



## Trustee Honoraria #100.06

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<b>Adopted:</b>	May 24, 2022
<b>Last Reviewed/Revised:</b>	N/A
<b>Responsibility:</b>	Director of Education & Secretary
<b>Next Scheduled Review:</b>	2025-26

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### Policy Statement

The Brant Haldimand Norfolk Catholic District School Board (the “Board”) is committed to providing, in a transparent way, honoraria for Board Members in recognition of their duties and responsibilities, in accordance with Ontario Regulation 357/06.

### Application and Scope

Ontario Regulation 357/06 prescribes and defines Trustees honoraria for each year of their term.

### References

- [Ontario Regulation 357/06 – Honoraria for Board Members](#)

### Forms

- N/A

### Appendices

- N/A

### Definitions

**Average Daily Enrolment (ADE):** The enrolment on a daily basis over the course of an academic year for both elementary and secondary day school students.

**Honorarium:** Payment in recognition of the duties performed as a member of the Board of Trustees with the Board.

**Term of Office:** A Board member’s term of office is four years in length. In 2018, 2019, and 2020, a Board members’ term of office began on December 1 and ended on the following November 30.

In 2021, a Board member’s term of office begins on December 1 and ends on the following November 14. Beginning in 2022, a year of a Board member’s term of office begins on November 15 and ends on the following November 14.



## Administration Procedures

Trustee honoraria calculations shall be updated annually prior to December 1<sup>st</sup>. Honoraria calculations shall be updated by October 15<sup>th</sup> in an election year.

In accordance with *Ontario Regulation 357/06*, the honorarium for a member of the Board, in respect of any year of their term of office, shall consist of the following components:

### 1. Base Amount

For each member of the Board, for each year of the term of office, the base amount paid shall \$5,900.00.

The amount paid to the Chair shall be the base amount plus \$5,000.00. The amount paid to the Vice-Chair shall be the base amount plus \$2,500.00.

### 2. Enrolment Amount

For each member of the Board, the enrolment amount paid shall be based on:

- \$1.75 times the estimated ADE as submitted to the Ministry of Education from the previous year divided by the number of trustees.

The enrolment amount for the Chair shall be calculated as follows:

- The enrolment amount plus \$0.05 times the ADE with a minimum amount of \$500.00 and a maximum amount of \$5,000.00.

The enrolment amount for the Vice-Chair shall be calculated as follows:

- The initial enrolment amount plus \$0.025 times the ADE enrolment with a minimum amount of \$250.00 and a maximum amount of \$2,500.00.

### 3. Attendance Amount

A meeting attendance amount of \$50.00 shall be provided to any trustee who is a member of and attends any meeting of a committee of the Board that is required to be established by an Act or Regulation made under the Education Act.

For the purposes of the attendance amount, the following are considered statutory committees:

- Special Education Advisory Committee (SEAC)
- Supervised Alternative Learning (SAL) Committee
- Student Discipline Committee
- Audit Committee

### 4. Distance Amount

The distance component of the honorarium does not apply to the Brant Haldimand Norfolk Catholic District School Board.

Board members who serve for a partial year shall receive prorated base and enrolment amounts based on the time served in that year of the term. The attendance amount is determined in accordance with the Section 3 above.