



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Committee of the Whole Tuesday, February 20, 2024 ♦ 7:00 pm Boardroom

#### Trustees:

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson  
Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustees)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer),  
John Della Fortuna, Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

### 1.2 Attendance

Attendance was as noted above.

### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 20, 2024 meeting, as amended.

**Carried**

### 1.4 Declaration of Interest - Nil

## 2. Presentations - Nil

## 3. Delegations – Nil

## 4. Consent Agenda

### 4.1 Unapproved Minutes from the Calendar Committee – January 16, 2024

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Calendar Committee Meeting of January 16, 2024.

**Carried**

### 4.2 Unapproved Minutes from the Special Education Advisory Meeting – January 16, 2024

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of January 16, 2024

**Carried**



**4.3 Unapproved Minutes from the Faith Advisory Committee Meeting – January 23, 2024**

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of January 23, 2024.

**Carried**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations of the Policy Committee  
- February 13, 2024**

Trustee Dignard presented the minutes and recommendations from the Policy Committee Meeting of February 20, 2024.

- THAT the Committee of the Whole refers the Practicum Responsibilities Policy #300.38 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Pre-Employment Screening Policy #300.18 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Employee Expenses Policy #700.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Trustee Expenses Policy #100.10 to the Brant Haldimand Norfolk Catholic District School Board for approval as amended.
- THAT the Committee of the Whole refers the Smoke and Vape Free Environment Policy #400.25 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Purchasing Cards Policy #700.07 to the Brant Haldimand Norfolk Catholic District School Board for approval as amended.
- THAT the Committee of the Whole refers the Integrated Accessibility Policy #200.33 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Educational Field Trips and Excursion Policy to #500.01 to the Brant Haldimand Norfolk Catholic District School Board for approval as amended.
- THAT the Committee of the Whole refers the Supervised Alternative Learning Policy #200.06 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the By-Law Changes to the Brant Haldimand Norfolk Catholic District School Board for approval. Trustee Dignard noted that all voted in favour of the proposed By-Law Changes.



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Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee Meeting of February 20, 2024

**Carried**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of February 20, 2024

**Carried**

### 5.2 Student Achievement Plan

Superintendent Temple presented the student and math achievement action plan report. The student achievement plan crosses many portfolios along with involvement of community partners and families. In Term 1, a consistent increase in student confidence in math was shared in survey results as well as increased achievement on the board math screener. The focus remains on continued learning and monitoring.

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information report on the Student Achievement and Math Achievement Action Plans.

**Carried**

## 6. Information and Correspondence

### 6.1 Human Resources – Recruitment Update

Superintendent Greco provided the Human Resources recruitment update. Some of the highlights included staffing drop-in sessions, launching the new Apply to Education Easy Connect System along with continued collaboration with union partners. Targeted strategies for recruitment include interviewing upon graduation, attending recruitment fairs at various universities with more scheduled in the future. The number of students completing practicums within the BHNCDSD was requested along with next steps in continued requirement.

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

### 6.2 St. Padre Pio Catholic Secondary School Update

Chair Petrella provided the St. Padre Pio Catholic Secondary School update. Highlights included an increase in funding from the Ministry of Education, the design rendering of the school and the construction timeline.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

## 7. Trustee Inquiries - Nil



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### **8. Business In-Camera**

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

### **9. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

### **10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

### **11. Closing Prayer**

The closing prayer was led by Chair Petrella.

### **12. Adjournment**

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the February 20, 2024, meeting.

**Carried**

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**Next meeting:** Tuesday, March 19, 2024, 7:00 p.m. – Boardroom