



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, April 18, 2023 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Dennis Blake, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Regrets: Carol Luciani (Vice Chair)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 18, 2023 meeting.

Carried

1.4 Declaration of Interest – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda

**4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting
– March 21, 2023**

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of March 21, 2023

Carried



5. Committee and Staff Reports

5.1 Health and Safety Update

Superintendent Keys presented the semi-annual Health and Safety update to the board. A comparative summary was provided over the last few years regarding the types of employee accidents and/or incidents. Employee mental health along with restorative practices within the schools was discussed. Details regarding the severity of the incidents was requested for future reports.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Health and Safety Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Q2 2023 Financial Update

Superintendent Keys provided an update on the financial status of the Board. It is expected that the board will complete the year with a balanced budget and surplus. Adjustments made to the year-end forecast were based on multiple factors including increased average daily enrollment, additional partnership and priority funds, increased salary and wages for coverage of leaves, cancelled/ postponed professional development due to ongoing staffing shortages, reduced hydro and other energy consumption, and various budget efficiencies. The ongoing interest rate hikes impact on interest revenue, along with school generated funds were discussed.

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Q2 2023 Financial Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Dual Credit Programs – Semester 1

At the request of the Board, Superintendent Wilson provided an update on the dual credit programs offered at the Brant Haldimand Norfolk Catholic District School Board secondary schools. Discussion was had around the success of the programs, along with accessibility and proximity to local colleges, and continued thinking outside of the box to re-engage students where enrollment is lower.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Dual Credit Programming Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence



6.1 Staggered Start

Superintendent Temple provided an update regarding a proposed staggered start for kindergarten students during the first week of school in the 2023/2024 school year. This practice has worked well in the past for students and educators. Catholic education week and Mental Health week activities were also discussed.

6.2 Catholic Education Awards

Chair Petrella presented the Outstanding Contribution to Catholic Education award nomination to the board. The nomination was submitted by a Brant Haldimand Norfolk Catholic District School Board staff member for Dan Pace. Dan was a previous student, educator, and administrator of the board, whose significant contributions to Catholic education were highlighted. Tragically, Dan passed away in December 2022. This award, in honor of Dan Pace's contributions, will be presented at the Catholic Leadership Awards ceremony on Monday May 1, 2023.

6.3 Student Demographic Survey Data

Superintendent Greco presented information from the student demographic survey. All boards in the province were mandated by the ministry to offer this survey. The participation rates among elementary and secondary students were discussed, along with the results of the survey, and next steps.

6.4 Southwest Brantford Boundary Review

Superintendent Keys presented an update on the Southwest Brantford boundary review. Several virtual meetings were held over the last couple of weeks along with a public in person meeting on Monday April 17, 2023 at Assumption College. Approximately 60 people were in attendance at the public meeting. An additional survey will be released this week to further solicit feedback from the school communities impacted. A recommendation will be brought to the board after the data has been collected and reviewed in due time.

6.5 Ministry Updates

Director McDonald provided an update regarding the ministry correspondence that was recently released. The correspondence includes the Grants for Student Needs (GSN's) and Priorities and Partnership Funds (PPF's) for the 2023/2024 school year. Superintendent Keys and his team are currently working through the documents.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

Ongoing tutoring supports in schools including tutoring options (in person and virtual), the number of students participating, and next steps were discussed. The launch date for the new website was discussed with a target set for the end of April 2023.



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8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 18, 2023, meeting.

Carried

Next meeting: Tuesday, May 16, 2023, 7:00 p.m. – Boardroom