



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

### Committee of the Whole Tuesday, February 21, 2023 ♦ 7:00 pm Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard,  
Mark Watson, Halaena Buenviaje (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

---

#### 1. Opening Business

##### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Carol Luciani.

##### 1.2 Attendance

Attendance was as noted above.

##### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 21, 2023 meeting.

**Carried**

##### 1.4 Declaration of Interest – Nil

#### 2. Presentations - Nil

#### 3. Delegations – Nil

#### 4. Consent Agenda

##### 4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – January 17, 2023

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of January 17, 2023

**Carried**

##### 4.2 Unapproved Minutes from the Faith Advisory Committee Meeting - February 2, 2023



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting February 2, 2023.

**Carried**

## 5. Committee and Staff Reports

### 5.1 International Tuition Fee Update

Superintendent Scott Keys brought forward the International Tuition Fee Report. The Tuition Fee regulation under the Education Act requires that school boards charge a tuition fee for all students who are not resident to Ontario. The recommendation was made that the Board should consider increasing tuition fees so that they are in line with current operating costs and comparable to that of other school boards. There are currently 15 tuition paying students with the Brant Haldimand Norfolk Catholic District School Board including 13 at the secondary level and 2 in elementary. The revised annual tuition fees will become effective September 1, 2023.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$13,500 for secondary non-resident in Ontario students, as defined by the Education Act.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$12,700 for elementary non-resident in Ontario students, as defined by the Education Act.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves a non-refundable Administration/Application Fee of \$400.

THAT the Committee of the Whole recommends the Brant Haldimand Norfolk Catholic District School Board approves that that that a Cancellation Fee of \$100 be charged to non-resident students should they not be granted a Study Permit, otherwise a \$500 Cancellation Fee be charged to non-resident students. Graduated refunds of tuition fees will be granted to non-resident students pro-rated based on the date on cancellation within the term, subject to review and approval by the Superintendent of Business & Treasurer.

**Carried**

### 5.2 Unapproved Minutes and Recommendations of the Policy Committee

#### – February 13, 2023

Trustee Petrella reviewed the business of the February Policy Committee meeting. Further discussion was had regarding the policies. The following recommendations were brought forward:

- THAT the Committee of the Whole refers the Anti-Human Sex Trafficking Policy #200.25 to the Brant Haldimand Norfolk Catholic District School Board for approval.



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

- THAT the Committee of the Whole refers the Right to Disconnect Policy #300.27 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Equity and Inclusive Education Policy #200.23 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Remote Work Policy #300.28 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee Meeting of February 13, 2023.

**Carried**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of February 13, 2023.

**Carried**

## 6. Information and Correspondence

### 6.1 Budget Consultation Survey

Superintendent Scott Keys noted that the budget consultation survey is now active. It is a Microsoft forms survey and takes approximately five minutes to complete. The survey was sent out to various stakeholders and posted on the Brant Haldimand Norfolk Catholic District School Board Website. The survey will be available until March 6, 2023 at 4:00pm.

### 6.2 Strategic Plan Update

Director Mike McDonald provided an update on the Multi-Year Strategic Plan. The strategic plan survey was sent out to various stakeholders and updated on the Brant Haldimand Norfolk Catholic District School Board Website. The multi-year strategic plan event is being held on March 9, 2023, at St. Patrick elementary school in Brantford, ON. The invitees are from various stakeholder groups and will be collating feedback from the responses at the event.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**Carried**

## 7. Trustee Inquiries

An inquiry was made regarding potential field upgrades at Assumption College. It was noted that an update will be provided at the April Board meeting. The ongoing shortage of educator's province wide and possible solutions was also discussed.



## **BRANT HALDIMAND NORFOLK Catholic District School Board**

## **Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

### **8. Business In-Camera**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

### **9. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

### **10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

### **11. Closing Prayer**

The closing prayer was led by Chair Petrella.

### **12. Adjournment**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the February 21, 2023 meeting.

**Carried**

---

**Next meeting:** Tuesday, March 21, 2023, 7:00 p.m. – Boardroom