



Naming of Schools

#400.17

Adopted:	June 26, 2007
Last Reviewed/Revised:	August 2023
Responsibility:	Superintendent of Education
Next Scheduled Review:	August 2027

POLICY STATEMENT:

The Brant Haldimand Norfolk Catholic District School Board recognizes the symbolic significance of a school's name and the opportunity to honour a person, event or symbol associated with the Catholic Community.

APPLICATION AND SCOPE:

The Brant Haldimand Norfolk Catholic District School Board shall determine names for schools that respect the Catholic identity of our school system through a consultative process.

In the naming of a new school, the following criteria shall be observed:

- Schools shall be designated as either "Catholic Elementary or Catholic Secondary School" in their official school name unless otherwise approved by the Board.
- A school shall be given the name of Our Lord, Our Lady, a Saint, or a Catholic tradition.
- The possessive form shall not be used.
- Members of the BHNCD SB community will be able to submit suggestions for the naming of the school via various methods, including but not limited to an online form on the board website or through their local school.
- The period that suggestions will be accepted is 20 days from the date submissions are requested.
- The form will include the suggested name, the rationale for the suggested name, and the person suggesting the name.

REFERENCES:

N/A

FORMS:

N/A

APPENDICES:

N/A

DEFINITIONS:

ADMINISTRATIVE PROCEDURES:



1.0 Consultative Process

The purpose of this Administrative Procedure is to provide direction to staff and community partners for proposing names for schools in the Brant Haldimand Norfolk Catholic District School Board.

The Superintendent of schools is responsible for implementing this Administrative Procedure.

The administration will provide all applications to the board as a summary of all submissions, and the Board of Trustees will select and approve the name of the new school from the list.

If an existing school facility is closed or replaced and the pupils are relocated to a new school facility, the name of the closed school facility shall become the name of the new school facility, unless the Catholic School Council requests in writing to the Chair of the Board that a name change be considered for the school.

The Bishop of the Diocese where the new school is to be located will be consulted as to the suitability of the name submitted.