



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, February 19, 2019 ♦ 7:00 p.m.
Boardroom**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education Designate), Leslie Telfer (Superintendent of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 19, 2019 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – January 15, 2019

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes for the January 15, 2019 Committee of the Whole Meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda

There was a trustee inquiry about the accessibility plan as presented as appendix A in the Accessibility Steering Committee minutes. There was clarification being sought regarding outstanding projects, timelines and budgets, as well as estimated dates of completion. Director Designate McDonald clarified that the plan outlined initiatives that were undertaken in 2018 and there are still items that will need to be completed.



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There was another trustee inquiry about the Friends of the Educational Archives meeting and Brant Haldimand Norfolk Catholic District School Board representation. Chair Petrella indicated that Trustee Watson is the representative on this committee. The trustees were seeking clarification regarding the debt that was recently paid off, what items are being stored in the archives and if we were to leave, what are the ramifications of that.

In response to a trustee inquiry about language assistants and speech pathologists, as mentioned in the Special Education Advisory Committee Meeting minutes, Director Designate McDonald indicated that staff are having difficulty filling the speech pathologist position but will seek clarification about the language assistant position.

- 4.1 THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2 THAT the Committee of the Whole refers the unapproved minutes of the Accessibility Steering Committee Meeting of November 28, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of January 15, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Friends of the Educational Archives Special Meeting of January 22, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 School Year Calendar

Director Designate McDonald indicated that the proposed 2019-20 calendars fulfill the requirements as outlined in Regulation 304 and Policy/Program No. 151. The calendars, as presented, are similar to the format of the current school year. Director Designate McDonald indicated that five of the seven secondary professional activity days align with that of the Grand Erie District School Board, and six of the seven align in the elementary panel. He provided an explanation for the variances between the Boards.

There was a trustee inquiry about the number of inclement weather days this year and the ramifications this may have on the current school year. Director Designate McDonald indicated that the decision to alter the current calendar (i.e. the cancellation of professional development days) to accommodate the inclement weather days is at the discretion of the Board. He indicated that it could be managed at the school level by focusing on curriculum expectations and deferring activities that are not linked to the curriculum.

There was another trustee inquiry regarding interviews and report cards. Superintendent Telfer indicated that there is a designated interview day for the elementary panel in November but there are no interviews after the report cards are distributed. She further clarified that there is not the same obligation in the secondary panel and these interviews typically occur after school.



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Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2019-20 School Year Calendars for Elementary and Secondary schools.

Carried

5.2 Excursion – Hawaii Girls’ Rugby Tour 2020

Director Designated McDonald presented the request from St. John’s College to participate in an excursion to Honolulu, Hawaii from Sunday, March 15 to Sunday, March 22, 2020. He indicated that this would provide a unique opportunity to develop team building and rugby skills. The excursion would include attending mass at a local Catholic Church.

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John’s College for the Girls’ Rugby Team to travel to Hawaii from Sunday, March 15 to Sunday, March 22, 2020 to participate in the Girls’ Rugby Tour 2020.

Carried

5.3 Excursion – Italy

Director Designate McDonald presented the request from Assumption College School for an excursion to Italy from Friday, March 13 to Sunday, March 22, 2020. He indicated that this would expose students to rich history, art and culture of Italy. The excursion would also include faith formation as they visit the Vatican Museum, Sistine Chapel and St. Peter’s Basilica. Director Designate McDonald clarified that once the students arrive in Italy via air, they will travel by land until their return flight home.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Italy from Friday, March 13, 2020 to Sunday, March 22, 2020.

Carried

5.4 Camp Blast Summer Learning Program

Superintendent Telfer indicated that Camp Blast was held in July 2018 with 110 campers who attended at designated locations throughout the district. Teachers, special education resource teachers and principals identified students that did not make the literacy gains as anticipated throughout the school year to participate in the camp. Students were invited to participate in the camp at no cost to the parent/guardian, with the expectation of transportation to and from camp. Once the child had been selected, a consultant went out and did an assessment, which would become the focus of the camp. All Camp Blast instructors received two days of training that was related to effective instructional practices in literacy. There was a low student to teacher ratio that allowed for personalized instruction. By the end of the camp, teachers reported growth in almost all of the students. If the student did not move up a reading level, they were able to identify strategies that they had learned that can be carried forward with them. Superintendent Telfer indicated that our team was selected to attend a symposium and present the works of the Board.



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Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Camp Blast Summer Learning Program report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

Corporate Services Advisor LoPresti presented the trustees with photos from the classroom at St. Frances Cabrini School – Delhi that is nearing completion. He indicated that the contractors have started the brick work on the outside. They are expecting occupancy approval for March 11, 2019. The addition includes AODA enhancements. Mr. LoPresti indicated that the project is projected to come in on budget.

Mr. LoPresti also provided an update on the septic system at St. Theresa School – Brantford. He indicated that on February 2, 2019 it was found that the system was backing up. When the weather permitted, the system was excavated, the line was replaced and the system is fully operational again.

Mr. LoPresti indicated that Assumption College School – Brantford had a drain back up last week that is located directly above the mechanical room. The water overflowed and leaked into the fire panel, causing the CPU to fire. The fire control systems were put on standby and the emergency protocol was set into place. We were able to repair and reboot the system. There has been a cap placed on the drain.

Mr. LoPresti provided an update on the break in that occurred at St. Michael's School – Dunnville on February 6, 2019. He indicated that police and security were involved. Len Plant, Supervisor of Custodial Services, was dispatched with other staff to aid in repairs and clean up. The loss will not meet the threshold for the deductible; however, there was damage to property and some items were stolen.

Mr. LoPresti welcomed Jeff Ward, Supervisor of Custodial Services, to the Board. He provided a brief work summary of Mr. Ward.

In consultation with Philip Kuckyt, Manager of Transportation Services, Mr. LoPresti informed the trustees that we have had six inclement weather days in the past three weeks, compared to a total of nine inclement weather days in the past six years. He indicated that we have rendered decisions that have taken into consideration the best interests of the students and drivers.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

There was a trustee inquiry about the Reach Ahead summer program and transportation to and from the program. Director Designate McDonald indicated that Assumption College School – Brantford will be undergoing construction to the roof this summer. There was discussion about holding the program at St. John's College – Brantford. However, staff are exploring other options such as using the field house or St. Gabriel Catholic Elementary School – Brantford.

A trustee received a call from a parent at St. Patrick School – Brantford about a person that is scheduled to come into the Grade 7/8 classroom to talk about racism. Senior administration will look into the situation.



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8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming events.

11. Closing Prayer

Chair Petrella led the closing prayer.

11. Adjournment

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the February 19, 2019 meeting.

Carried