



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, April 16, 2019 ♦ 7:00 p.m. Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Michelle Shypula and Leslie Telfer (Superintendents of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 16, 2019 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – March 19, 2019

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 19, 2019 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations

2.1 New PowerSchool Special Education IEP Engine

Superintendent Shypula thanked Dave Szuty, Jennifer Bergsma, and Gianni Silvesteri for their work in the implementation of the new Spec Ed IEP engine. She provided data from the system, including the approximate number of students throughout the district on an IEP. Mr. Szuty explained how the data was easily pulled from the new program. He explained the differences between the system that was being used and the new system. Mrs. Bergsma explained the implementation and training process for the new system in both the elementary and secondary panels.



2.2 Communications & Community Relations Update

Tracey Austin, Communications & Community Relations Manager, provided a breakdown of functions that are covered through her office. She reviewed duties that are completed under each function. There was a trustee request to receive notification when the Board receives a Freedom of Information (FOI) request regarding Catholic education.

3. Delegations – Nil

4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of March 19, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of March 25, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3** THAT the Committee of the Whole refers the unapproved minutes of the Accessibility Committee Meeting of March 26, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting – March 21, 2019

Trustee Casey, Chair of the Policy Committee, provided a brief overview of the business of the March 21, 2019 meeting. The following motions were brought forward:

THAT the Committee of the Whole refers the revised Catholic School Advisory Councils Policy 200.31 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole refers the Service Animals in School Facilities Policy 200.40 to the Brant Haldimand Norfolk Catholic District School Board for approval.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the rescinding of the Director of Education Performance Appraisal Policy 100.02.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of March 21, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



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THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of March 21, 2019 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the revised Board By-Laws to the Brant Haldimand Norfolk Catholic District School Board for approval, which includes the imbedding of the Director of Education performance appraisal into the By-Laws and the ability of a Notice of Motion to be passed by unanimous consent, as amended.

Carried

5.2 Board Enrolment Update as of March 31, 2019

Director McDonald indicated that Board enrolment numbers are up in both the elementary and secondary panels. He indicated that the increased enrolment would result in more Ministry funding, but further discussion would have to occur with the Finance department.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Board Enrolment Update as of March 31, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Health & Safety Update

Director McDonald presented the report, which includes the names of all members on the Joint Health & Safety Committee. He indicated that the information provided gives a breakdown of incidents per employee group. As seen throughout the province, the highest number of incidents reports are for educational assistants and elementary teachers.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Health and Safety Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

Chair Petrella drew attention to the invitation from Holy Trinity Catholic High School to attend the Spirit of the Titan Award Breakfast. Director McDonald indicated that he would be sending out information to the trustees for various events throughout the system.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

There was a trustee inquiry about the Epic Jobs information received. Director McDonald indicated that there will be more information forthcoming regarding the Epic Jobs information.



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8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew trustee attention to the list of upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

11. Adjournment

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 16, 2019 meeting.

Carried