



**Committee of the Whole**  
**Tuesday, June 19, 2018 ♦ 7:00 pm**  
**Boardroom**

**Present:** **Trustees:**  
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani,  
Bonnie McKinnon, Olivia O'Neill (Student Trustee)

**Absent:** Nil

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of  
Business & Treasurer), Patrick Daly, Michelle Shypula, Leslie Telfer (Superintendents of  
Education)

---

**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Luciani.

Chair Petrella welcomed Kaiya Daly, St. John's College, as the student trustee elect for the  
2018-19 school year.

**1.2 Attendance**

As noted above.

**1.3 Approval of the Agenda**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School  
Board approves the agenda of the June 19, 2018 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – May 15, 2018**

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School  
Board approves the minutes of the May 15, 2018 Committee of the Whole meeting.

**Carried**

**1.6 Business Arising from the Minutes - Nil**

**2. Presentations - Nil**



**3. Delegations – Nil**

**4. Consent Agenda**

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of May 14, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of May 16, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of May 22, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4** THAT the Committee of the Whole refers the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting of May 22, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Budget Committee Meeting – June 11, 2018**

Trustees Casey, Chopp and Dignard declared conflicts of interest on the Salaries and Benefits Budget recommendation due to the nature of employment of their children with the Board. They did not participate in any discussion related to this item nor did they vote on the recommendation.

Chair Petrella provided a summary of the budget process and was pleased to announce a balanced budget of approximately \$141 million. There was a total increase in the operational budget over the 2017-18 Revised Budget of 3.5%. The budget goals were reviewed along with elementary and secondary enrolment.

Chair Petrella noted his intention to vote on the following matter:

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Budget Committee recommends that the Committee of the Whole refers the 2018-19 Salaries and Benefits Budget, in the amount of \$105,478,873, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Cliff Casey

Seconded by: Dan Dignard



THAT the Committee of the Whole refers the unapproved minutes of the Budget Committee Meeting of June 11, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2018-19 Operations Budget, in the amount of \$28,778,923, to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Budget Committee recommends that the Committee of the Whole refers the 2018-19 Capital Budget, in the amount of \$6,657,056, to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

## **5.2 Financial report – May 2018**

Superintendent Grice provided a summary of expenditures at the end of the third quarter and noted that 75.1% of the total budget was spent. It was noted that the total budget is on track, currently at 74.9% of budget, compares to last year where salaries were 74.3% spent at this time.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Financial Report – May 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

## **5.3 Educational Field Trips Summary**

Superintendent Daly presented a summary of approved education field trips. The summary included trips that are overnight, extended overnight and excursions.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

## **5.4 Renewed Math Strategy (RMS) Student Achievement Update**

Superintendent Telfer reviewed initiatives that have been implemented and that are rooted in the Board Improvement Plan for Student Achievement such as School-based Numeracy Professional Learning Communities (PLCs). A summary of the data from Fall to Spring was reviewed. The steps being taken to build teacher capacity and the impact on student achievement was outlined. The goal is to help teachers use the data to form instruction.

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Renewed Math Strategy (RMS) Student Achievement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.5 Excursion – New York City, NY**

Superintendent Daly presented a request for an excursion to New York City from St. John's College from March 12 – 15, 2019. Students will have the opportunity to participate in workshops facilitated by a professional theatre community. They will also enjoy Broadway productions and experience Radio City Music Hall.

Trustee Luciani noted her concern regarding travelling to the United States at this time due to current political climate.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request St. John's College for an excursion to New York City, NY from Tuesday, March 12, 2019 to Friday, March 15, 2019.

**Carried**

**5.6 Excursion – France and Italy**

Superintendent Daly presented a request from St. John's College for students to travel to France and Italy from March 7 – 16, 2019. Students will experience local culture and history by visiting museums, galleries and churches. The trip will also allow for students to experience architecture by visiting numerous sites.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to France and Italy from Thursday (evening), March 7 to Saturday, March 16, 2019.

**Carried**

**5.7 2015-2018 Strategic Plan – Final Report Card**

Director Roehrig presented the 2015-2018 Strategic Plan - Final Report Card. The Strategic Plan has been fully implemented with much success and Student Achievement continuing to be a focus. A brief overview of the process for the next strategic plan was provided.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the 2015-2018 Strategic Plan – Final Report Card to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**6. Information and Correspondence**

Director Roehrig presented the Renewing the Promise: A Pastoral Letter for Catholic Education booklet.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board received the information and correspondence items since the last meeting.

**Carried**



**7. Trustee Inquiries**

Trustee Luciani congratulated Trustee Chopp on his Distinguished Fellow Honour from Mohawk College.

Trustee Chopp congratulated Blessed Sacrament School on their successful "A Wish for Grace" fundraiser.

**8. Business In-Camera**

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-camera Session.

**Carried**

**10. Future Meetings**

Chair Petrella drew trustee attention to upcoming meetings and events.

**11. Closing Prayer**

Chair Petrella led the closing prayer.

**12. Adjournment**

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 19, 2018.

**Carried**