



Committee of the Whole
Tuesday, April 18, 2017 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 18, 2017 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – March 21, 2017

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 21, 2017 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil



4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of March 7, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Mental Health Steering Committee Meeting of March 28, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3** THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of March 28, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting – April 12, 2017

Chair Dignard provided an update on the business of the April 12, 2017 Policy Committee Meeting and brought forward the following recommendations:

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Dress Code for Staff Policy 300.02 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Regional Catholic Parent Involvement Committee Policy 200.24 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Religious Education Qualifications for Academic Staff Policy 300.09 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the Service in Department of National Defense Policy 300.08 and the adoption of the Leave of Absence for Military Reservists Administrative Procedure 300.08 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the following be added to Section 5.4.2 of the Board By-Laws:

- (b) The Chair in all matters related to the Brant Haldimand Norfolk Catholic District School Board shall have the right to retain independent legal counsel when required to conduct his/her duties as Chair.



THAT the following be added to Section 2 of the Access to Legal Counsel Administrative Procedure 100.09:

- a) Matters involving the interests of the Trustees must be approved by the Board of trustees, but can be initiated at any time at the discretion of the Chair of the Board; and
- b) The Chair of the Board shall have the right to retain independent legal counsel at his/her discretion on all matters related to the Brant Haldimand Norfolk Catholic District School Board, and must inform trustees at the next meeting of the Board.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of April 12, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of April 12, 2017 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.2 Global South Encounter: Guatemala Site Assessment Report

Director Roehrig reported that the proposed Global South Encounter in Guatemala aligns with the Board's Strategic Plan and Spiritual Theme. He introduced Paul Tratnyek, Faith Animator and Keri Calvesbert, Religion & Family Life Consultant, who recently participated in a site assessment in Antigua, Guatemala. Through a pictorial presentation, they highlighted how the One by One organization takes the necessary steps to ensure the safety and health of all participants, and shared the cultural and faith experiences, as well as the various learnings from their encounter experience. Questions of clarification were addressed by the presenters.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves moving forward with planning a One by One Global South Excursion to Guatemala tentatively scheduled for February 2018.

Carried

5.3 2015-2018 Strategic Plan: Communications and Community Engagement Update

Director Roehrig provided an update on the Communications and Community Engagement pillar of the current multi-year Strategic Plan. He highlighted progress achieved to date in the three main areas of the communications pillar, which focus on improving the Board's profile with the community, enhancing communication with the public, and customer service.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the 2015-2018 Strategic Plan – Communications and Community Engagement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.4 Research Initiated by External Agencies

Director Roehrig provided an update on the research project requests received from external agencies in the past year. He explained that Dale Petruka, External Research Coordinator for the Board, reviews all requests to ensure that the methodology is sound, that the research is in line with Board goals, and that the findings are shared with staff to help inform our own practice.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Research Initiated by External Agencies Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Board Enrolment Update as of March 31, 2017

Superintendent Daly reported that as of the Ministry's official enrolment count day of March 31, 2017, the actual Average Daily Enrolment (ADE) is higher by 24.6 elementary students and 29.18 secondary students from the revised Ministry projected estimates.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Board Enrolment Update as of March 31, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.6 Concussion Report

Superintendent Shypula provided an update on the occurrences of student concussions since the adoption of the Board's Concussion Policy in January 2015. She explained what tools are used to monitor the occurrences of concussions and provided data on the number of students who have experienced school-related and non-school related concussions. Superintendent Shypula added that Boards must now adhere to new requirements whereby students must be provided with training before they engage in physical activities. In response to a trustee inquiry, Superintendent Shypula confirmed that it is the responsibility of parents to provide medical documentation supporting a concussion diagnosis, which in turn triggers the return to learn, return to play protocol.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Concussion Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.7 Education Funding 2017-18

Superintendent Grice reviewed the highlights of the recent 2017-18 Grants for Student Needs (GSN) announcement, noting that the proposed budget is primarily a mechanism to fund the extension agreements recently negotiated by the province.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Education Funding for 2017-18 report.

Carried



5.8 Financial Report as of February 28, 2017

Superintendent Grice reported that the second quarter financials are on track with 49.1% of the budget spent and that there are no areas of concern.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Financial Report as of February 2017 report.

Carried

6. Information and Correspondence

Director Roehrig provided details of the new communications method with the Office of the Director.

Director Roehrig distributed information regarding the upcoming Board Art Exhibit, being held from April 25-27, 2017 at three locations across the district.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Trustee Inquiries

Trustee Dignard drew attention to the new draft Bill 89, *Supporting Children, Youth and Families Act, 2017*, which could have significant impact on Catholic education.

In response to Trustee Chopp's inquiry, staff will share information on the proposed 2017-18 school organizations at the April Board meeting.

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings

Chair Petrella drew trustee attention to upcoming meetings and events.

11. Closing Prayer

Chair Petrella led the closing prayer.



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

12. Adjournment

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of April 18, 2017.

Carried