



**Committee of the Whole**  
**Tuesday, October 18, 2016 ♦ 7:00 pm**  
**Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

**Absent:**

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee McKinnon.

**1.2 Attendance – As noted above.**

**1.3 Approval of the Agenda**

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 18, 2016 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes –September 20, 2016**

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 20, 2016 Committee of the Whole meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations – Nil**

**3. Delegations – Nil**



#### **4. Consent Agenda**

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of September 20, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Steering Committee Meeting of September 29, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon  
Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

#### **5. Committee and Staff Reports**

##### **5.1 System Plan to Improve Student Achievement in Mathematics**

Superintendent Shypula provided a comprehensive report on the action plan in place to support ongoing improvement in student achievement, particularly in the area of Junior Mathematics, which is an area of concern province wide. She provided data analysis of areas of strength and weakness, and commented that the identified need at this time is improving student learning and providing learning for educators to enhance their content knowledge for teaching mathematics. Superintendent Shypula expanded on the many strategies noted in her report that are in place on a going-forward basis. Discussion ensued and several questions of clarification were addressed by Superintendent Shypula and Director Roehrig.

Moved by: Carol Luciani  
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the System Plan to Improve Student Achievement in Mathematics to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

##### **5.2 Integrated Accessibility Plan: Annual Report 2015-16**

Superintendent Telfer provided a progress report on the status of the Board's 2013-2017 Integrated Accessibility Plan, which aims to remove barriers and improve access and opportunities for people with disabilities, as mandated by the *Accessibility for Ontarians with Disabilities Act (AODA)*. She noted that participation in a recent file review with respect to communication of and training on AODA legislation enhanced the Board's level of compliance. Goals for 2016-17 were outlined and Superintendent Telfer commented that the Board is on schedule to achieving full AODA compliance by the 2025 deadline.

Moved by: Dan Dignard  
Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Integrated Accessibility Plan Annual Report 2015-16 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.3 Primary and Junior/Intermediate Class Sizes**

Superintendent Daly provided details of the Board's compliance with Ministry regulations with respect to Primary and Junior/Intermediate class sizes. He noted that two primary teachers were added due to increased enrolment in order to meet the primary class size mandate of 90% of classes at 20 or fewer pupils. He reported that the Board's Junior/Intermediate average class size is 25.50 students, which is in keeping with Ministry requirement.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Primary and Junior/Intermediate Class Sizes report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.4 Ontario Catholic School Trustees' Association Annual Fees**

Chair Petrella reviewed the fee structure used to determine this year's membership fees with the provincial Trustees' Association, which has not changed from last year.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual membership fee of \$44,425 for the 2016-17 school year.

**Carried**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves and remits the 2016-17 Special F.A.C.E. Levy fee of \$953.10 to the Ontario Catholic School Trustees' Association.

**Carried**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board remits the Central Bargaining Fees for 2016-17 in the amount of \$43,017, which will be fully reimbursed through the annual Ministry GSN allocation to the Board.

**Carried**

**6. Information and Correspondence**

Chair Petrella provided suggested dates and location for the annual Christmas social.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Trustee Inquiries**

Trustee Chopp informed the Board of a current telephone scam soliciting donations in support of the Thank-A-Vet program.



**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

**Carried**

**10. Future Meetings**

Chair Petrella drew trustee attention to upcoming meetings and events.

**11. Closing Prayer**

Chair Petrella led the closing prayer.

**12. Adjournment**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of October 18, 2016.

**Carried**