



**Committee of the Whole**  
**Tuesday, September 20, 2016 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee McKinnon.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 20, 2016 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – June 21, 2016**

Moved by: Bill Chopp

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 21, 2016 Committee of the Whole meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations – Nil**

**3. Delegations – Nil**



**4. Consent Agenda**

**4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of June 28, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**4.2** THAT the Committee of the Whole refers the 2016 CEFO Catholic Student Award Recipients – Father Fogarty Awards Dinner report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendation from the Accommodations Committee Meeting – September 14, 2016**

Trustee Casey, Chair of the Accommodations Committee, provided an overview of the September 14, 2016 meeting of the Accommodations Committee and brought forward the following recommendation for consideration.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Accommodations Committee recommends that the Committee of the Whole refers the Pupil Accommodation Review – Norfolk County, Initial Staff Report to the Brant Haldimand Norfolk Catholic District School Board for approval of an accommodation review for Our Lady of LaSalette, LaSalette; St. Bernard of Clairvaux, Waterford and St. Frances Cabrini, Delhi schools.

**Carried**

**5.2 Start-Up Enrolment and School Organizations**

Superintendent Daly distributed copies of the current enrolment and school organizations chart. He advised that enrolment is higher than was projected last year, which has resulted in additional staffing at both the elementary and secondary levels. The Board is currently working on making further revisions so it remains compliant with respect to class sizes. Responses were given to specific trustee inquiries, including if the additional staffing would impact the budget. It was confirmed that the additional student enrolment would offset the cost of the additional teachers.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Start-Up Enrolment and School Organizations update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.3 Summary of 2015-16 Reports to Board**

Director Roehrig presented a summary of the reports and presentations made to Board during the 2015-16 school year.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Summary of 2015-16 Reports to Board to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.4 Excursion - Spain**

Superintendent Daly presented a request from Holy Trinity and St. John's College for an excursion involving approximately 35 Grades 10-12 students to travel to Spain to gain a deeper understanding into the origins of the art and religious traditions of Madrid and Andalusia.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School and St. John's College for an excursion to Spain from Friday, March 10 (evening) to Saturday, March 18, 2017.

**Carried**

**5.5 Excursion – Mission Trip, Columbus, SC**

Superintendent Daly presented a request from Assumption College School, Holy Trinity and St. John's College for up to 20 Grades 11-12 students to participate in the Board's 23<sup>rd</sup> Mission Trip to Columbia, South Carolina. Students will be involved with the St. Bernard Project, a construction and clean-up project resulting from flash floods. Trustees inquired about the safety of students if they are faced with dealing with mold and the instructional time that will be missed. Superintendent Daly advised that students receive safety training and always wear protective equipment, as required, and that the instructional days missed is beyond control in order to meet the needs of the charity. The students' academic standing and attendance are ultimate factors considered in the selection process and arrangements have been made to ensure that classroom and evaluation responsibilities are met.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion Mission Trip to Columbia, SC during the period of Friday, November 4 to Saturday November 12, 2016.

**Carried**

**6. Information and Correspondence – Nil**

**7. Trustee Inquiries**

Trustees expressed gratitude to staff for their handling of the small number of transportation issues that arose at the start of the school year.



With reference to the Mission Trip excursion, Chair Petrella inquired as to what provisions were available to students if they were injured on the job site. Superintendent Daly advised on the access to emergency services and Superintendent Grice will gather further information about coverage for students provided by the Board's insurance.

**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**10. Future Meetings**

Chair Petrella drew trustee attention to the current list of meetings and events scheduled for the 2016-17 school year.

**11. Closing Prayer**

Chair Petrella led the closing prayer.

**12. Adjournment**

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 20, 2016.

**Carried**