



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, April 16, 2024 ♦ 7:00 p.m. Boardroom

Trustees:

Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Caroline Goveas, Mia Martorelli (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

Pages >>

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Minutes of the Accommodations Committee Meeting -February 21, 2024

4.2 Unapproved Minutes of the Special Education Advisory Committee Meeting - March 19, 2024

Pages >>>

4.3 Unapproved Minutes of the Regional Catholic Parent Involvement Committee -March 25, 2024

5. Committee and Staff Reports

5.1 Health and Safety Update

Presenter: Mike McDonald, Director of Education & Secretary

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5.2 Q2 2024 Financial Update - To Be Distributed

Presenter: Scott Keys, Superintendent of Business & Treasurer

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5.3 Board By-Law Amendment

Presenter: Rick Petrella, Chair of the Board



6. Information and Correspondence

6.1 Annual School Climate

Presenter: Mike McDonald, Director of Education & Secretary

6.2 PD Day Update

Presenter: John Della-Fortuna, Superintendent of Education

7. Trustee Inquiries

8. Business In-Camera

207 (2) *Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:*

- a. The security of the property of the board;*
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;*
- c. The acquisition or disposal of a school site;*
- d. Decisions in respect of negotiation with employees of the board; or*
- e. Litigation affecting the board.*

9. Report on the In-Camera Session

10. Future Meetings and Events

Page >

11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

12. Adjournment



Accommodations Committee
Wednesday, February 21, 2024 – 4:00 p.m.
Microsoft Teams Meeting

Trustees: Rick Petrella (Chair), Dan Dignard, Dennis Blake, Bill Chopp, Carol Luciani

Senior Administration:

John Della Fortuna (Superintendent of Education)
Mike McDonald (Director of Education & Secretary)
Phil Wilson (Superintendent of Education)
Scott Keys (Superintended of Business & Treasurer)

Staff and Other Resources:

Lou Citino (Manager of Facility Services)
Jack Ammendolia (Watson & Associates Economists Ltd.)

Regrets:

Mark Watson (Trustee)
Kevin Greco (Superintendent of Education)
Lorrie Temple (Superintendent of Education)
Sarah Lees (Watson & Associates Economists Ltd.)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

1.2 Attendance

Attendance was noted as above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Accommodations Committee approves the Agenda of February 21, 2024.

Carried

1.4 Declaration of Interest: Nil.

1.5 Approval of the Minutes:

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Accommodations Committee approves the Minutes of June 6, 2023.

Carried

1.6 Business Arising from the Minutes: Nil.

2. Staff Reports & Information Items:



2.1 Haldimand County Long Term Accommodation Plan Update

Scott Keys, Superintendent of Business & Treasurer introduced Jack Ammendolia, Managing Partner, Watson & Associates Economists Ltd. Who provided information on the purpose of the report, to provide trustees with proposed capital priorities, which will be submitted to the Ministry when the Capital Priorities Program is opened to applications.

The focal point is Haldimand County and the embarkment of the attendance boundary review. Preliminary considerations were presented, and feedback requested from the attendees.

A recap of the significant growth within the county and the approved funding for the Board to build the new elementary school. The emphasis on the last five-year growth is the most important driving factor.

Highlights from Mr. Ammendolia's presentation include:

- Creating a new boundary for the new school.
- Potential of boundary adjustments in other schools in the County.
- Current and projected utilization numbers.
- French Immersion review and possibilities if interested.
- Suggestions – future presentations to have all the graphs in one slide for a quick comparison.

The committee agreed with the considerations presented before them and that these considerations can be brought to the Attendance Boundary Review Committee.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Accommodations Committee approves the three considerations to be presented to the Haldimand County Attendance Boundary Review Committee

Carried

3. Business of the In-Camera Session – N/A

4. Report on the In-Camera Session – N/A

5. Future Meetings

Chair Petrella noted that the next Accommodations Committee Meeting will be scheduled on April 17, 2024.

6. Adjournment

Moved by: Dennis Dignard

Seconded by: Carol Luciani

THAT the Accommodations Committee adjourns the meeting of February 21, 2024.

Carried

Next Meeting: Wednesday, April 17, 2024 – 3:00 p.m.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3R 2X6

SPECIAL EDUCATION ADVISORY COMMITTEE

Tuesday, March 19, 2024 – 1:00pm

Microsoft Teams

- Members:** Dennis Blake (Trustee), Mischa Dinsmore (Lansdowne Children's Centre), Christina Ferrell (Woodview Children's Centre), Shannon Korber (Child and Family Services of Grand Erie), Kerri Lomax (Principal, Elementary), Linda McFayden (Contact Brant), Jennifer Rudyk (Principal, Elementary), Phil Wilson (Superintendent of Education), Nil Woodcroft (Haldimand Norfolk REACH)
- Regrets:** Laura Bergeron (ad hoc), Brandi Bertling (Child and Family Services of Grand Erie), Mary Bradford (Principal, Secondary), Tara Buchanan (Community Living Brant), Michelle Drake (Crossing All Bridges), Shannon Mason (Principal Lead: Special Education Staffing), Patti Mitchell (Parent, County of Brant), Marilyn Noi (Autism Ontario), Janelle Sandy (Indigenous Child and Youth Team at Child and Family Services of Grand Erie)
- Resources:** Sandra DeDominicis (Student Achievement Lead: Special Education)
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1. Welcome and Opening Remarks

Christina Ferrell welcomed the committee.

2. Opening Prayer

Sandra De Dominicis shared an opening prayer.

3. Land Acknowledgement

Superintendent Wilson read the board's land acknowledgement.

4. Approval of Agenda

Moved by: Shannon Korber

Seconded by: Dennis Blake

THAT the Special Education Advisory Committee approves the agenda of the March 19, 2024, meeting.

Carried

5. Approval of the Minutes

Moved by: Mischa Dinsmore

Seconded by: Nil Woodcroft

THAT the Special Education Advisory Committee approves the minutes of the February 20, 2024, meeting.

Carried

6. Correspondence - Nil

7. Community Agency Updates

Linda McFayden

Contact Brant is now settled into their new location at 255 Colborne Street in Brantford.

Mischa Dinsmore

The Lansdowne Children's Centre Autism program has launched their entry to school program for new students to provide an understanding of the school environment.

Nil Woodcroft

The Haldimand Norfolk REACH infant child development program has been busy and is involved in four of the BHNCDSD Kickstart to Kindergarten programs.

Kerri Lomax

The BHNCDSD Kickstart to Kindergarten programs are being held at the schools in March. This program gives the schools and community partners the opportunity to meet the new students.

8. Student Achievement Lead and Superintendent of Education

The Special Education team of BHNCDSD has been actively engaged in planning for the opening of our Autism Spectrum Disorder (ASD) classes.

BHNCDSD is hiring an additional Applied Behaviour Analyst Program Lead.

The Speech and Language Pathologists (SLPs) have been actively assisting the Student Achievement Team in determining an early reading screener.

The Special Education Department has been actively working with the Student Support Services Department to ensure students impacted by self-contained classroom closures experience a smooth transition to their mainstream classes in the fall.

Haldimand Norfolk REACH and Lansdowne Children's Centre shared information about incoming kindergarten students with special education needs. Meetings were held with lead therapists to gain more information as we start to plan to hold "System Level Entry to School Case Conferences".

The SLPs, the Special Education Department, and the Grand Erie District School Board, met with the Speech and Language Department at Lansdowne Children's Centre. Eight hundred students will enter both school boards and be discharged from Lansdowne Children's Centre services.

The BHNCDSD Special Education Department is putting forward recommendations for the new secondary school, Padre Pio, to ensure the environments are well suited to support complex learners.

BHNCDSD is undergoing a Special Incidence Portion/Special Equipment Amount Compliance Monitoring Process with the Ministry of Education.

An in-person Community of Practice meeting was held with all Special Education Resource Teachers. Discussion centered around Safety Plans, collaborative sharing, Empower, Key Math, complex communicators, inclusive education, and a presentation from W. Ross on Cortical Vision Impairment.

9. Closing Remarks/Adjournment

Superintendent Wilson thanked everyone.

The meeting adjourned at 1:21 pm. The next meeting will be held on Tuesday, April 16, 2024.



REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
Monday, March 25, 2024 – 6:00pm
Microsoft Teams Meeting

Members: John Della Fortuna (Superintendent of Education), Danielle Becks (Principal Lead), Carol Luciani (Trustee).

Guests: Philip Wilson (Superintendent of Education), Lorrie Ann Temple (Superintendent of Education), Robyn Sharpe (Office Based Counsellor – Woodview Mental Health & Autism Services), April Taylor (BHNCDNB- Safe, Inclusive and Equitable Schools Lead), Dianne Wdowczyk (Mental Health Lead • Human Resources), Nancy Mulroy, Christine Slemensky, Brant Alexandre, Emily Sallian, Anthony Giordano, Samantha Martin, Nicole Camacho, Cinzia Palmieri, Michelle Bisailon, Abrielle Gallichan, Gail MacDonald, Jaxen Eliovitz, Jennifer Wilson, Shelley Callender, Heather Graham, Rachel DeDominicis, Oyindamola Omisore, Julianna Hekker, Maegan Vanhamme, Heidi Pasztor, Gabriela Martin; Joseph Persia

1. Opening Prayer

Superintendent Della Fortuna led with a prayer.

2. Land Acknowledgement

Superintendent Della Fortuna provided a land acknowledgement.

3. Welcome and Opening Comments

Superintendent Della Fortuna welcomed all parents and guests.

Approval of Agenda – March 25, 2024

Declaration of Interest - Nil

4. Approval of the Minutes – November 27, 2023

Update from the Co-Chairs – Nil

5. Board's Student Achievement Plan

Superintendent Lorrie Temple provided an update of the Board's Student Achievement Plan.



6. Parenting your Anxious Child using CBT and Ways School Staff Support Student Anxiety

April Taylor, BHNCDSB- Safe, Inclusive and Equitable Schools Lead, welcomed Robyn Sharpe, Office based Counsellor for Woodview Mental Health and Autism Center. The presentation shared by Robyn, included information on understanding and identifying anxiety in your child and how we can support them. As well as the tools we can teach children to assist in regulation and calming their anxiety.

April Taylor provided a review of ways school staff can also provide support to student anxiety.

7. Closing Remarks/Adjournment

Superintendent Della Fortuna thanked all members, guests, and presenters for their support.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Kevin Greco, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: April 16, 2024
Submitted by: Mike McDonald, Director of Education & Secretary

HEALTH AND SAFETY UPDATE
Public Session

BACKGROUND INFORMATION:

The Brant Haldimand Norfolk Catholic District School Board (the “Board”) is committed to the health and safety of all staff. The Board works closely with the Joint Health and Safety Committee (JHSC) fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees; investigation and resolution of safety problems; training and support of committee members; and development and promotion of enhanced awareness of occupational health and safety matters.

Semi-annual reports are presented to the Board providing a summary of the types of employee accidents and/or incidents for the preceding six-months. These reports are presented to the Board of Trustees two times per school year noting data as of February 29 and August 31 respectively.

DEVELOPMENTS:

The 2023-24 JHSC is comprised of the following members:

NAME	BOARD POSITION	JHSC POSITION
Amber Martin	Elementary Teacher (OECTA)	Worker Representative
Carlee Bond	Educational Assistant (OSSTF – ESS)	Worker Representative
Heidi Pasztor	Principal	JHSC Management Co-Chair
Jacqueline May	Elementary Teacher (OECTA)	JHSC Worker Co-Chair
Jared Boughner	Health & Safety Coordinator	Management Representative
John Nicholson	Vice-Principal	Management Representative
Lou Citino	Manager of Facilities	Management Representative
Macaulay McLellan	Caretaker (OSSTF – PSS)	Worker Representative
Phil Wilson	Superintendent of Education	Management Representative
TBD	TBD	Recording Secretary

The following summarizes the employee accidents and/or incidents statistics for the Board:

- Appendix A: September 1, 2023 – February 29, 2024
- Appendix B: March 1, 2023 – August 31, 2023
- Appendix C: September 1, 2022 – February 28, 2023
- Appendix D: March 1, 2022 – August 31, 2022

RECOMMENDATION:

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

BHNCDSB Accident/Incident Statistics
September 1, 2023 to February 29, 2024

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Student Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals	Days Lost
Struck or Contact By	1	0	0	6	0	0	7	0	0	1	0	1	0	2	19	0
Struck Against/Contact With	0	0	0	1	0	0	4	0	0	0	0	0	0	0	5	0
Fall	0	0	0	4	1	0	6	1	0	0	0	0	1	4	16	131.27
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or Between	0	0	0	0	1	0	0	0	0	0	0	0	0	1	2	4
Exposure	0	0	0	2	0	0	1	0	0	0	0	0	0	0	3	0
Over Exertion	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Traumatic Event	0	0	0	0	0	0	1	0	0	0	0	0	0	1	2	0
Repetitive Body Movement	0	0	0	3	0	0	0	0	0	0	0	0	0	0	3	0
Aggression	1	0	3	408	9	0	56	0	0	1	0	6	0	23	506	65.06
Other	0	0	0	1	0	0	2	0	0	0	0	0	0	1	4	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	1	0	2	0	1	4	0	0	0	0	1	0	1	10	17
Laceration/Cut	1	0	0	0	0	1	1	0	0	0	0	0	0	1	5	6
Grand Total(s)	5	1	3	427	11	2	82	1	0	2	0	8	1	34	577	223.33
Days Lost	0	7	0	9	41.04	9	0	0	0	0	0	1	0	156.29	223.33	

Note Regarding Other (Incident Type):

EA Mental health
Elementary Teacher Mental health
Elementary Teacher Mental health
Secondary Teacher Mental health

BHNCDSB Accident/Incident Statistics

March 1, 2023 - August 31, 2023

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	1	0	0	7	0	0	12	0	0	0	0	0	0	1	21
Struck Against/Contact With	1	0	0	3	0	0	0	0	0	0	0	0	0	0	4
Fall	2	0	0	4	1	0	6	0	0	1	0	2	0	2	18
Slip/No Fall	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2
Caught In, Under, On or Between	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Exposure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Over Exertion	0	0	0	2	0	1	1	0	0	0	0	0	0	0	4
Traumatic Event	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Aggression	0	0	0	276	19	0	67	0	0	0	0	1	0	4	367
Other	0	0	1	2	0	0	1	0	0	0	0	0	0	0	4
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	2	0	0	1	0	0	2	0	0	0	1	0	0	0	6
Laceration/Cut	1	0	0	1	1	0	0	0	0	0	0	0	0	0	3
Grand Total(s)	7	0	1	297	22	1	91	0	0	1	1	3	0	7	431

Days Lost
29.32
31.49
51.02
2
5
7
125.83

Days Lost	10			45.69	43.02		22.12			5					125.83
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Note Regarding Other (Incident Type):

- CYW Driving from one board location to another slid into ditch.
- EA Bite
- EA Non-Occupational - Elevated Heart Rate
- Teacher
- (Elem) Verbally harassed on a telephone call with a parent.

BHNCDSB Accident/Incident Statistics
September 1, 2022 to February 28, 2023

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	0	0	0	10	0	0	11	0	0	0	0	0	0	2	23
Struck Against/Contact With	0	0	0	2	2	0	3	0	0	0	0	0	0	1	8
Fall	0	4	0	5	5	0	13	0	0	1	1	0	1	4	34
Slip/No Fall	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Caught In, Under, On or Between	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2
Exposure	1	0	0	0	0	2	0	0	0	0	0	0	0	0	3
Over Exertion	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Traumatic Event	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2
Aggression	0	0	0	574	20	0	99	0	0	2	1	10	0	1	707
Other	0	0	0	3	0	0	0	0	0	0	0	0	0	0	3
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	0	0	0	0	0	4	0	0		1	0	0	0	6
Laceration/Cut	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2
Grand Total(s)	4	4	0	595	27	2	135	0	0	3	3	10	1	8	792

Days Lost
13
0
95.08
0
1
20.46
0
0
98.71
0
0
2
0
230.25

Days Lost	0	12	0	121	0.5	20.46	9	0	0	0	0	0	38	29.29	230.25
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Note Regarding Other (Inci

- EA Non-Occupational - Elevated Heart Rate
- EA Non-Occupational - Pinched nerve not related to work
- EA Student with flight risk, tried to run.

BHNCDSB Accident/Incident Statistics

March 1, 2022 to August 31, 2022

INCIDENT TYPE	Caretaker	Cleaner	CYW	EA	ECE	Elementary Secretary	Elementary Teacher	Facilities	Library Technician	Lunch Monitor	Other	Principal/VP	Secondary Secretary	Secondary Teacher	Grand Totals
Struck or Contact By	0	0	0	13	0	0	7	0	0	1	0	0	4	0	25
Struck Against/Contact With	0	1	0	5	0	0	1	0	0	0	0	0	1	0	8
Fall	1	0	0	0	0	0	0	0	0	0	0	0	1	0	2
Slip/No Fall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Caught In, Under, On or Between	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Exposure	1	0	0	2	0	0	1	0	0	0	0	0	2	0	6
Over Exertion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traumatic Event	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggression	0	0	0	87	5	0	16	0	0	0	1	0	1	0	110
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bee Sting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sprain/Strain	1	0	0	1	0	0	4	0	0	0	0	0	0	0	6
Laceration/Cut	0	0	0	0	1	0	1	0	0	0	0	0	0	0	2
Grand Total(s)	3	1	0	109	6	0	30	0	0	1	1	0	9	0	160

2023-24
Trustee Meetings and Events

Date	Time	Meeting/Event
March 19, 2024	9:00 am	Mental Health Steering Committee
March 19, 2024	1:00 pm	Special Education Advisory Committee
March 19, 2024	3:00 pm	Accommodations Committee
March 19, 2024	7:00 pm	Committee of the Whole
March 26, 2024	7:00 pm	Board Meeting
April 10, 2024	3:00 pm	Executive Council Meeting
April 16, 2024	1:00 pm	Special Education Advisory Committee
April 16, 2024	7:00 pm	Committee of the Whole
April 18, 2024	1:00 pm	Faith Advisory Committee
April 23, 2024	3:00 pm	Budget Committee
April 23, 2024	7:00 pm	Board Meeting
April 29, 2024	7:00 pm	Regional Catholic Parent Involvement Committee
<i>May 5-10, 2024</i>		<i>Catholic Education Week</i>
May 2-4, 2024		OCSTA AGM & Conference
May 6, 2024	5:00pm	Catholic Student Leadership Awards
May 13, 2024	3:00pm	Budget Committee
May 15, 2024	3:00 pm	Executive Council Meeting
May 21, 2024	1:00 pm	Special Education Advisory Committee
May 21, 2024	7:00 pm	Committee of the Whole
May 28, 2024	7:00 pm	Board Meeting
May 30, 2024	1:15 pm	Mental Health Steering Committee
May 30-June 1, 2024		CCSTA AGM
June 12, 2024	3:00 pm	Executive Council Meeting
June 17, 2024	5:00 pm	Audit Committee
June 18, 2024	7:00 pm	Committee of the Whole
June 25, 2024	7:00 pm	Board Meeting
June 27, 2024	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee