



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, March 22, 2022 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 22, 2022 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – February 15, 2022

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 15, 2022 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



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4. Consent Agenda

4.1 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – February 23, 2022

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of February 23, 2022.

Carried

4.2 Unapproved Minutes from the Student Transportation Services Board of Directors' Meeting – February 24, 2022

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Student Transportation Services Board of Directors' Meeting – February 24, 2022.

Carried

5. Committee and Staff Reports

5.1 Q2 Financial Report (February 28, 2022)

Superintendent Keys reported that the second quarter financials are on track with 49% of expenses spent and that there are no areas of concern. A summary of changes to the forecast was shared such as increase in revenue from EDC recognition and secondment reimbursements, additional salary and wages for leaves, cancelled professional development and supply costs related to Covid, reduced hydro during school closure period and various budget efficiencies. Discussion was held regarding the return of loaned devices and other Covid related expenses.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Q2 Financial Report (February 28, 2022) to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Trustee Determination

Superintendent Keys advised that in preparation for the municipal elections to be held in October 2022 school boards are required to report to the Ministry the number and distribution of trustees based on the electoral population, and to determine whether or not to designate a trustee to low population areas. Based on ratepayer calculations, staff recommends no changes to the current number or distribution of trustees, and there is no need to designate a trustee to a low population area.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves the following:



1. THAT, for purposes of the 2022 election, the number of trustees is determined to be six.
2. THAT, for purposes of the 2022 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction.
3. THAT, for the purposes of the 2022 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant and one trustee for the County of Haldimand.

Carried

5.3 Right to Read Inquiry

Superintendent Temple reviewed the Right to Read public inquiry report on human rights issues affecting students with reading disabilities, such as Dyslexia from the Ontario Human Rights Commission. The report included detailed findings and recommendations for the Ministry of Education, school boards, and faculties of education on curriculum and instruction, early screening, reading interventions, accommodation, professional assessments, and systemic issues. A summary of the recommendations was shared. An outline of local next steps was provided including implementing standardized screening for Grade 1 students, the purchase and use of the Heggerty program, professional development for staff, developing plan with Special Education, seeking more resources.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Right to Read Inquiry report.

Carried

5.4 Summer School 2022

Superintendent De Rubeis provided an outline of the compliment of more than 30 summer school credit bearing courses and programs being offered to BHNCD SB students in grades 7 to 12. Summer school is scheduled to run from July 4 - 28. The bulk of the courses will be offered online through Brightspace. It was noted that course offerings are made available to current grade 7 and 8 students fulfils a compulsory graduation credit.

Trustee Chopp inquired as to the impact on staffing. Superintendent De Rubeis advised that students are able to take courses in addition to their compulsory courses and broadening their selection and has not impacted the staffing.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the 2022 Summer School Update report.

Carried



6. Information and Correspondence

6.1 COVID Update

Director McDonald reviewed the return to school following March Break. Many practices such as mandatory masking, confirmation of screening and cohorting have been removed. Schools will continue to be mask-friendly for those who choose to continue to wear them. It was noted that virtual school registration for 2022-23 will open in the next few weeks.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

Trustee Dignard inquired as to methods for the board to record and retain speaking engagements for professional development. It was recommended to include a clause in the contract that the board reserves the right to record the presentation.

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the March 22, 2022 meeting.

Carried