



Committee of the Whole
Tuesday, April 17, 2018 ♦ 7:00 pm
Boardroom

Trustees:
Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon, Olivia O'Neill (Student Trustee)

Senior Administration:
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula, Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

The Board Enrolment Update as of March 31, 2018 report was deferred to the next Board meeting.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 17, 2018 meeting, as amended.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – March 20, 2018

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 20, 2018 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of March 20, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Council of Catholic Service Organizations Meeting of April 11, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting – April 5, 2018

Trustee Casey provided a summary of the business of the April 5, 2018 Policy Committee meeting and presented the following recommendations:

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Accessibility Standards Policy 200.33.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Multi-Year Integrated Accessibility Plan 2018-2023 Policy 200.32.

THAT the Policy Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the revised Multi-Year Integrated Accessibility Plan 2018-2023.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised French Immersion Program Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Policy Committee recommends that the Committee of the Whole refers the revised Student Attendance Policy to the Brant Haldimand Norfolk Catholic District School Board for approval and rescind the Safe Arrival Policy 200.03 effective September 1st, 2018.

THAT the Policy Committee recommends that the Committee of the Whole refers the following revision to the Trustee Expenses Policy and Administrative Procedure 100.10 to the Brant Haldimand Norfolk Catholic District School Board for approval:

5.0 Hospitality

5.3 Other costs related to Board business, which are incurred while attending conferences and workshops, will be reimbursed if approved by the Chair of



the Board. Board events involving employees are not considered hospitality functions and cannot be reimbursed as the Broader Public Expenses Directive states that hospitality may never be offered solely for the benefit of any individual covered by this policy. ~~Expenses that are not considered hospitality and will not be reimbursed are office social events, personal retirement parties and holiday celebrations.~~ Hospitality may be extended in an economical and consistent manner when:

- it can facilitate the business of the Board;
- it is considered desirable as a matter of courtesy or protocol;
- engaging in discussions or hosting receptions regarding Board matters with representatives from other governments; the broader public sector; business and industry; public interest groups or labour groups;
- providing individuals from national, international, or charitable organizations with an understanding or appreciation of Ontario and the workings of its government;
- honouring distinguished individuals for exceptional public service in Ontario;
- conducting prestigious ceremonies for heads of state, government or distinguished guests from the private sector;
- the business of the Board includes hospitality functions.

THAT the Policy Committee recommends that the Committee of the Whole refers the following revision to the Employee Expenses Policy and Administrative Procedure 700.04 to the Brant Haldimand Norfolk Catholic District School Board for approval:

5.0 Hospitality

5.3 Other costs related to Board business, which are incurred while attending conferences and workshops, will be reimbursed if approved by the employee's immediate supervisor. Hospitality may never be offered solely for the benefit of any individual covered by this policy. ~~Expenses that are not considered hospitality and will not be reimbursed are office social events and holiday celebrations.~~ Hospitality may be extended in an economical and consistent manner when:

- it can facilitate the business of the Board;
- it is considered desirable as a matter of courtesy or protocol;
- engaging in discussions or hosting receptions regarding Board matters with representatives from other governments; the broader public sector; business and industry; public interest groups or labour groups;
- providing individuals from national, international, or charitable organizations with an understanding or appreciation of Ontario and the workings of its government;
- honouring distinguished individuals for exceptional public service in Ontario;
- conducting prestigious ceremonies for heads of state, government or distinguished guests from the private sector;
- the business of the Board includes hospitality functions.



THAT the Policy Committee recommends that the Committee of the Whole refers the following revision to the Transportation of Students Policy and Administrative Procedure 400.19, effective September 1, 2018, to the Brant Haldimand Norfolk Catholic District School Board for approval:

1.0 Eligibility of Transportation

1.2 Reside in the attendance area for the assigned school.

1.2.1 The maximum walking distance for elementary school students living in urban areas shall be 1.4 kilometers and the maximum walking distance for secondary school students living in urban areas shall be 3.2 kilometers. The maximum walking distance for students living in rural areas shall be 0.8 kilometres. All distances are to be calculated by the software utilized by STSBHN.

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of April 5, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

THAT the Committee of the Whole refers the recommendation of the Policy Committee Meeting of April 5, 2018 to the Brant Haldimand Norfolk Catholic District School Board.

Carried

5.2 Restorative Practices

Superintendent Shypula provided an overview of the work being done surrounding restorative practices. The use of restorative practices helps to reduce crime, improve behaviour and restore relationships. It also helps us look at social engagement over isolation. Some of our staff have participated in a variety of professional learning opportunities in student support services. The board has entered into an agreement with the John Howard Society of Hamilton-Wentworth and District. The agreement allows for an independent restorative practices facilitator to strain staff and students. Students have had the opportunity to participate in restorative circles allowing them to engage in an open dialogue surrounding conflict. Work will continue in order to build capacity in the area of restorative practices for the next school year.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Restorative Practices Report.

Carried

5.3 Research Initiated by External Agencies Update

Director Roehrig provided an annual update regarding research initiated by external agencies. Dr. Dale Petruka coordinates and vets any research proposals received. A summary of incomplete, complete and research currently underway was reviewed. It was noted that most research involves early years, math and human resources. Schools voluntarily participate in the



research. Challenges of external agencies conducting research is that a request may be received but we the agency may not contact us again or research is not always completed and results not always presented.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Research Initiated by External Agencies Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Board Enrolment Update as of March 31, 2018

The Board Enrolment Update as of March 31, 2018 was deferred to the next Board meeting.

5.5 Excursion – Mission Trip to New Orleans, LA

Superintendent Daly presented a request from all three high schools for a mission trip to New Orleans, Louisiana. The trip will work alongside the St. Bernard Project which has been helping the New Orleans community since the devastation of Hurricane Katrina in 2006. Students were selected based on an application process. They will travel by bus and camp at a nearby state park. During their stay they will help the community with disaster relief by rebuilding through small construction projects and meeting with those affected by the disaster.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion Mission Trip to New Orleans, Louisiana during the period of Friday, September 21, 2018 to Saturday, September 29, 2018.

Carried

5.6 Excursion – Italy

Superintendent Daly presented a request from Holy Trinity Catholic High School for an excursion to Italy. Students will have the opportunity to tour various sites in Venice, Florence, Assisi and Rome including the Vatican Museum, Sistine Chapel and St. Peter's Basilica. Students will experience local culture and be able to connect the trip to their subjects in art and religion.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to Italy from Friday, March 8 to Sunday, March 17, 2019.

Carried



6. Information and Correspondence

6.1 School Organizations Update

Superintendent Daly presented an updated school organization chart. There were no significant changes reported. Some pressure point remained the same and enrolment has increased.

6.2 Insights Report from Renewing the Promise

Director Roehrig distributed a distilled copy of the Insights Report from Renewing the Promise through ThoughtExchange. The report focuses on engagement of youth with their faith.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-camera Session.

Carried

10. Future Meetings

Chair Petrella drew trustee attention to upcoming meetings and events.

11. Closing Prayer

Chair Petrella led the closing prayer.

12. Adjournment

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of April 17, 2018.

Carried