



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, September 18, 2018 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Bonnie McKinnon,
Kaiya Daly (Student Trustee)

Absent: Carol Luciani (Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of
Business & Treasurer), Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 18, 2018 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes - June 19, 2018

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 19, 2018 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes - Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of June 19, 2018.

4.2 THAT the Committee of the Whole refers the 2018 CEFO Catholic Student Award Recipients – Father Patrick Fogarty Awards Dinner update to the Brant Haldimand Norfolk Catholic District School Board for receipt.



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Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Start-up Enrolment & School Organization

Superintendent Grice indicated that we are above our projections in both elementary and secondary. Previously, we had to meet primary class size compliance, but it has now been expanded to include junior and intermediate classes as well. Mr. Grice indicated that we went to compliancy on the third school day of September.

Moved by: Bill Chopp

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Start-up Enrolment & School Organization to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

Trustee Inquiries

Trustee Chopp inquired about Assumption College School's enrolment. Superintendent Grice indicated that the actual numbers and the projects numbers are only off by approximately 13 students. However, if all of these students are taken in the first semester it would inflate the numbers.

Trustee Chopp inquired where the new teachers have been added since September.

Superintendent Grice indicated that a class was inserted at Jean Vanier. This will allow for more support to be given to a school that needs it. Trustee Chopp suggested that this information should be communicated to the Trustees prior to the meeting. Chair Petrella inquired about the Kindergarten programs at St. Francis Cabrini and why they were not allotted another teacher. Mr. Grice indicated that they are restrained for space. Hopefully, the addition will be completed early next year which will create more space.

Trustee Casey inquired about the number of people on the Occasional Teachers list and if it is something to be concerned about. Superintendent Grice indicated that we have a contractual number that we must meet on your Occasional Teachers list, we are always in the process of replenishing the list. Director Roehrig explained that it is likely we will experience shortages as the year progresses but will have to manage them as they arise. He indicated that some boards have temporarily suspended professional development, which is not the case with our Board.

Chair Petrella inquired about some schools with concerningly low numbers such as Our Lady of Fatima and St. Michael's, Walsh. However, the school capacity is only 110 students. There is no concern for these schools at this time.



5.2 Summary of 2017-18 Reports to Board

Director Roehrig indicated that this is an annual report used to highlight the work of the Board in the previous school year.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the 2017-18 Reports to Board Summary to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Municipal Election Compliance Audit Committee

Superintendent Grice indicated that the Board is required to establish an Election Compliance Audit Committee that would conduct an audit on a candidate or third-party advertiser if it is reported that there has been a contravention of the Act relating to election campaign finances. There has been an attempt to align with the City of Brantford, the County of Brant and Grand Erie District School Board (GEDSB). Two of the selected candidates align with GEDSB and three of the candidates were selected from each county.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Alec Cowan, Frank Gelinias, Donald Musson, Guiditta Poelzl and Marilyn Sewell to its Election Compliance Audit Committee for the purposes of Subsection 88.37(1) and Subsection 88.37(2) of the *Municipal Elections Act*, 1996 for the period December 1, 2018 to November 30, 2022.

Carried

Trustee Inquiries

Chair Petrella questioned the term of the position. Superintendent Grice indicated that this is the term as outlined in the Act.

6. Information and Correspondence - Nil

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried



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10. Future Meetings and Events

Chair Petrella drew trustee attention to upcoming meetings and events.

11. Closing Prayer

Chair Petrella led the closing prayer.

12. Adjournment

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 18, 2018.

Carried