



**Committee of the Whole
Tuesday, November 17, 2020 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer
Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen
- 1.2 Attendance
- 1.3 Approval of the Agenda Pages 1-2
- 1.4 Declaration of Interest
- 1.5 Approval of Committee of the Whole Meeting Minutes – October 20, 2020 Pages 3-8
- 1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

- 4.1 Unapproved Special Education Advisory Committee Meeting Minutes Pages 9-11
- October 20, 2020

5. Committee and Staff Reports

- 5.1 Catholic Student Leadership Awards Update Pages 12-13
Presenter: Lorrie Temple, Superintendent of Education
- 5.2 Insurance Renewal Pages 14-15
Presenter: Scott Keys, Superintendent of Business & Treasurer
- 5.3 Leadership For All Program 2020-2021 Pages 16-17
Presenter: Mike McDonald, Director of Education & Secretary
- 5.5 Cash/Equipment Donations Pages 18-20
Presenter: Scott Keys, Superintendent of Business & Treasurer

6. Information and Correspondence

- 6.1 COVID Update
- 6.2 Self-Regulation Program Update



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

7. Trustee Inquiries

8. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events

Pages 21-22

11. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

11. Adjournment

Next meeting: Tuesday, January 19, 2021, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, October 20, 2020 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Alex Medeiros (Student Trustee)

Absent: Mark Watson

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 20, 2020 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 15, 2020

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 15, 2020 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – November 27, 2019.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of November 27, 2019.

Carried

4.2 Unapproved Minutes from the Special Education Advisory Committee Meeting – February 11, 2020

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of February 11, 2020.

Carried

4.3 Unapproved Minutes from the Special Education Advisory Committee Meeting - April 21, 2020

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of April 21, 2020.

Carried

4.4 Unapproved Minutes from the Mental Health Steering Committee Meeting - June 10, 2020

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Mental Health Steering Committee Meeting of June 10, 2020.

Carried

4.5 Unapproved Minutes from the Special Education Advisory Committee Meeting - June 16, 2020

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of June 16, 2020.

Carried

4.6 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – June 17, 2020

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of June 17, 2020.

Carried



**4.7 Unapproved Minutes from the Special Education Advisory Committee Meeting
- September 29, 2020**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of September 29, 2020.

Carried

**4.8 Unapproved Minutes from the Mental Health Steering Committee Meeting
- October 8, 2020**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Mental Health Steering Committee Meeting of October 8, 2020.

Carried

5. Committee and Staff Reports

5.1 Ontario Catholic School Trustees' Association Annual Membership Fees

Chair Petrella reviewed the fee structure used to determine this year's membership fees with the provincial Trustees' Association. It was noted that the F.A.C.E levy had been reduced due to many events being cancelled due to COVID-19,

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$47,795.00 for the 2020-21 school year;

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the F.A.C.E levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$458.33 for the 2020-21 school year; and

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$43,017 for the 2020-21 school year.

Carried

5.2 Devices for Education Assistants

Superintendent Greco provided an outline of the pilot project in which Education Assistants were provided with a device to enhance communication and collaboration. Details and function of the device were reviewed. The positive benefits of the device were underscored during school closures. A summary of evidence of success was shared which included collection of documentation reflected in the IEP expectations, deepened understanding of IEP, increased collaboration and use of evidence by teacher. It was found that the devices would be beneficial in the duties of an Education Assistant.

Trustee Chopp thanked staff for their work on the project.



Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the purchase of Samsung Tablets and related equipment for permanent Education Assistants.

Carried

5.3 Health and Safety Update

Superintendent Keys highlighted the board's commitment to health and safety and reviewed the goals of the Joint Health and Safety Committee. A summary of employee accidents and incidents statistics for the board was shared.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 School Generated Funds Policy 700.05

Superintendent Keys presented the revised policy. The policy provides guidance to all schools and groups regarding how to plan and administer fundraising and school activities. The policy was vetted with stakeholders and placed on the board website for public feedback. Revisions included updated language and reflect best practices.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the updated Fundraising and School Generated Funds Policy and Administrative Procedure 700.05.

Carried

5.5 School Operating Budget Policy 700.10

Superintendent Keys provided an overview of the revised policy. The policy outlines the process for developing and monitoring school operating budgets. The policy was vetted with stakeholders and placed on the board website for public feedback. Revisions included updated language and reflect best practices.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised School Operating Budget Policy and Administrative Procedures 700.10.

Carried



5.6 Police Records Check Policy 300.15

Superintendent Greco presented the revised policy. Changes were made to update language and include the requirement of a vulnerable sector check. The revised policy also addresses changes to the safe storage of records. The title of the policy was adjusted from Criminal Background Checks to Police Records Check. It was noted that the policy was vetted with stakeholders and placed on the board website for public feedback.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Police Records Check Policy 300.15.

Carried

5.7 Volunteers Policy 300.12

Superintendent Greco presented the revised policy including the addition of a section regarding Rowan's Law. The policy was vetted with stakeholders and placed on the board website for feedback. Other revisions included updated language, process for determining the need for volunteers and process for adjudicating a Police Records Check.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Volunteers Policy 300.12.

Carried

5.8 Volunteer and Trip Driver Policy 200.21

Superintendent Greco reviewed the updated language and information regarding rented vehicles. The title was changed from Volunteer and Trip Drivers to Volunteer and Staff Trip Drivers to articulate that drivers could be volunteers or staff. The policy was vetted with stakeholders and placed on the website for public feedback.

Trustee Casey asked staff to report back with more info regarding using uber and other taxi services.

Trustee Dignard highlighted the process of renting a vehicle specifically for an event.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Volunteer and Staff Trip Driver Policy 200.21.

Carried

6. Information and Correspondence - Nil

7. Trustee Inquiries

Trustee Chopp requested a report regarding an update on Student Alternative Learning.



8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 20, 2020 meeting.

Carried

Next meeting: Tuesday, November 17, 2020, 7:00 p.m. – Boardroom



**SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, October 20, 2020 – 1:30 p.m.
Teams Meeting**

- Members:** Kevin Greco (*Superintendent of Education*), Bill Chopp (*Trustee*), Laura Bergeron (*ad hoc*), Tara Buchanan, Jennifer Chapman, Mischa Dinsmore, Jill Esposito, Brook Gardner, Terri-Lynn Zakrzewski
- Regrets:** Lauren Freeborn, Patti-Mitchell (*Parent, County of Brant*), Teresa Westergaard-Hager, Nil Woodcroft
- Resources:** Shannon Mason (*Principal Lead: Special Education Staffing*), Carmen McDermid (*Student Achievement Lead: Special Education*)
-

1. Opening Prayer

Carmen McDermid led the opening prayer.

2. Welcome and Opening Comments

Superintendent Greco welcomed the group and asked if anyone had any new business.

3. Approval of Agenda

Moved: Tara Buchanan

Seconded: Jill Esposito

THAT the Special Education Advisory Committee approves the agenda of the October 20, 2020 meeting.

Carried

4. Approval of the Minutes

Moved: Brook Gardner

Seconded: Bill Chopp

THAT the Special Education Advisory Committee approves the minutes of September 29, 2020.

Carried

5. Correspondence

No correspondence to share.

6. Community Agency Updates

Jennifer Chapman - Child Welfare Supervision, The Children's Aid Society of Haldimand-Norfolk

No report.



Jill Esposto - Director of Services, Brant Family & Children's Services

It is child abuse prevention month. Purple masks promoting the month were distributed to schools. Foster parent recognition looks differently this year, families will be recognized with gift cards. Most staff are now working at the office at least part of the time.

Mischa Dinsmore - Lansdowne

There is currently limited in-person service being provided. We are prioritizing those most at need for in person assessments and all others are completed over the telephone or virtually over zoom.

Tara Buchanan – Community Living Brant

Community Living is celebrating National Disability Employment month. We are supporting this by wearing royal blue or purple. Penman's Dam in Paris is being lit up blue to honour this. The event is called Light it Up.

Shannon Mason – Principal Lead

No report.

Bill Chopp – Trustee

Trustee Chopp asked how virtual learning is going for IEP students. Superintendent Greco says we have taken a two tiered approach to it. Students with significant needs have continued in their classroom in their homeschool with the supports in place. Some students are virtual and receiving assistance to be successful. Each plan is individualized to each family. All virtual students are still connected to their homeschool through their SERT. The homeschool is writing the IEP since they know the child and family best. The learning plans are then shared with the virtual school teacher. Carmen McDermid shared that the virtual IEP's are sent to families who must sign them and return to her. Some students have found virtual school more challenging than others. The teachers are accommodating the students as needed. Progress reports are the next challenge, and we are currently working on this.

Brook Gardner - Woodview

Woodview has had a staggered approach for client needs. We never completely stopped services but went from mostly virtual to now offering in person service. We have made space in the building to allow for physical distancing for those who need to come in person. Many staff are working from home to allow for more space in the buildings. There has been a high number of children needing face to face service. Co-vid protocols are in place to help keep everyone safe. We will share the Clinics flyer.

7. Reports

7.1 Selection of Chair

Kevin Greco

Laura Freeborn and Jennifer Chapman have agreed to Co-Chair our SEAC committee this year. Superintendent Greco thanked them for stepping up and helping out.



7.2 Superintendent of Education

Kevin Greco

Superintendent Greco reported that we are mandated by the Ministry to limit the number of people/visitors coming into our buildings. We are only allowing people to enter who are school staff or for those who have to enter to meet an essential need for a student. This must be arranged in advance. Anything that can be done virtually is encouraged. Agencies needing access to the school need to reach out to the Principal to plan the visit. Everyone entering a Board building must sign in, leave contact tracing information, wear PPE and sign out upon leaving and follow all Board Protocols.

Our Board has added Educational Assistants, Special Education Resource Teachers, Social Workers and Child and Youth Workers. We were able to add these extra staff to assist our students. The new staff are engaging in training. Many of our staff are training in Self-Regulation. Several models are being used in our schools. We are trying to consolidate these and how self-regulation fits into our philosophy of education.

7.3 Student Achievement Leader: Special Education

Carmen McDermid

Over the years, Speech & Language Services have continued to evolve within our board. In trying to respond to student needs, many schools seek support from the Special Education Team, specifically our Speech-Language Pathologists (S-LPs), to support early literacy intervention. As a result, the Speech & Language Services team are going to be completing Phonological Awareness Screens for Grade One students across the system. This screening will take approximately 15 minutes and will be completed within the classroom (in most cases). Building early literacy skills is an important part of a student's education. A critical component of literacy is Phonological Awareness which is an understanding that spoken language is made up of words and that each word consists of syllables and individual sounds. Results will help inform the teacher of a student's Phonological Awareness abilities and the level of support needed. The S-LP will also be available for general classroom consultation.

8. Closing Remarks/Adjournment

Superintendent Greco thanked everyone for coming and asked everyone to reach out if they have any suggestions regarding meeting times. The meeting adjourned at 1:51 p.m.

Next meeting: Tuesday, November 17, 2020, 1:00 p.m. – Microsoft Teams

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education
Presented to: Board of Trustees
Submitted on: November 17, 2020
Submitted by: Mike McDonald, Director of Education & Secretary

CATHOLIC STUDENT LEADERSHIP AWARDS UPDATE

Public Session

BACKGROUND INFORMATION:

The Catholic Leadership Award ceremony is an important way to celebrate the Catholic leaders in our schools. Due to Covid-19, we are unable to choose or celebrate these leaders in the same way we have in the past. We have created a new format to honour the recipients as well as new criteria for choosing the leaders, including Catholic student leaders in our virtual schools.

DEVELOPMENTS:

Changes were made to the criteria, as outlined below, as well as dates and requirements for the selection of the Catholic Student Leadership Award (CSLA).

To be eligible for the 2021 CSLA, students must fulfill the following criteria, as determined by the School (Principal, Nominating Teacher):

- Elementary students from Grade 8; Secondary students from Grade 12
- Students are baptized Roman Catholics
- This year, the nomination criteria is to be reflective of the Ontario Catholic School Graduate Expectations. Students who embody the goals of our Catholic Graduate Expectations demonstrate outstanding qualities in Catholic leadership, family commitment, and involvement in school and community activities. However, due to the pandemic, opportunities for students to demonstrate all these qualities is limited.
- Schools are to select their recipient by considering how the student exemplifies the following Catholic Graduate Expectations in the school or classroom setting (either in-person or online):

In the In-person Classroom:

1. A discerning believer formed in the Catholic Faith community who celebrates the signs and sacred mystery of God's presence through work, sacrament, prayer, forgiveness, reflection, and moral living.
2. An effective communicator who speaks, writes, and listens honestly and sensitively, responding critically in light of gospel values.
3. A reflective, creative, and holistic thinker who solves problems and makes responsible decisions with an informed moral conscience for the common good.
4. A self-directed, responsible, lifelong learner who develops and demonstrates their God-given potential.
5. A collaborative contributor who finds meaning, dignity and vocation in work which respects the rights of all and contributes to the common good.
6. A caring family member who attends to family, school, parish, and the wider community.

7. A responsible citizen who gives witness to Catholic social teaching by promoting peace, justice, and the sacredness of human life.

In the Virtual Classroom:

1. A **discerning believer** in an online community believes in the sacramental life of the church community, conducts themselves online as a digital disciple, and integrates their faith online.
2. An **effective communicator** in an online community communicates clearly, honestly, and with sensitivity as modelled by Jesus Christ.
3. A **reflective, creative, and holistic thinker** in an online community shares their ideas in a respectful way, solves problems and makes responsible decisions online guided by our Gospel teachings.
4. A **self-directed, responsible, lifelong learner** in an online community exercises Christian leadership online, sets a positive example for others, and works to continually improve themselves as a digital citizen.
5. A **collaborative contributor** in an online community works effectively and productively with others online to contribute to the common good.
6. A **caring family member** in an online community recognizes that we are all created in God's image and treats everyone online with dignity, compassion, and respect.
7. A **responsible citizen** in an online community acts as a peacemaker in the digital world and stands up for what is right even when it is not popular.

Recognition of Catholic Student Leaders:

- Award recipients will be invited to attend a Virtual Student Recognition Meeting during the school day via TEAMS to be held **Monday, May 3, 2021** (Catholic Education Week). Virtual meeting will consist of Prayer Service led by Religion and Family Life Consultant, Trustees (Chair of the Board) to deliver a message, Director of Education/ Superintendent of Education to deliver a message, Chaplaincy Leaders from all three Secondary schools along with Secondary Award Recipients will share about Campus Ministry (approx. 1 hour length).
- Schools will acknowledge their own Student Award Winners at the school level (i.e., slideshows, announcements, Tweets, etc.) during Catholic Education Week 2021.
- Certificates will be sent from Directors Office to schools in June to be presented or distributed at the school level at a Virtual Awards' Assembly and/or Graduation (if the recipient is a Grade 8 student).

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Catholic Leadership Award Update Report.

**REPORT TO THE BRANT HALDIMAND NORFOLK
CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 17, 2020
Submitted by: Michael McDonald, Director of Education & Secretary

INSURANCE RENEWAL

Public Session

BACKGROUND INFORMATION:

The Board's property and liability insurance is currently covered by the Ontario School Boards' Insurance Exchange (OSBIE), which is a reciprocal cooperative established in 1987. Premiums are established annually based on OSBIE's overall experience. OSBIE insures most school boards and several joint ventures in Ontario.

As at January 1, 2021, OSBIE is in year five of the current five-year Subscription Period, which ends on December 31, 2021.

DEVELOPMENTS:

Based on actuarial estimates, OSBIE was able to provide the following general rate adjustments for 2021:

	General Rate Adjustment (%)	BHNCDSB Rate Adjustment (%)
Liability	+9.0	4.61
Property	+5.2	0.21
Boiler and Machinery	0.0	0.00
Crime	0.0	4.61
Automobile	+3.0	-8.33
Privacy Data Liability	+25.0	4.0

Overall improvements in the quality of risk have resulted in a general rate decrease in Automobile insurance rates. In addition to their regular insurance program, OSBIE provides an incentive program to help reduce fees even further.

As a subscriber of OSBIE, the Board is both an insured and an owner. One of the main benefits of being an owner is that should OSBIE's Capital Reserves exceed certain targets, OSBIE's Board of Governors may issue a premium refund along with associated taxes. As part of OSBIE's value-added service, our Board received a premium refund of \$47,837.84 for 2020.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2021 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$141,583, excluding PST.

Brant Haldimand Norfolk Catholic District School Board

OSBIE INSURANCE

Insurance Premium Excluding Taxes					
Description	2018	2019	2020	2021	% Increase / Decrease
Property	57,530.00	54,155.00	45,268.00	41,491.00	-8.34
Crime	5,071.00	5,186.00	5,292.00	5,536.00	4.61
Boiler and Machinery	4,592.00	4,465.00	7,017.00	7,010.00	-0.10
Liability	63,636.00	63,137.00	65,637.00	74,861.00	14.05
Subtotal	131,472.00	127,581.00	116,197.00	61,898.00	
Fleet Automobile	6,969.00	6,969.00	7,714.00	7,237.00	-6.18
Privacy Data Liability	3,150.00	3,504.00	3,565.00	4,692.00	31.61
Total Insurance Premium		141,591.00	138,054.00	141,583.00	

	Coverages	Deductibles
Property	Unlimited	\$10,000 per occurrence
Crime	\$1 million	\$500 per occurrence
Boiler and Machinery	\$5 million	1,000 per occurrence
Auto	\$27 million	\$0
Liability	\$27 million	\$0
Privacy Data	\$2 million	\$10,000

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Mike McDonald, Director of Education & Secretary
Presented to: Committee of the Whole
Submitted on: November 17, 2020
Submitted by: Mike McDonald, Director of Education & Secretary

“LEADERSHIP FOR ALL” STAFF DEVELOPMENT PROGRAM 2020-2021 Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board (the “Board”) is committed to providing a meaningful and engaging Catholic learning experience as delivered by compassionate educational leaders. Recognizing the importance of leadership capacity in all of our work groups, and taking steps to build that capacity, is an important way to ensure staff excellence and succession planning. One of our core values as outlined in the strategic plan is “Nurturing professional learning” and in order to do that effectively, we aspire to recognize leadership qualities with ourselves and each other. This coupled with our commitment to ensure equity and inclusivity among our work groups, were the principles which underpinned the development of the “Leadership for All” program for the 2020 – 2021 school year.

DEVELOPMENTS:

The “Leadership for All” program consists of three specific programs.

Principal Mentorship and Training

This program provides mentorship for new school administrators as well as professional development and training for experienced principals and vice-principals. All school administrators new to their role are paired with a mentor to provide coaching and strategies to help them navigate the new role. Virtual sessions are offered throughout the year on a wide variety of topics ranging from faith formation to operational issues.

Aspiring Leader Program

This program is open to all staff whether you are working toward a formal leadership position or looking to build individual capacity in the area of leadership. It will consist of four sessions where the participant will have the opportunity to participate in a leadership inventory to better understand their individual leadership style and strengths then participate in activities designed to help “unlock” these strengths and to further develop their leadership capacity. Participants will be encouraged to reflect on the learning from sessions and find ways to implement ideas and strategies into their professional practice. Sessions will be facilitated by BHNCD SB staff.

Mentoring for All Program

This program will also be open to all staff and will provide them with the skills and resources to be an excellent mentor and coach to colleagues, regardless of role. It will consist of four sessions where the participants will be provided with fundamental principles of mentorship as well as the ability to facilitate learning focused discussions which will allow them to provide feedback and practical next steps for goal setting conversations. Again, participants will be encouraged to reflect on their learning from each session and assess their ability to create a mentoring web and build relational trust. These sessions will be facilitated by Jim Strachan, an experienced educator who currently works at the Ministry of

Education in the Teacher Policy and Standards Branch working on the New Teacher Induction Program.

On November the 19th at 4:00pm there will be a virtual event, “My Leadership Journey” which will feature a panel of speakers speaking to their pathway to leadership within the BHNCDSD and the “Aspiring Leader” program and “Mentoring for All” program will be introduced to all participants. Registration for these programs will be take place after this event and sessions will begin in January and continue to May.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the “Leadership For All” Staff Development Program 2020-2021 Report as information.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: November 17, 2020
Submitted by: Mike McDonald, Director of Education & Secretary

CASH / EQUIPMENT DONATIONS

Public Session

BACKGROUND INFORMATION:

In June 2003, the Board of Trustees approved Policy 700.02 Cash / Equipment Donations. To meet the requirement of the Policy, a report is presented to the Board annually (November) for information to acknowledge donations of cash or equipment having a value greater than \$500.

DEVELOPMENTS:

The Cash / Equipment Donations report for the period September 1, 2019 to August 31, 2020 is attached as Appendix A.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, (R.S.O. 1990 c.M.56), the names of donors have been redacted.

RECOMMENDATION:

THAT the Committee of the Whole refers the Cash/Equipment Donations Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Appendix A

Cash Receipts Summary 2019-20 Donations

Date Received	From	Purpose or Direction of Donation	Amount
6-Sep-19	Donor 1	Blessed Sacrament Greening Project	23,223.18
20-Sep-19	Donor 2	Holy Trinity - Guatemala Golf Fundraising Event & Assumption College - Music Program	1,250.00
20-Sep-19	Donor 3	Holy Trinity - Guatemala Golf Fundraising Event	500.00
20-Sep-19	Donor 4	St. John's College - Graduation	500.00
30-Sep-19	Donor 5	Assumption College/St. John's College - Graduation & Assumption College - Pennies from Heaven	1,100.00
3-Oct-19	Donor 6	Holy Trinity - Shop Training - 1993 Volkswagen & 1994 Mazda	1,000.00
11-Oct-19	Donor 7	Assumption College - Graduation Lancaster Scholarship	9,000.00
11-Oct-19	Donor 8	St. Joseph's Fundraising Donation	5,000.00
11-Oct-19	Donor 9	Assumption College -STEM Donation	500.00
31-Oct-19	Donor 10	St. John's College - Music Department Donation	2,500.00
31-Oct-19	Donor 11	St. John's College - Donation for Financial need cases	500.00
8-Nov-19	Donor 12	Our Lady of Fatima -Turkey Bingo	500.00
15-Nov-19	Donor 13	St. Joseph's - Donation	2,500.00
22-Nov-19	Donor 14	Holy Trinity - Guatemala Mission Trip 2020	2,000.00
22-Nov-19	Donor 15	Holy Trinity - Guatemala Mission Trip 2020	500.00
28-Nov-19	Donor 16	St. Frances Cabrini - Calendar Fundraiser - Mini iPads	1,542.98
6-Dec-19	Donor 17	Assumption College -Cheer Team	550.00
6-Dec-19	Donor 18	St. Basil -Technology in the school	500.00
13-Dec-19	Donor 19	Holy Trinity - Ryan Cattrysse Memorial Fund	1,000.00
16-Dec-19	Donor 20	Holy Trinity - Shop Training - 2005 Pontiac	500.00
20-Dec-19	Donor 21	Madonna Della Libera - Outdoor Play Equipment	1,500.00
20-Dec-19	Donor 22	St. Bernard of Clairvaux Playground Equipment	1,000.00
24-Jan-20	Donor 23	Holy Trinity - Giving Tree & Graduation	500.00
21-Feb-20	Donor 24	St. Bernard of Clairvaux Playground Equipment	1,000.00
21-Feb-20	Donor 25	All Schools Graduation Award	1,000.00
21-Feb-20	Donor 26	St. Bernard of Clairvaux Playground Equipment	750.00
21-Feb-20	Donor 27	St. Bernard of Clairvaux Playground Equipment	750.00
13-Mar-20	Donor 28	Holy Trinity - Graduation	500.00
14-May-20	Donor 29	St Bernard Playground Donation	1,500.00
14-May-20	Donor 30	St Bernard Playground Donation & Holy Trinity Graduation	1,300.00
14-May-20	Donor 31	St Bernard Playground Donation	500.00
14-May-20	Donor 32	St Bernard Playground Donation	500.00
14-May-20	Donor 33	St Bernard Playground Donation	500.00
30-Jul-20	Donor 34	Assumption College - Guatemala Fundraiser	1,316.45
30-Jul-20	Donor 35	Holy Trinity - Graduation	1,000.00
30-Jul-20	Donor 36	Holy Trinity/Assumption College/St. John's College - Graduation	900.00
30-Jul-20	Donor 37	Assumption College - Graduation & St. John's College - Graduation	800.00
30-Jul-20	Donor 38	Assumption College - Graduation & St. John's College - Graduation	700.00
30-Jul-20	Donor 39	Assumption College - Graduation	600.00
30-Jul-20	Donor 40	Assumption College - Graduation & St. John's College - Graduation	600.00
30-Jul-20	Donor 41	Holy Trinity - Graduation	500.00
30-Jul-20	Donor 42	Assumption College - Graduation & St. John's College - Graduation	500.00
26-Aug-20	Donor 43	Assumption College/St. John's College - Graduation	12,000.00
26-Aug-20	Donor 44	St. John's College - Graduation	2,000.00

Date Received	From	Purpose or Direction of Donation	Amount
26-Aug-20	Donor 45	St. John's College - Graduation	1,754.00
26-Aug-20	Donor 46	St. John's College - Graduation	1,225.00
26-Aug-20	Donor 47	St. John's College - Graduation	1,000.00
26-Aug-20	Donor 48	St. John's College - Graduation	1,000.00
26-Aug-20	Donor 49	St. John's College - Graduation	1,000.00
26-Aug-20	Donor 50	St. John's College - Graduation	500.00
26-Aug-20	Donor 51	St. John's College - Graduation	500.00
26-Aug-20	Donor 52	St. John's College - Graduation	500.00
26-Aug-20	Donor 53	St. John's College - Graduation	500.00
26-Aug-20	Donor 54	St. John's College - Graduation	500.00

2020-21
Trustee Meetings and Events

Date	Time	Meeting/Event
November 19, 2020	7:00 pm	Regional Catholic Parent Involvement Committee
November 24, 2020	4:00 pm 7:00 pm	Legal Expenses Review Committee Board Meeting
December 1, 2020	6:30 pm 7:00 pm	Annual Meeting Mass Annual Board Meeting
December 2, 2020	5:00 pm	Executive Council
December 3, 2020	3:00 pm	Policy Committee
December 8, 2020	7:00 pm	Board Meeting
December 10, 2020	9:00 am	Mental Health Steering Committee
December 15, 2020	1:00 pm	Special Education Advisory Committee
<i>December 21, 2020 - January 1, 2021</i>		CHRISTMAS BREAK
January 7, 2021	3:00 pm	Policy Committee
January 13, 2021	5:00 pm	Executive Council
January 16, 2021	9:00 am	OCSTA Trustees Seminar
January 19, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
January 20, 2021	7:00 pm	Regional Catholic Parent Involvement Committee
January 26, 2021	7:00 pm	Board Meeting
February 4, 2021	3:00 pm	Policy Committee
February 10, 2021	3:00 pm	Executive Council
February 16, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
February 23, 2021	2:00 pm 7:00 pm	Student Transportation Services Brant Haldimand Norfolk Board of Directors Board Meeting
March 4, 2021	3:00 pm	Policy Committee
March 10, 2021	5:00 pm	Executive Council
March 11, 2021	9:00 am	Mental Health Steering Committee
<i>March 15-19, 2021</i>		MARCH BREAK
March 23, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
March 30, 2021	7:00 pm	Board Meeting
April 8, 2021	3:00 pm	Policy Committee
April 14, 2021	5:00 pm	Executive Council
April 20, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
April 21, 2021	7:00 pm	Regional Catholic Parent Involvement Committee
April 27, 2021	7:00 pm	Board Meeting
April 29 - 30, 2021	TBD	Ontario Catholic School Trustees' Association AGM
<i>May 2 - May 7, 2021</i>		Catholic Education Week
May 6, 2021	3:00 pm	Policy Committee
May 12, 2021	3:00 pm	Executive Council
May 18, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
May 25, 2021	9:00 am 7:00 pm	Student Transportation Services Brant Haldimand Norfolk Board of Directors Board Meeting
June 3 - 5, 2021	TBD	Canadian Catholic School Trustees' Association AGM
June 3, 2021	3:00 pm	Policy Committee
June 9, 2021	5:00 pm 7:00 pm	Executive Council Regional Catholic Parent Involvement Committee
June 10, 2021	9:00 am	Mental Health Steering Committee
June 15, 2021	1:00 pm	Special Education Advisory Committee

Date	Time	Meeting/Event
	7:00 pm	Committee of the Whole
June 21, 2021	5:00 pm	Audit Committee
June 22, 2021	7:00 pm	Board Meeting
TBD	TBD	Assumption College Graduation
TBD	TBD	Holy Trinity Graduation
TBD	TBD	St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Catholic Education Advisory Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Policy Committee