attention to upcoming meetings and events.

11. Closing Prayer

Chair Petrella led the closing prayer.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 21, 2017.

Carried



SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, February 14, 2017 – 10:00 a.m.
Boardroom

Present: Teresa Westergaard-Hager (Acting Chair), Keith Anderson, Catherine Custodio, Carmen McDermid, Bonnie McKinnon, Christine Pearce, Leslie Telfer

Regrets: Jill Esposto (Chair), Krista Emmerson, Paul Sanderson, Heather Shisler, Lisa Stockmans, Tracey Taylor

1. Opening Prayer

Carmen McDermid led the group in the opening prayer

2. Welcome and Opening Comments

Teresa Westergaard-Hager (Acting Chair) welcomed the group.

3. Approval of Agenda

Moved by: Catherine Custodio

Seconded by: Bonnie McKinnon

THAT the SEAC Committee approves the agenda of the February 14, 2017 meeting.

Carried

4. Approval of Minutes – January 24, 2017

Moved by: Catherine Custodio

Seconded by: Bonnie McKinnon

THAT the SEAC Committee approves the minutes of the meeting of the January 24, 2017 meeting.

Carried

5. Presentation- Tools to Help Students Visualize Math

The Committee welcomed System Student Achievement Teacher Sue Defreyne, and Special Education Resource Teachers Jennifer Bergsma and Debbie Dignan, to discuss new tools and approaches that are being used to teach Math. A video entitled "Everyone Can!" was shared, and reference was made to Jo Boaler's extensive math research and resources. Sue demonstrated the Rekenrek tool and discussed how it has proven useful in helping students to understand number sense, to process math equations, and to be able to explain different thinking patterns. Other useful math tool demonstrations included the ten frame tool (composing and decomposing numbers), and linking cubes (adding and subtracting numbers, and using the cubes to illustrate money values). The team discussed subitizing, which is the ability to see a number of objects and know how many there are without counting. Experience in subitizing gives students the opportunity to begin developing skills in looking at larger numbers, grouping within large numbers, and being more efficient in counting. Debbie shared that many schools are hosting Family Games Nights. She highlighted an upcoming event at Jean Vanier School on May 9, which will focus on engaging students and their families with mathematics. Jennifer shared a list of resources which all Special Education Resource Teachers have received and are been trained on. Materials include those used in this presentation, and were chosen for their usefulness in making math learning more meaningful. Debbie provided the group with an overview of a workshop that she and Jennifer hosted at the recent Working Together Symposium. The session



provided parents and educators with simple and cost effective ways to engage children in math thinking and games, by using everyday household items such as ice cube trays and clothes hangers.

6. Correspondence

6.1 Letter from Nipissing-Parry Sound Catholic District School Board

Superintendent Telfer shared a letter from the Nipissing-Parry Sound Catholic District School Board to the Ministry of Education addressing the reduction to the Special Education High Needs Amount (HNA), which affects all school boards differently.

7. Community Agency Updates

Christine Pearce - Program Manager, Woodview Mental Health & Autism Services

Christine shared how Woodview, working in conjunction with the Canadian Mental Health Association (CMHA), are working towards raising awareness on mental health during Mental Health Week, which is the first week in May. Suggestions for the use of hash tags and advertising in key locations within our cities were offered as ways to increase engagement for mental health.

Teresa Westergaard-Hager - Supervisor, Community Outreach, Norfolk Association for Community Living

Teresa provided updates on how Norfolk Association for Community Living is currently working on strategic planning and focusing on individualized supports. The organization is seeking to fill the position of Passport Coordinator. It continues to concentrate on employment and the phasing out of sheltered workshops. They are continuing to meet with families and offer more individualized planning to connect them to specific resources within the community.

Michelle Shypula - Superintendent of Education, BHNCD SB

Superintendent Shypula thanked the SEAC committee for being welcomed to the group and the opportunity to learn more about special education. She expressed excitement to see the progress we are making and looking forward to more opportunities in the future.

8. Reports

8.1 Student Achievement Lead: Special Education

Carmen McDermid shared information about the collaborative working session held at the Community of Practice (COP) meeting on January 19 with SERTs, System Special Education staff and Jackie Whiting, the French as a Second Language (FSL) Consultant. As a group, they discussed the shared goals and vision of an FSL classroom, including a brief overview of the Ministry document, *French as a Second Language for All*.

Carmen also updated the group on the first of two training sessions between the Special Education Department and FSL teachers. In a feedback survey given to FSL teachers by the Special Education Department, specific areas of concern, support and/or training were identified. Based on this feedback, a half-day workshop was held on February 9, 2017 with a focus on topics considered to be a priority by the FSL teachers including self-regulation, zones of regulation, behaviour management strategies, fidget items and calming strategies for all students. The meeting included FSL teachers from all elementary schools working with



Sandra DeDominicis, school Special Education Resource Teacher, who provided training on the zones of regulations, the use of fidget items and other sensory items. A second professional development session with FSL teachers and Special Education is booked for April 4. This session will include further training/discussion on topics such as autism, writing Individual Education Plans (IEPs), as well as assessment and technology, as requested by the FSL teachers.

8.2 Superintendent of Education

Superintendent Telfer discussed the Identification, Placement and Review Committee (IPRC) meetings which have been taking place as we prepare for the 2017-18 school year. IPRCs have been held at Holy Trinity Catholic High School, St. John's College and Assumption College School for students transitioning to self-contained classes at Notre Dame (Brantford) and St. Joseph's (Simcoe).

9. Closing Remarks/ Adjournment

The meeting adjourned at 11:35 am.



**Catholic Education Advisory Committee (CEAC)
Wednesday, February 22, 2017 ♦ 1:00 p.m.
Boardroom**

- Present:** Carol Luciani (Chair), Bill Acres, Carolyn Boerboem, Keri Calvesbert, Dan Dignard, Rosalin Dubois, Father Alan Dufraimont, Allison Hayes, Edith Heleniak, John Kuilboer, Tom Laracy, Bonnie McKinnon, Chris N. Roehrig, Debra Sheldrake, John Webb, Paul Tratnyek, Carole Allen (F.A.C.E. – Resource to Committee), Pat Lenz (SSVP)
- Guests:** Andrew Hall, Stephen Norman (Chaplaincy Leaders)
- Regrets:** Colin Phee, Cliff Casey, Fr. Mario Fernandes, Fr. Tim Hingston, Peter Giordano (SSVP)
-

1. Opening Prayer

Keri Calvesbert led the opening prayer.

2. Approval of the Agenda

The agenda of the February 22, 2017 meeting was approved, as distributed.

3. Approval of Minutes – November 9, 2016

The minutes of the November 9, 2016 meeting were approved.

4. Information & Discussion Items

4.1 Elementary Religion and Family Life Update / Social Justice Initiatives Update

Keri Calvesbert advised that 100 additional Christian Meditation home kits have been provided to elementary schools and that school visits to reinforce the practice of Christian Meditation have taken place. Keri and Paul Tratnyek are working with Secondary Religion Department Heads to support the practice of Christian Meditation in secondary schools. She also updated the Committee on the progress of the publication of a Christian Meditation book that will contain submissions from each of our schools, scheduled for release during Catholic Education Week.

She noted that the Grades 1-3 “Growing in Faith, Growing in Christ” teacher and student resources have been distributed to all schools. These resources have also been provided to parishes for use by Parish Pastoral Teams and the Hamilton Diocese is willing to assist with any training upon request. Keri shared that many elementary schools focus on a specific virtue every month; however, a disconnect exists between these virtues and the student agendas. Work is being done to revise the agendas to align with Board resources, curriculum expectations, and our Ontario Catholic School Graduate Expectations.

Keri advised that Catholic Education Week will feature the Catholic Student Leadership Awards evening, a student leadership symposium, and the launch of the St. John’s Bible.



Keri also provided an update on the Elementary Social Justice Teams Formation Retreat Days and Outreach Experience Days noting the call to connect teachings of social justice to the work of justice in our schools. She shared the work being done with Catholic Service Organizations such as the Brant Chapter of the Society of St. Vincent De Paul (SSVP), and The Good Shepherd in Hamilton. All schools have been invited to participate in a “Collection of Caring Campaign” during the season of Lent. She emphasized the need for schools to understand the reasons why we give alms and to act justly during Lent.

4.2 Contemplative Retreats / Global South Encounter / Contemplative Prayer in Secondary Schools / Faith Day 2017

Paul Tratnyek reviewed the variety of experiences being experienced at the staff Contemplative Prayer Retreats held at Mount Mary, Ancaster (three retreats this year; maximum 20 participants). The feedback has been positive with many retreatants requesting a follow-up retreat. These retreats will be offered again next year, with consideration for system leaders and the Student Achievement Team members to attend.

Paul updated the Committee on where we are with the Global South Encounter opportunity. He pointed to the Pope’s teaching on social justice, including the need to embrace the poverty in the Global South. Paul referred to the partnership with St. Jerome’s University and the Diocese of Hamilton and possibly offering a future student experience, pending Board approval. SSVP Brant pointed to the possibility of twinning with the community in Guatemala (prayer, projects, work and charity).

Paul advised that the roll out of contemplative prayer in secondary schools has begun and discussed some of the challenges and opportunities of this work. During Lent, St. John’s College will be introducing school-wide Christian Meditation at the beginning of each day over the announcements. Preparation and catechesis for students will happen prior to the practice. The diverse faith backgrounds in secondary schools presents a challenge, but Christian Meditation provides a favourable access point for meditation.

The System Faith Day will take place on October 13, 2017 hosted at Assumption College School. Bishop Miehm will be the celebrant at the closing Eucharistic celebration.

4.3 Dioceses/Deaneries Updates

Father Alan shared a summary of Pope Francis’ “Amoris Laetitia” (The Joy of Love) as directed by Bishop Fabbro, Diocese of London. Father Alan focused on the fact that children must be educated in sex and sexuality. The summary encourages the Church to be merciful, loving and accepting in the areas of marriage, sexuality and divorce.

4.4 Society of St. Vincent de Paul Update

Pat Lenz advised that the SSVP will not be moving for now and that the project is financially stable. SSVP is using data to “drive instruction”. Approximately \$100,000 in non-perishable food items have been distributed to clients. There has been a move towards a model where students work alongside volunteers in the store, as learned from the experience with our elementary Social Justice teams. Peter Giordano is heading up production of awareness promotional items, e.g., posters, brochures, etc., to be made available for distribution.



4.5 Secondary Chaplaincy Leaders Reports

Chaplaincy Leaders presented highlights of their work in each of the schools. Many initiatives related to faith formation of staff and students, charity, justice (in-reach and out-reach), and campus ministry activities. They pointed to opportunities for worship, prayer and Eucharistic celebrations.

4.6 F.A.C.E. Project Update (Friends and Advocates of Catholic Education)

Carole Allen provided an update on the work of the F.A.C.E. project.

4.7 Together in Faith - deferred

4.8 2015-2018 Strategic Plan – Catholic Faith Formation Update - deferred

4.9 Distinguished Catholic Graduate / Outstanding Contribution to Catholic Education

Director Roehrig distributed copies of the nominations for the 2017 Distinguished Catholic Graduate Award and the 2017 Outstanding Contribution to Catholic Education Award. Committee members reviewed the nominations and recommended recipients will go forward to the Board of Trustees for approval. The awards will be presented at the annual Catholic Student Leadership Awards ceremony during Catholic Education Week.

4.10 Standing Item: School-Parish Relations – Next Steps - deferred

5. Adjournment

The meeting was adjourned by Chair Luciani and participants were thanked for their involvement.



REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

Tuesday, February 27, 2017 – 7:00 pm - Boardroom

Present: Edith Heleniak (Chair), Lindsay Blasdell, Sue Defreyne, Jill Esposto, Jaclyn Hill, Carmen McDermid, Bonnie McKinnon, Nancy Mulroy, Betty Lou Peck, Colin Phee, Stéphane Rouleau, Michelle Shypula, Leslie Telfer

1. Opening Prayer

Carmen McDermid led the group in the opening prayer.

2. Welcome and Opening Comments

Superintendent Shypula welcomed the group.

3. Approval of Agenda

Moved by: Bonnie McKinnon

Seconded by: Stéphane Rouleau

THAT the RCPIC Committee approves the agenda of the February 27, 2017 meeting.

Carried

4. Declaration of Interest- Nil

5. Approval of Minutes – Monday, October 24, 2016

Moved by: Bonnie McKinnon

Seconded by: Stéphane Rouleau

THAT the RCPIC Committee approves the minutes of the meeting of the October 24, 2016 meeting.

Carried

6. Business Arising from the Minutes

In response to an inquiry made by Colin Phee regarding the French Learning presentation on the October 24, 2016 meeting minutes, Carmen McDermid updated the group on the recent professional development workshop which provided additional training to our French as a Second Language (FSL) teachers for students with special needs, along with sound teaching strategies/pedagogies for all students. The half-day training session given by Sandra DeDominicis, School SERT at St. Gabriel, covered topics such as self-regulation, zones of regulation, behaviour management strategies, fidget toys and calming strategies for all students. A second professional development session for our FSL teachers and the Special Education department is scheduled for April 4 and will include further training/discussion on topics such as autism, learning disabilities, writing Individual Education Plans (IEPs), as well as assessment and technology, which are areas of learning priorities identified by the FSL teachers.



7. Presentations

7.1 The role of Special Education Advisory Committee (SEAC)

SEAC Chairperson, Jill Esposto, provided the group with an overview of how she became involved with the Committee. Although she became involved as a Director of Services with Brant Family & Children Services, she is also a resident of Brantford and a parent to two grown children who attended our schools during their school years. Jill shared the importance of strong partnerships within the community in order to support and develop the unique potential of all students within the Board. The SEAC provides the opportunity to engage parents with the community to enhance the support for our learners with special needs and to promote quality education for all.

Carmen McDermid, Student Achievement Lead - Special Education, updated the group on the Working Together Symposium (WTS) that took place on Saturday, February 4, 2017 at Assumption College. This educational symposium is an example of a collaboration between System Board personnel (Special Education., Mental Health and Kindergarten), Grand Erie DSB and community agencies (some are represented on SEAC) to provide parents/guardians, educators, students and service providers of children, youth and individuals with special needs, behavioural and/or developmental issues, the opportunity to attend a variety of excellent workshops. The guest speaker was Dr. Jeff St. Pierre, Child and Parent Resource Institute, London, who shared insight on the risk and protective factors for children and youth mental health.

Another collaborative workshop between the Board and community agencies will occur on Saturday, March 25, 2017 at the Brant Haldimand Norfolk Parents as Partners workshop. This full day workshop is designed to support families with the transition as their child prepares for Kindergarten. Information and activities assist parents as they prepare for an effective partnership with their school team. The workshops are designed for parents/guardians who have a child diagnosed or exhibiting difficulties with one or more of the following: Autism Spectrum Disorder, physical disabilities, speech and/or language delays, behaviour concerns, developmental disabilities, anxiety and other concerns. The registration deadline is March 9, 2017.

Carmen shared how the Board, along with community agencies, plan entry to school case conferences in April for parents/guardians of children who have special needs who are entering our system in September 2017. The conferences assist with a more seamless and informed transition into school for our future Kindergarten students.

Carmen distributed and referenced pages 10-16 of the 2016-17 Special Education Plan, which outlines Special Education personnel within the Board and how these positions support student learning and the Board Strategic Plan. Carmen concluded that the Special Education team, along with the Student Support Services and Student Achievement Team, consistently work together to better meet the needs of all students.



7.2 Parent Math Night Update

The Committee welcomed System Student Achievement Teacher Sue Defreyne who provided the group with a fun Box Car and One Eyed Jack game play as an introduction to the math update. Sue discussed new tools and approaches that are being used to teach math and how they are proving useful in helping students to understand number sense, to process math equations, and to be able to explain different thinking patterns. Sue addressed parent inquiries on having difficulties with assisting their children with their math homework, and noted helpful websites such as www.homeworkhelp.com and Khan Academy. Sue highlighted an upcoming event at Jean Vanier School on May 9, 2017 that will focus on engaging students and their families with mathematics (Appendix A).

8. Correspondence

Superintendent Shypula shared information regarding the Ministry of Education's Parent Involvement Committee (PIC) Symposium taking place in April 2017. This symposium is an effective way for parent members of the Regional Catholic Parent Involvement Committee and Catholic School Advisory Councils to network and collaborate with other parents and system leaders, and to create local strategies to enhance parent engagement in their communities while supporting student achievement and well-being.

9. Reports and Committee Updates

9.1 School Climate Survey

Superintendent Shypula provided an update on the School Climate Survey that parents, staff and students completed in 2016 and encouraged them to visit their school websites to access the follow-up action plan. An analysis of who participated in the survey and how principals collected their information was shared with the group.

9.2 Parent Symposium Update

Information regarding the upcoming Parents Reaching Out (PRO) event titled, ***Raising Responsible, Awesome Kids***, was shared. The event will take place on April 27, 2017 at Assumption College School starting at 6:00 pm. Guest speaker, Gary Direnfeld, MSW, RSW, will provide insight and share key strategies on raising awesome, responsible kids. Appetizers and light refreshments will be served by Assumption College students and complimentary childcare will be available. Various community agencies will be on site to provide information and to answer any questions that parents may have. Further information will be provided to schools, parents and various community agencies.

9.3 Renewing Our Promise Initiative

The Bishops of Ontario, along with the Institute for Catholic Education (ICE) and the Office Provincial de l'Éducation de la foi Catholique de l'Ontario (OPECO) are inviting members of Catholic School Boards across Ontario to the ***"Renewing the Promise: Exploring the Critical Role of Catholic Education in Contemporary Society"*** Symposium being held in Toronto on November 14 and 15, 2017. This symposium responds to the need for Catholic education communities to engage in conversation to deepen understanding of both the challenges and opportunities Catholic schools face in our increasingly complex and secular society. Exploring the theme of ***"Renewing the Promise"*** will be an extension of the work done in the ***"This Moment of Promise"*** and ***"Fulfilling the Promise"*** documents.



The Symposium will bring together representatives of the key stakeholder groups who, together, share the responsibility for Catholic education. This includes, but is not limited to, the Chair of the Board, Director of Education, Elementary and Secondary Parents, Teachers, Principals and Students. Prior to the Symposium in November, Boards will be conducting a 45-60 minute face-to-face engagement sessions with a number of groups including Trustees, Special Education Advisory (SEAC) Committee Members, Catholic Parent Advisory Council Chairs, Principals, Vice-Principals, and Student Senate. This face-to-face discussion will invite participants to discuss the following three questions:

- How do you see Catholic Education in Ontario supporting students to be living witnesses to their faith in Jesus Christ?
- What are some current challenges facing Catholic Education in Ontario?
- What are some current opportunities presented in Catholic Education in Ontario?

Following the face-to face meeting and discussions, participants will then be encouraged to share individual responses to each question using the Thought Exchange on-line process. Once this data is collected, it will be collated, categorized, analyzed and shared with ICE and OPECO. This comprehensive data will then serve as the basis for specific conversations that will take place when Board teams gather during the symposium in November.

9. Closing Remarks/ Adjournment

Chair Edith Heleniak thanked parents and staff for attending and the meeting adjourned at 9:00 pm.



**Board of Directors' Meeting
Tuesday, February 28, 2017 at 1:00 p.m.**

Grand Erie District School Board – Norfolk Room
349 Erie Avenue, Brantford

Present:

GEDSB: Jamie Gunn, Superintendent of Business & Treasurer – Director
Philip Kuckyt, Manager of STSBHN – Secretary & Treasurer
Kathryn Underwood, Executive Assistant to the Superintendent of Business
GEDSB

BHNCDSB: Tom Grice, Superintendent of Business & Treasurer – President
Bill Chopp, Trustee – Director

CSDCCS: Mario Nantel, Director of Transportation – Director

Regrets:

James Richardson, GEDSB Trustee- Director
Brenda Blancher, Director of Education & Secretary GEDSB

Chris Roehrig, Director of Education & Secretary BHNCDSB

Bobby Somaroo, Superintendent of Business, CSDCCS – Alternate Director
Réjean Sirois, directeur de l'éducation CSDCCS

MINUTES

- 1.0 Call to Order, Welcome and Introductions – T Grice
The President called the meeting to order at 1:00 p.m. and introduced the new committee members present.
- 2.0 Approval of Agenda for February 28, 2017
Moved by: J Gunn
Seconded by: M Nantel

“That the STSBHN agenda for February 28, 2017 be approved as distributed.”

CARRIED.

3.0 In Camera Session
There were no in camera Items.

4.0 Approval & Signing of Minutes
4.1 Tuesday October 25, 2016

Moved by: J Gunn

Seconded by: M Nantel

“That the minutes of October 25, 2016 be approved as distributed.”

CARRIED.

5.0 AGM and Election of Officers

5.1 Approval of the 2015-16 Financial Statements

P Kuckyt provided an overview of the 2015-16 audited financial statement. P

Kuckyt provided an overview of how the audited financial statements are produced.

Moved by: M Nantel

Seconded by: J Gunn

“That the STSBHN 2015-16 Audited Financial Statement be approved as circulated.”

CARRIED.

5.2 Appointment of STSBHN Officers

P Kuckyt advised that as per the by-laws, the elections of the STSBHN Officers are needed for the position of President, Secretary and Treasurer and called for nominations.

Moved by: J Gunn

Seconded by: T Grice

“That the Board of Directors for 2017 be as follows:

Mario Nantel, Director of Transportation and Payroll, CSDCCS- President

Tom Grice, Superintendent of Business, BHCNDSB- Director

Jamie Gunn, Superintendent of Business and Treasurer GEDSB-Director

James Richardson, Trustee GEDSB -Director

Bill Chopp, Trustee BHCNDSB-Director

Bobby Somaroo-Superintendent of Business, CSDCCS-Alternate Director

Philip Kuckyt, Manager of Transportation, STSBHN-Secretary/Treasurer

Kathryn Underwood, Executive Assistant to the Superintendent of Business, GEDSB-Recording Secretary”

CARRIED.

- 5.3 Appointment of 2016-17 Auditors
P Kuckyt provided a historical overview of the assignment of auditor and the rationale for the selection.
Moved by: J Gunn
Seconded by: M Nantel
“That Millard, Rouse and Rosebrugh be selected to audit the 2016-17 Financial Statements.”

CARRIED.

6.0 Business Arising from Previous Meeting

6.1 Policy and Procedures Approval: 034-038

P Kuckyt reviewed the comments and suggested changes on the procedures.

B Chopp asked about companion animals, P Kuckyt discussed that the term service animals include companion animals.

Moved by: J Gunn

Seconded by: M Nantel

“That STSBHN approve procedures 034-038 as presented.”

CARRIED.

7.0 Standing Business

7.1 KPI's

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

Service Performance

In response to a question, P Kuckyt indicated that the longest ride time is 109 minutes for a non-provincial student.

In response to a question, it was clarified that the Continuing Education costs for BHNCD SB be directly broken out as it was a new program for the Board and needed to be identified separately.

Safety

P Kuckyt highlighted the number of preventable accidents and incidents as well as the number of students who have been provided bus evacuations training.

General Ridership

P Kuckyt clarified that although the courtesy riders do not increase the total cost of the service, the proportionate amount that each Board pays for the service will vary depending on the number of courtesy riders approved to ride.

Communication

P Kuckyt highlighted the various communication tools including phone, website, software, face to face, portal and twitter.

7.2 Goals and Objectives-Update and Review

P Kuckyt highlighted the Goals and Objective and updated the group on the progress. P Kuckyt reported that the transportation consortium is partnering with the GEDSB on updating the website.

7.3 Budget Analysis Report

P Kuckyt highlighted the budget analysis report up to January 31, 2017. The committee inquired that the Home to School percentage appeared to be lower than expected. P Kuckyt clarified that the invoice cycle does reflect the actual expenditure and January's expenses will be included in the February report.

P Kuckyt indicated that the Fuel Escalator is not reflected in the budget analysis report and noted that as of January, fuel costs have exceeded the Ministry collar threshold which will result in the operators receiving payments through STSBHN instead of having funds clawed back.

8.0 New Business

8.1 Policy and Procedures Review: 039-043

The committee received the policies and procedures with the proposed changes as information only. Responses are request by May 9, 2017.

8.2 Multiple Address Report

Recommendation:

"That STSBHN consider revising policy and procedure 002 to allow one (1) stop location for the morning and one (1) stop location for the afternoon for all elementary aged students with the exception of custody situations.

And that communication be drafted and sent home this winter to each of the impacted parties advising them of the change in practice for the following school year.

And that the revised policy be reviewed at the February 28, 2017 STSBHN meeting and approval at the May 30, 2017 STSBHN Board of Director's meeting."

P Kuckyt presented the multiple address student transportation report and recommendation as outlined above.

P Kuckyt provided an overview of the safety impact, time variances and inconsistencies, Provincial trends and students riding multiple buses.

The committee discussed how to accommodate multiple drop offs for students that have varying needs.

The committee requested that this report be brought forward for discussion at the Boards and possible concerns with this proposal of being too restrictive.

9.0 Adjournment

Moved by: M Nantel

Seconded by: J Gunn

“That the February 28, 2017 STSBHN Board of Directors meeting be adjourned at 2:05 p.m.”

CARRIED.

Next Meeting: Tuesday May 30, 2017 GEDSB-Norfolk Room. 1:00 p.m.
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REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: March 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

RENEWING THE PROMISE

Public Session

BACKGROUND INFORMATION:

Following the province's decision to extend full funding in support of Catholic schools, and their commitment to publically fund four school systems (French and English, Public and Catholic) the Bishops of Ontario recognized the need to gather the Catholic education community in conversation to understand both the challenges and opportunities that were present at that time. The Bishops also established the Institute for Catholic Education (ICE) and l'Office Provincial de l'Education de la foi Catholique en Ontario (OPECO) with a mandate to animate and encourage cooperation between the Catholic educational partners. From time to time, at the request of the Bishops, and with the encouragement and support of the partners, ICE and OPECO have arranged provincial symposia bringing together representatives from every sector of the Catholic education community to explore contemporary issues in Catholic education. The last provincial symposium was held in 2011.¹

For an earlier generation of Catholic educators, documents developed by the Bishops of Ontario, "***This Moment of Promise***" and "***Fulfilling the Promise***" established a clear and compelling mission and vision for Catholic schools. Today, our mission and vision for Catholic education have not changed, but our context has changed profoundly. At this time, it is important that we come together in conversation, gathering as a community to name and understand the challenges presented by an increasingly complex and secular society today, and to identify and build consensus around the opportunities that will shape our future.¹

DEVELOPMENTS:

Symposium

A district team will be invited to attend the upcoming province-wide symposium on Catholic Education. Focusing on the theme, "***Renewing the Promise: Exploring the Critical Role of Catholic Education in Contemporary Society***", the symposium will be held in partnership with the French Catholic education community in Toronto on November 14 and 15, 2017. This symposium, will help us better understand the ways in which Catholic schools serve and support the mission of the church, while bringing the gifts of justice, peace and joy to our students and our province alike.¹

The Symposium will bring together representatives of the key stakeholder groups who together share the responsibility for Catholic education. The suggested local Board Team composition (14) includes:

- Chair of the Board
- Director of Education
- Elementary School Council Parents (2)
- Secondary School Council Parents (2)

¹ Renewing the Promise: Catholic Education Symposium 2017 – Exploring the Critical Role of Catholic Education in Contemporary Society (Institute for Catholic Education, February 28, 2017).

- System Chaplaincy Leader/Faith Animator
- Diocesan Representative (to be determined in consultation with Local Bishop)
- Elementary Teacher
- Secondary Teacher
- Elementary Principal
- Secondary Principal
- Senior Secondary Students (2)

Pastoral Letter on Catholic Education

For an earlier generation of Catholic educators, documents developed by the Bishops of Ontario, “***This Moment of Promise***” and “***Fulfilling the Promise***” established a clear and compelling mission and vision for Catholic schools. Today, our mission and vision for Catholic education have not changed, but our context has changed profoundly.²

Subsequently, the Bishops of Ontario will undertake to develop a pastoral letter, ***Renewing the Promise***, which will reflect on the challenges and opportunities that accompany this moment in time for Catholic education in Ontario. This renewed vision of Catholic education in the province of Ontario will speak directly to those who share responsibility for Catholic education today, offering encouragement, guidance and support for our work in the coming years. The potential release date for the pastoral letter will be Catholic Education Week 2018.²

Catholic Community Consultation

In order to inform the content of the symposium and to assist the Bishops of Ontario in understanding the current context in our Catholic schools, ICE will be undertaking a community consultation prior to the symposium.

Through the independent facilitation of *Thoughtexchange*, a third-party software solution, ICE and OPECO will meaningfully engage all the partners in Catholic education and within the school board communities using an open process.²

Local school boards will have access to the data and will be welcome to use the data to help inform their future strategic planning process.



² Renewing the Promise: Catholic Education Symposium 2017 – Exploring the Critical Role of Catholic Education in Contemporary Society (Institute for Catholic Education, February 28, 2017).

Consultation Participants

- Board of Trustees
- Principals and Vice-Principals
- Teachers
- The Catholic Education Advisory Committee
- The Council of Catholic Service Organizations
- The Regional Catholic Parent Involvement Council
- The Special Education Advisory Committee
- Student Senate
- Deaneries
- Other groups, as needed

RECOMMENDATION:

THAT the Committee of the Whole refers the Renewing the Promise report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – FRANCE AND ITALY
Public Session

BACKGROUND INFORMATION:

Assumption College School and St. John's College are requesting approval for an excursion to France and Italy from Friday evening, March 9 to Sunday, March 18, 2018 (no school days missed as trip runs through March Break).

DEVELOPMENTS:

Approximately forty-five (45) Grades 10-12 students in the French and Italian courses will be participating in this field trip. Supervising teachers will include Sylvia D'Eramo and Tina DiFrancesco. The anticipated cost of the trip for each student is approximately \$3,400.

This tour provides an excellent opportunity for students to practice the language skills acquired in the classroom and to be totally immersed in the French and Italian cultures. They will witness elements of history which they have learned about through their classroom studies and enhance their appreciation of other cultures. They will have the opportunity to visit numerous sites in Paris, Nice, Pisa, Florence, and Rome. They will also strengthen their faith as they visit official pilgrimage sites in France and in Italy.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an excursion to France and Italy from Friday (evening), March 9 to Sunday, March 18, 2018.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – ENGLAND, FRANCE AND BELGIUM
Public Session

BACKGROUND INFORMATION:

Assumption College School is requesting approval for an excursion to England, France and Belgium from Friday, March 9 (evening) to Sunday, March 18, 2018 (no school days missed due to March Break). Staff supervisors will be Pamela Fergus and Liz LeMaitre. The cost of the trip is approximately \$3,195 per student.

DEVELOPMENTS:

Approximately 30 Grades 9-12 student members of the school's Literature Enrichment Advanced Placement (L.E.A.P.) and the Canadian and World Affairs Youth Council (C.W.A.Y.C.) will travel by air to London, England to participate in an English and History Tour of England, France and Belgium.

During their visit in England, they will experience guided tours through historical sites such as Buckingham Palace, Big Ben, Houses of Parliament, St. Paul's Cathedral, Westminster Abbey, Windsor Castle, the British Museum, the Imperial War Museum, the Globe Theatre and Warner Brothers Studio. In France, they will spend time in Ypres, followed by an exploration of the battlefield of France and Belgium, providing an opportunity to fully appreciate the Canadian contribution during both World Wars. The tour will end in Paris where students will visit the Arc de Triomphe, Place de la Concorde, Montmartre, Louvre Museum and the Eiffel Tower.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to England, France and Belgium from Friday, March 9 (evening) to Sunday, March 18, 2018.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

**EXCURSION – CALIFORNIA
GIRLS' RUGBY TOUR 2018**

Public Session

BACKGROUND INFORMATION:

St. John's College is requesting approval for an excursion to England and France from Saturday, March 10 to Sunday, March 18, 2018 (no school days missed due to March Break).

DEVELOPMENTS:

Approximately twenty-five (25) members of the Eagles Girls' Rugby Team will be participating in this field trip. Supervising teacher will be Christina Hutchison, with assistance from the team coach. Additional supervisors may be required based on the final number of participants. The anticipated cost of the trip for each student is approximately \$2,750.

This tour provides students with a unique experience to develop not only their ability to play rugby, but also their team building skills and to represent the school in an international manner that is not often afforded to a high school girls' team.

To further their skills and comprehension of the game, they will train with and compete against different rugby clubs in Sacramento, Santa Barbara and Anaheim, playing a total of five games and meeting many of the expectations of the Health and Physical Education curriculum. They will also have the opportunity to enjoy cable car rides, a boat cruise, Alcatraz, explore the Californian coast line, and attend mass at St. Joseph's Catholic Church in Sacramento.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College for the Girls' Rugby Team to travel to California from Saturday, March 10 to Sunday, March 18, 2018 to participate in the Girls' Rugby Tour 2018.

2016-17
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
March 21, 2017 March 21, 2017	3:30 pm 7:00 pm	Legal Expenses Review Committee Mtg. Committee of the Whole	NEW
March 23, 2017	7:00 pm	Special Meeting of the Board	
March 28, 2017	9:00 am	Mental Health Steering Committee Mtg.	
March 28, 2017 March 28, 2017	4:00 pm 7:00 pm	Budget Committee Mtg. Board Meeting	
March 29, 2017	9:00 am	Council of Catholic Service Organizations Mtg.	Moved to May 3
April 5, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
April 6, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
April 7, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
April 11, 2017	10:00 am	SEAC Meeting	
April 11, 2017	7:00 pm	System-Wide Parent Council Adobe Connect Session	
April 12, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
April 12, 2017	4:30 pm	Policy Committee Meeting	NEW
April 18, 2017	7:00 pm	Committee of the Whole	
April 20, 2017	4:00 pm	Budget Committee Meeting	
April 25-27, 2017		Board Art Show (three locations)	
April 25, 2017	7:00 pm	Board Meeting	
April 27-29, 2017		OCSTA AGM (Toronto)	
<i>April 30-May 5, 2017</i>		<i>Catholic Education Week</i>	
May 2, 2017	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 3, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
May 3, 2017	1:00 pm	Joint Catholic Education Advisory Committee & Council of Catholic Service Organizations Mtg.	NEW
May 4, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
May 4, 2017	5:00 pm	Catholic Student Leadership Awards	
May 5, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
May 9, 2017	4:00 pm	Budget Committee Meeting	
May 10, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
May 31, 2017	4:00 pm	Catholic Education Advisory Committee Mtg.	Moved to May 3
May 15, 2017	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 16, 2017	10:00 am	SEAC Meeting	
May 16, 2017	7:00 pm	Committee of the Whole	
May 23, 2017	7:00 pm	Board Meeting	
May 24, 2017	10:00 am	<i>Have a Go track meet at Assumption College (secondary)</i> <i>(rain date May 29)</i>	
May 30, 2017	1:00 pm	STSBHN Governance Mtg.	
May 31, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
June 1-3, 2017		CCSTA AGM	
June 1, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
June 2, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
June 6, 2017	4:00 pm	Budget Committee Meeting	
June 7, 2017	10:00 am	<i>Have a Go track meet at Assumption College (elementary)</i> <i>(rain date June 8)</i>	
June 13, 2017	10:00 am	SEAC Meeting	
June 14, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
June 20, 2017	7:00 pm	Committee of the Whole	
June 27, 2017	7:00 pm	Board Meeting	
June 29, 2017	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's Graduation	